

CHILMARK PARISH COUNCIL

**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL
AGM HELD ON WEDNESDAY 11 MAY 2016**

PRESENT

Name	Appointment
Mr P Boyles	Chairman
Mr M Lennard	Vice Chairman
Mrs E Pelham	Councillor
Ms L Taylor	Councillor
Mrs E Jack	Councillor
Sir R Packer	Councillor
Mr K Hawkins	Councillor
Mrs J MacDougall	Clerk
Public: 3	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
29/16	<p>1. <u>Appoint Chair/Vice Chair</u> Cllr ML proposed Cllr PB be elected as Chairman, seconded by Cllr LT. Cllr EJ proposed Cllr ML as Vice Chmn, seconded by Cllr SirRP. All agreed.</p>	
30/16	<p>2. <u>Apologies:</u> None</p>	
31/16	<p>3. <u>The Minutes of the AGM held on 13 May 2015</u> have been signed and agreed at the PC meeting held on 8 July 2015. <u>The minutes of the PC Meeting held on 9 March 2015</u> These were proposed by Cllr ML and seconded by Cllr EJ and agreed.</p>	
32/16	<p>4. <u>Declarations of Interest</u> Cllr EP declared an interest in item 9 as a landowner.</p>	
33/16	<p><u>Cllrs' responsibilities</u> Cllr EP – rights of way Cllr ML – traffic and highways Cllr EJ – Ridge and Reading Room Rep Cllr KH – Fricker's Paddock Playground inspection Chmn/SirRP – Planning Cllr LT and Cllr KH - School liaison Chmn - Flood Warden</p>	

34/16	<p>6. Finance</p> <p>6.1 <i>The opening balance in the Treasurer's Account as at 1 April 2016: £7,828.08</i></p> <p>6.2 <i>Cheques paid 14 April: ICO £35</i> CPRE Subscription: £36</p> <p>6.3 <i>Cheques to be paid:</i> P B Boyles invoice for laminated glass and cork background to noticeboard £58.42 WALC/NALC annual subscription: £196.26 Society of Local Council Clerks: £37 Annual Zurich Insurance premium: £542.92 St John Supplies for defibrillator pads: £109.60 Paul Burt has carried out excellent work to refurbish the noticeboard at Frog Lane and the Clerk will send a letter of thanks.</p> <p>6.4 <i>Statement of Annual Governance</i> The Clerk read out the statement. The Chmn proposed it was agreed and signed. All agreed it was correct, nemcon.</p> <p>6.5 <i>Asset Register and Risk Assessment</i> The Chmn confirmed that there are no changes and the lists have been circulated. Cllr ML proposed to accept the annual review and Cllr KH seconded. All agreed.</p>	Clerk
35/16	<p>6. Adoption of Annual Return 2015/16</p> <p>Sir RP proposed, Cllr KH seconded. All agreed.</p> <p>The date of the annual audit is 17 June and the dates for the exercise of elector's rights will be published on the noticeboards and the website as per the code of transparency. A date for the internal audit is to be arranged. The Clerk will send a letter of thanks to Gerry Oswell for the internal audit work he has done over the years.</p>	Clerk
37/16	<p>7. Planning Applications</p> <p><u>15/03454 Fricker's House, Cow Drove, Chilmark</u> Two storey and single storey extns and erect detached car port, block up and insert new windows. No comments. Approved.</p> <p><u>16/22478/TCA Gallards Mead</u> –fell juglandalia – No objection</p> <p><u>The PC letter of concern re: the Tithe Barn, Tisbury application</u> is on the website but the PC has not been informed of when it will be called in to committee. The Clerk has asked for an update from the Planning Officer.</p>	

38/16	<p><u>8. Highway Matters</u></p> <p>Cllr EJ will report a very large pothole on the road to Ridge and another on the way to Tisbury. The Chmn mentioned that the Parish Steward scheme will be reinstated at the end of the summer and Wilts Council will only respond to work requests on “My Wiltshire App” and in extremis, on the phone. There is another pothole located at the west end of the Street on the left before the corner. Cllr LT offered to co-ordinate the use of the app.</p> <p><i>Visibility over hedges at Cow Drove – correspondence circulated</i></p> <p>Options were discussed. It was felt it was a Wilts Council responsibility. The Chmn proposed to respond to Julie O’Devlin, attaching Wilts Council Highways reply from David Button and ask for an inspection and improved signage warning of the bends both ways, in view of 2 serious accidents and one fatal in the last 2 years and horses trekking along the road. Repair of the sides of the bends and the potholes would also enable drivers to adopt a safer line on the road. Sir RP offered to draft a reply.</p> <p><i>Village Gates – circulate background notes</i></p> <p>There is space on the side of the B3089 from Teffont to Chilmark for a gate but not enough room coming from Hindon direction. The PC would have to contribute 25% of the cost. Cllr ML reported that Julie Wharton had indicated there was insufficient space to erect one. Sir RP recommended not proceeding with this project in view of this. Cllr ML seconded and all agreed.</p> <p><i>EHD update</i></p> <p>EHD is doing all it can to deter vehicles from entering the village. They would welcome any sightings. Residents could assist by collecting registration nos and the name of the supplier on the side of the van and report it to them or the PC. Notice for newsletter</p>	<p>CllrEJ/CllrLT</p> <p>SirRP</p> <p>Clerk</p>
39/16	<p><u>9. Proposed repairs to Fricker’s Paddock Playground Gate</u></p> <p>The gate post has rotted away and will need replacing. Cllr EJ has identified a suitable self closing hinge. The Chmn proposed that 1 post and hinge be ordered. All agreed.</p>	Chmn/Cllr EJ
40/16	<p><u>10. Affordable Housing</u></p> <p><i>Hastoe and Rural Housing Trust</i></p> <p>The Chmn and Sir RP proposed to circulate a draft paper before the next PC meeting. All agreed</p>	Chmn/SirRP
41/16	<p><u>10. Chilmark Response Group Update</u></p> <p>Sarah Miller and Tim Barter have replaced Tony Harrison and are organizing for volunteers to receive free First Aid training and Defibrillator training. Update in Village Voice/website</p>	

42/16	11 <u>Emergency Plan - update</u> Michael Eek is drafting the Emergency Plan which he is basing on S Gloucestershire Emergency Planning. Emergency lighting would be useful in the Reading Room. It is possible that SSE will provide a grant. Cllr EJ will contact Sarah Miller to discuss.	Cllr EJ
43/16	12. <u>Correspondence</u> Low flying apache helicopters have been hovering over the field at Claybush. Cllr LT complained to MOD pointing out that military exercises should take place on Salisbury Plan. Private aircraft might originate from Compton Abbas and also seem to cause noise pollution and a nuisance with aerobatic flying in the same spot. A letter was received from Gill Hibberd asking to lease Forbes Field. The Chmn and Sir RP will speak to Mike Knight re: the renewal of the lease as it is currently let to Mrs Knight.	Cllr LT Chmn/SirRP
44/16	13. <u>Village Voice,website</u> EHD, Defib training, Wilts app/parish steward, low flying, date of next meeting.	Clerk
45/16	14. <u>Date of next meeting:</u> The next meeting of the Parish Council will be held on Wednesday 13 July 2016 at 7pm in the Reading Room.	
	Date:	Chairman: