Wiltshire Council

Mr Tim Culver-James

Electoral Services
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN
29 October 2025

Dear Mr Culver-James

Casual Vacancy - Chilmark Parish Council
Parish - Chilmark

I refer to your notification of a vacancy and enclose a copy of the statutory Notice of Vacancy. The Notice may be copied as required but must be displayed in a prominent position within the Parish of Chilmark.

An election to fill the vacancy will be held if TEN electors from the Parish of Chilmark write to the Returning Officer by 20 November 2025 asking for an election to be held. If an election is not requested by that date, then the vacancy must be filled by co-option as soon as practicable. I will write to you again after 20 November 2025 to let you know whether there will be an election, or whether the Chilmark Parish Council may co-opt to fill the vacancy.

Town and Parish Councils must consider whether they wish to request poll cards for each by-election. It has become common practice to send poll cards for all elections as this promotes more democratic engagement. Poll cards need to be prepared about the same time the Notice of Election is published. This is so they can be printed and posted as soon as possible to enable electors to be notified of the statutory deadlines if they wish to change their voting methods. However, this will be an area for your Town/Parish Council to consider when a vacancy occurs and more appropriately, if an election is triggered. You may wish to have a council resolution in place delegating power to an individual to make that decision, or a blanket decision on whether or not poll cards are required.

Finally, if an election is requested, Electoral Services will provide the council with an estimated cost of a contested election and uncontested election. Included in the figures will be costs for poll card printing and postage which may help with your decision on poll cards. The costs are bespoke to the individual Parish and depend on many factors including number of polling stations hired, number of postal voters etc. If you would like a quote at any time, for this Parish , please let us know and we can provide this for you.

Thank you for your assistance in this matter.

Yours sincerely

Lucy Townsend
Returning Officer
Telephone: 0300 456 0112
Email: elections@wiltshire.gov.uk

NOTICE OF VACANCY IN OFFICE OF COUNCILLOR

Chilmark Parish Council

CHILMARK

NOTICE IS HEREBY GIVEN

that due to the resignation of Hugo Von Halle, a vacancy has arisen in the Office of Councillor for Chilmark Parish Council.

If by 20 November 2025 (14 days after the date of this notice) a request for an election to fill said vacancy is made in writing to the Returning Officer at the address below by TEN electors from the Parish of Chilmark, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option.

If an election is called, it will take place no later than 28 January, 2026.

Please note any requests to hold an election **MUST** be delivered only to the address below.

Dated 31 October 2025

Lucy Townsend
Returning Officer
Electoral Services, Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Posted by:

Mr Tim Culver-James
Clerk of Chilmark Parish Council

In computing any period of time for this purpose, a Saturday, Sunday, Christmas Eve, Christmas Day, Boxing Day, Good Friday, Easter Monday, bank or public holidays or any day appointed for public thanksgiving or mourning must be disregarded.