

**CHILMARK PARISH COUNCIL**

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**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL**  
**HELD ON WEDNESDAY 13 JULY 2016**

**PRESENT**

Name	Appointment
Mr P Boyles	Chairman
Mr M Lennard	Vice Chairman
Mrs E Pelham	Councillor
Ms L Taylor	Councillor
Sir R Packer	Councillor
Mrs J MacDougall	Clerk
Wilts Cllr B Wayman	
Public: 3	

**POINTS AND DECISIONS ARISING**

Item	Points/Decisions	Action
(a)	(b)	(c)
	<b>Public Forum</b> It was suggested that it would be helpful to have more benches for the elderly to sit on in the village. Perhaps one at the Cross or up the hill near the church. The PC would welcome donations and some consideration given to the location. This will be placed in the newsletter and on the next agenda.	
47/16	1. <b><u>Apologies:</u></b> Cllr EJ and Cllr KH.	
48/16	2. <b><u>The Minutes of the AGM held on 11 May 2016</u></b> were proposed by the Vice Chmn seconded by Sir RP and signed.	
49/16	3. <b><u>Declarations of Interest</u></b> The Chmn declared an interest in the Children's Playground as he is married to the secretary of the committee.	
50/16	4. <b><u>Village Maitenance</u></b> The PC has already accepted Jordan Parsons quote to strim three rights of way. There is a further footpath from Tisbury Rd to the School which has become overgrown. The surface is the responsibility of Wilts Council and Cllr EP will speak with Nick Cowen, Rights of Way Officer. Vice/Chmn proposed that a quote is obtained from Jordan to include additional work. The footpath leading from Chilmark to Chicksgrove needs attention and Cllr EP will also mention this to Nick Cowen. All members would like a copy of the rights of way.	Cllr EP

51/16	<p><b>5. Finance</b></p> <p>5.1 The opening balance in the Treasurer's Account: £13,326.85</p> <p>5.2 Cheques to be paid:  Pat Newbury invoice dtd 4/7/16 for grass cutting at Fricker's Paddock: £640  Self closing hinge for gate at Fricker's Paddock and Children's Playground</p> <p>Grant applications were considered for the following facilities:  <i>Village Voice</i>: The newsletter is well received but there is a shortfall of £360 and the Chmn proposed a grant of £300. This was seconded by Cllr EP and agreed.  <i>Reading Room</i>: The cost of insurance has risen again this year. Cllr EP proposed £500 and Cllr ML seconded and all agreed.  <i>Children's Playground</i>  As a new piece of replacement equipment will be required, the Vice Chmn proposed £500 seconded by Cllr Sir RP.</p> <p>5.3 Cheques received: from Mr Knight for six monthly rent of Forbes Field: £96</p> <p>5.4 Internal Audit. This has been carried out by James Lock and the accounts are with Grant Thornton the National Auditors. The accounts are available to view on the website.</p>	Clerk
52/16	<p><b>7. Planning Applications</b></p> <p><u>16/04530/TCA The Street, Chilmark</u> – yew tree – shorten lateral branches. No objection.</p> <p><u>15/11990/ful Tisbury Tithe Barn</u> – response from Development Services dtd 19/5/16 was circulated and read out. The application has been dealt with under delegated powers and fully approved with conditions. The PC expressed concern to the Planners about additional traffic through the villages but no traffic plan has been developed, although plans for a car park on the east side have been shelved.</p> <p><u>Rock Cottage planning proposal</u>  The owners were urged to contact the PC as part of the pre-planning advice from the planners. Correspondence has been circulated and some members of the PC have visited the site. The additional rooms appear within the existing footprint, however the PC has no comment until the formal application is received.</p> <p><b>Licensing application for a new premises licence</b> - EHD London No 1 Bond Ltd, RAF Supply of Alcohol off the premises only Monday – Friday 0600-2000.</p>	

