

CHILMARK PARISH COUNCIL

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**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL
MEETING HELD ON WEDNESDAY 9 NOVEMBER 2016**

PRESENT

Name	Appointment
Mr P Boyles	Chairman
Mrs E Jack	Councillor
Sir R Packer	Councillor
Mrs E Pelham	Councillor
Ms L Taylor	
Mrs J MacDougall	
Members of the Public: 4	Clerk

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p>Public Forum</p> <p>It was noted that the B3089 at Teffont had been resurfaced and the new tarmac had greatly enhanced the appearance of the village. Wilts Councillor Wayman previously indicated that funding has been agreed for the Chilmark stretch to be undertaken in this financial year ending 31 March 2017. The Clerk will ask Wilts Cllr Wayman for an update. It was also mentioned that vehicle speed might increase as a result of an improved surface which would need to be monitored.</p> <p>A member of the Reading Room Cttee recommended that emergency lighting should be installed in the Reading Room and a quote of £240 plus vat was obtained. The suggestion of a permanently installed generator is also an option. This would require a contribution from the PC. SSE may also be approached for a grant.</p>	Clerk
72/16	1. <u>Apologies:</u> Vice Chmn M Lennard and Cllr K Hawkins and Wilts Cllr B Wayman.	
73/16	2. <u>The Minutes of the Parish Council meeting held on 7 September 2016</u> were proposed by Sir RP and seconded by Cllr EJ agreed and signed.	
74/16	3. <u>Declarations of Interest</u> None.	

75/16	<p>4. Finance</p> <p>4.1 Opening balance in the Treasurer's Account: £11,330.66</p> <p>4.2 Cheques to be paid: N T Smith Contract Gardeners for renewal of Fricker's playground gate posts: £275. Wilts Council for updated PC admin books: £4 Jordan Parsons for strimming paths: £320 Pat Newbury grsscutter Fricker's Paddock: £610</p> <p>4.3 Cheques received: Mrs J Knight: £96 for six month rental Forbes Field</p>	Clerk
76/16	<p>5. Budget</p> <p>A draft copy of the budget estimate for the FY 2017-18 was circulated to Councillors for discussion. The PC could incur the following expenses as outlined in the next FY: The names on the War Memorial are becoming illegible and need re-engraving. Defibrillator pads need to be replaced every two years and if used replaced immediately. Emergency lighting in the Reading Room is required. The playground equipment at Fricker's Paddock is now approx. 8 years old and some may need to be replaced. This raises further questions, how many children use it and should there be separate fundraising? The Government intends to cap Council Tax rises to 5% in future unless a referendum is held. The future forecast is for inflation to rise a little and there will be no grant from Wiltshire Council and no R2 funds. There is a trend for less services to be provided by Wiltshire Council making Parish Councils responsible for outsourcing their own services. In view of the above, Sir RP proposed an approx. increase in the precept of 1% taking it to: £7,250. Cllr EJ seconded and all agreed. Clerk to inform Wilts Council before 23 January 2017.</p>	Clerk
	<p><u>Village Maintenance</u></p> <p><i>Issues for the Parish Steward.</i></p> <p>The Chmn is compiling a list of the top 5 priorities for the Parish Steward. Cllr EJ reported that there are potholes in the road at Ridge House and Ridge Farm which she will report using: "MyWiltshireApp". Anyone may report matters on the app but they are discouraged from using CLARENCE telephone number because of the cost of running the service.</p> <p><i>Wessex Water Survey</i></p> <p>(The Clerk received a reply from Wessex Water after the PC meeting stating that further sewer sealing will be carried out in February 2017). The Clerk continues to remind them to send the report.</p>	Cllr EJ Clerk

77/16	<p><i>Surface water drains and Winterbourne maintenance – schedule of drain clearance</i></p> <p>Ditches and culverts have been cleared but if the tops of drains become covered with leaves and debris, surface water may build up causing flooding.</p> <p>The Junction of Becketts Lane/Street – landowners insist it is the responsibility of Highways Dept and Wilts Cllr Wayman has agreed to take the matter up with Wilts Council.</p> <p>Upstream the ditch parallel to Hindon Lane starts as a culvert and becomes a ditch which needs to be dug out by Highways.</p> <p>Downstream from the cross – silt could cause a back up.</p> <p>The Chmn said that where Highways insist it is riparian owners’ responsibility, they should write to them and force them to act or else take the required action themselves. The PC have requested that the Wilts Council legal section give a clear ruling but they fail to do so. The drain under the Street is a Highway responsibility but they are unable to clear it due to a build up of silt downstream.</p> <p>If there are heavy rains properties down stream of Forge Cottage are at risk.</p> <p>The Chmn confirmed that sludge gulpers have cleared the drains and this must be done annually.</p> <p><i>Flood Warden Report</i></p> <p>The Chmn circulated a report dtd 1 November which is attached and will be available on the website. It will also assist the case with Wessex Water.</p>	<p>Wilts Cllr Wayman</p> <p>Chmn</p>
78/16	<p>6. <u>Planning Applications:</u></p> <p><u>16/08300 Rock Cottage, Chilmark</u> – 2 storey rear extn – no comment.</p> <p><u>16/09046/Ful 1 Hops Close, Chilmark, SP3 5BG</u> – Single storey extn to front of property – no comment.</p> <p><u>16/09551/TCA The Old Post Office, The Street, Chilmark, SP3 5AR.</u> – trees in cons area – Ash tree crown – reduce by 30%. Sycamore tree – fell. No comment.</p> <p><u>Entrance to Corner Cottage</u></p> <p>The Enforcement Officer’s initial view is that there was a breach of planning regulations but this cannot be officially confirmed until an officer’s visit report has been finalised. The PC will be informed in due course once the report is issued.</p>	

79/16	<p>7. <u>Highways Matters</u> <i>EHD update – CATG issue 4723</i> Julie Wharton, Senior Traffic Engineer has stated that the EHD signs which were erected do not comply with regulations. Wilts Cllr Wayman will continue to support the retention of those signs already in place.</p> <p><i>Kent’s Hill signage – response from address information team.</i> The Chmn reported that Wiltshire are not in favour of PC requests to alter the signage. In order to erect Wiltshire approved signage indicating Hops Close leading to Kent’s Hill the PC would have to contribute £700. The Chmn proposes independently purchasing two signs, one on a wall owned by the PC and another on a pole indicating Kent’s Hill. The cost would be £60 - £80. The motion was seconded by Cllr LT and all agreed.</p> <p><i>Request to Highways Dept to include part of CHIL BOAT8A on their list of streets.</i> Wiltshire Council publish a “List of Streets” which they have a responsibility to maintain and they have a duty to publish a “Definitive Map” of Rights of Way. If the right of way appears on the “Definitive Map”, as is the case with CHIL BOAT8A, they do not include it on the “List of Streets” for maintenance. Wilts Cllr Wayman has said she will engage with WC over this for a reasonable outcome.</p> <p><i>Community Speedwatch</i> The Chmn proposed that the PC would support CSW if there were enough willing volunteers to take part in the scheme. The Clerk will draft a notice for Village Voice, the noticeboards and website.</p>	<p>Wilts Cllr Wayman</p> <p>Chmn</p> <p>Wilts Cllr Wayman</p> <p>Clerk</p>
80/16	<p>9. <u>Chilmark Response Group</u> – Report on Defibrillator demonstration session. Tim Barter reported that Lyn Menzies (rtd GP) held a meeting for 25 volunteers to undertake training and will regularly check the defibrillator. South West Ambulance Service will provide mannequins for future training sessions. The pads need to be replaced biennially and the infant pads need replacing in 2017.</p>	
81/16	<p>10. <u>War Memorial</u> It is a listed grade II monument situated in the graveyard. The PC is a lifelong member of the Memorial Trust and there is a national movement to record and maintain these monuments. The stone was cleaned a couple of years ago but the names are becoming illegible. The Chmn proposed quotes are obtained for re-engraving. All agreed.</p>	Chmn
82/16	<p>11. <u>Village Voice/website</u> Village Voice sends out copies via email and holds a number of email addresses</p>	Clerk
83/16	<p>12. <u>Date of next year’s meetings:</u> Wed, 11 Jan, 8 March, 10 May, 5 July, 6 Sept, 1 Nov.</p>	

84/16	13. <u>Date of next meeting:</u> Wednesday 11 January 2017 at 7pm in the Reading Room.	
	Date: Chairman:	