53/16	<p><b>Opening Hours: Monday – Friday 0600 – 2000 Closing date for objections: 3 Aug.</b></p> <p>Wilts Cllr Wayman will check if they are to sell alcohol on site as this will affect the amount of traffic. Nothing is reported on the WC website.</p>	Wilts Cllr Wayman
54/16	<p><b>7. <u>Highway Matters</u></b></p> <p><i>Visibility over hedges at Cow Drove</i></p> <p>Sir RP drafted letters which have been sent out. Julie O’Devlin is appreciative of this. The Chmn has written to Julie Wharton, Senior Engineer, WC, but has not yet received a reply.</p> <p><i>EHD update</i></p> <p>They are doing all they can to minimize the misdirection of HGVs through the village. Recently a truck dismantled an HGV warning sign on the edge of the road at Mooray. The Vice Chmn expressed the need for more signs. Wilts Cllr Wayman raised it as an issue with CATG. David Button, Highways is very particular about permitting signs to avoid them proliferating in the wrong places and the PC would not be permitted to erect its own signs. The Chmn and Vice Chmn will attend the CATG meeting in September.</p> <p><i>Kent’s Hill signage and highway status of surfaced section of Barn Hill to Junction with the Street</i></p> <ol style="list-style-type: none"> <li>a. The PC was asked to make a formal approach to Wilts Council on behalf of the residents to change the signage at the bottom of the hill to indicate Kent’s Hill, Hops Close and Barn Hill.</li> <li>b. <i>The maintenance of the road from the top of the Kent’s Hill to the Street and Hindon Lane</i> – The grassed right of way is a BOAT. (Byway open to all traffic) and the highway classification on the definitive map needs altering. The Chmn proposed sending two letters to cover the points raised above. All agreed.</li> </ol> <p>The Chmn has reported the sign at the bottom of Kent’s Hill which had been knocked down, to Highways Dept.</p> <p><i>Re-introduction of Parish Steward Scheme</i></p> <p>The Clerk read out notes from the meeting held by Head of Highways Dept, WC. Parish Stewards will be in place by Oct and the Chmn is the point of contact. <u>The public and members of the PC can report work for repair on My Wiltshire App which is to be used instead of the Clarence telephone number.</u> Litter bins will not be replaced. Litter collection and grass cutting will be carried out by the Landscape Group and Ringway has replaced Balfour Beatty as the maintenance contractor. Notice for newsletter.</p>	<p>Chmn</p> <p>Wilts Cllr Wayman/ Chmn and Vice Chmn</p> <p>Chmn</p> <p>Clerk</p>

55/16	<p>8. <b><u>Fricker's Paddock Affordable Housing</u></b>  The Chmn and Sir RP have circulated draft letters and have researched the background to the development at Fricker's Paddock in readiness for any approach. The Chmn offered to send a copy to Wilts Cllr Wayman.</p>	Chmn
56/16	<p>9. <b><u>Chilmark Response Group</u></b> – update  The PC have funded the defibrillator and the pads but more volunteers are required to form a response group. Sarah Miller mentioned that Mrs Lyn Menzies retired GP has offered to hold a familiarization session of the equipment in the Reading Room in the autumn which will be advertised in Village Voice. The PC offered to pay for the room hire.</p>	
57/16	<p>10. <b><u>Emergency Plan</u></b> - update  Mr Michael Eke is drawing up the plan and will report back for the next meeting.</p>	
58/16	<p>11. <b><u>Correspondence</u></b>  <u>Road closure C276 Kents Hill from its junction with Hindon Lane 1 – 5 August due to Wessex Water sewer repairs</u>  The road is to be closed whilst Wessex Water attend to the drainage problems in that area. They have emailed to confirm they will then report their results to the Parish Council.  The Chmn will remind Wilts Council of their responsibility to clear the Winterbourne, and riparian owners fronting the stream.</p>	Clerk  Chmn
59/16	<p>12. <b><u>Village Voice/website</u></b>  Benches, Riparian owners – clear Winterborne, trim hedges, My Wiltshire App, Defibrillator session, Date of next meeting.</p>	Clerk
60/16	<p>13. <b><u>Date of next meeting:</u></b> The next meeting of the Parish Council will be held on Wednesday 7 September 7pm in the Reading Room.</p>	
	<p><b>Date:</b></p>	<p><b>Chairman:</b></p>