

THE ANNUAL CHILMARK PARISH COUNCIL MEETING

RECORD OF POINTS AND DECISIONS ARISING FROM THE ANNUAL MEETING OF THE
PARISH COUNCIL

HELD ON WEDNESDAY 8 MAY 2024 IN THE READING ROOM

PRESENT

Sir Richard Packer - Chair
Sir Raymond Jack - Cllr
Carl Jacobs - Cllr
Morag Philpott - Cllr
Peter Young - Cllr
Sofya Samokhina - PC Clerk
Public – 2

PUBLIC FORUM – no points raised.

1. Appointment of Chair/Vice Chair

Cllr MP proposed Cllr Sir Richard Packer as Chair, seconded by Cllr PY and Cllr CJ.
Cllr Sir RJP proposed Cllr Bev Small as Vice Chair, seconded by Cllr RJ and Cllr MP. All agreed.

2. Welcome & Apologies – The Chair Sir RP welcomed all to the meeting.

Apologies: Cllr BS and Cllr JD.

3. Declarations of Interest

Ref. Grant Applications, item 6.2 and Planning Application, item 7:

Cllr CJ - CCC grant request as member of the Committee.

Cllr MP - Reading Room grant request as Chair of the Committee.

Cllr RJP – PCC grant request as member of the Committee and CCC grant request as Vice chair of the Committee.

Cllr RJ – CCC grant request as vice-president of the Committee.

Cllr PY – PCC grant request as member of the Committee.

4. Minutes of the Parish Council Meeting held on 6 March 2024 - Approved without amendments.

No Matters Arising.

5. Annual Accounts & Governance Returns 2023/24:

- Internal Audit Report - signed off by internal auditor (thanks to James Lock).
- Annual Governance Statement - approved for signing by the Chair.
- Accounting Statement 2023/24 - approved for signing by the Chair.
- Commencement of Electors' rights: in accordance with regulations the electorate will be able to inspect the Accounts from 3 June-12 July, and above forms will be posted on PC website before 3 June.

6. Finance (Clerk):

1) Payments and Receipts Summary for the period from 1 April to 30 April 2024

Opening Balance on 1 April 2024 was £4,857.83. In this period PC received 1st installment of the Precept - £5,500. Second installment is due on or before 30 September 2024.

PC has made 4 payments:

Direct debit to Grist for animal waste of £33.60 (P1); CPRE Annual subscription fee of £40.00 (P2); ICO Data Protection fee of £35.00; and Clerk's salary for April '24 - £216.00. Closing balance on the Treasurer's account on 30th April was 10,033.23. Millennium cross account's balance on 30th April was £1,297.18.

2) **Grant applications** had been received from 5 village committees. The Cllrs discussed if PC could afford to pay all the grants. It was agreed that the budget, which was discussed in January, had funds allocated for grants. It was unanimously agreed to grant:

- St. Margaret of Antioch Churchyard - £500
- Chilmark Cricket Club- £250
- Chilmark Playground Management Committee - £500
- Village Voice - £250
- Chilmark Reading Room - 500

7. Planning Procedures & Applications

Applications determined or progress since last meeting:

Cllr PY presented part of Planning Applications report, excluding PCC related applications (declared interest Ref. Item 7). Church related applications were presented by Cllr CJ.

PL/2023/10702 Barn at Bevisfield, Cow Drive - Lawful development: Existing use.

Parish Council Position: Objection.

Wiltshire Council Decision Deadline: 09/05/24

The PC objected as the applicant has not been able to demonstrate clearly that the three buildings have been in continuous, uninterrupted use for the last 10 years for the purposes incidental to the enjoyment of the adjacent residential property. There were a number of other objections from the villagers. The decision deadline has been extended as the case planning officer is busy and is aware of sensitivities.

The original application had 3 buildings. It appeared that some changes had been made to the application. It now states: Use of stable building for purposes ancillary to the enjoyment of the adjacent residential property. The PC position remains Object.

PL/2024/00419 Bevisfield, Cow Drove - Vary Condition No 3 on PL/2022/00888 - to add an additional dormer window (of the same design as those to each side) above the porch on the front (east) elevation. Vary condition 2 on PL/2022/00888 to state "The development shall be constructed using the following materials: Clipsham stone walling as shown on document entitled stone sample photos; timber boarding, roof materials and driveway surfacing materials all as approved under application PL/2023/01717."

Parish Council Position: PL/2022/00888 – Vary Condition No 3 - No Objection; Vary condition 2 on PL/2022/00888 - Objection with a comment. Cllr PY noted that it was not a trivial matter. 10 further objections from the villagers had been submitted. Planning officer was going there w/c 13th May.

Wiltshire Council Decision Deadline: 13/05/24

PL/2024/03019 St Margaret of Antioch , Barberry, Chilmark SP3 5AR - Notification of proposed works to trees in a conservation area.

Parish Council Position: No Objection.

Wiltshire Council Position: No Objection. Decision date 30.04.24

It should be noted that the 3 Parish Councillors who are also PCC members declared an interest in the 2 tree applications and were not involved in the decision-making process.

First, in relation to the laurels - there are 6 in total - 1 by the lychgate and the others in a group on the SW churchyard boundary. These are clearly marked on the site map that accompanied the application and can be viewed on the planning portal.

Cllr BS also revisited the churchyard and sent photos to the planning officer - the trees in

question could be regarded as saplings, especially the one by the lychgate. The 5 'trees' are more like branches growing out of the ground. Some minor clearance works took place under the trees during the recent churchyard tidy up.

The PC does not consider the works to the holly box and laurels to be contentious.

Secondly, the PCC are very mindful of the historic value of the Irish yews leading up to the church door and the Yews on the north boundary.

The Tree Officer has confirmed there are no TPOs on the churchyard trees.

The PC, the St Margaret Fabric Group and the wider PCC have been in a number of communications about the proposed works and assurances were sought that advice is being taken by the PCC from the Diocesan with relation to the possible requirement for a Faculty Jurisdiction (in addition to the trees works in a CA).

Furthermore, professional arboriculturist advice has been sought by the Fabric Group and PCC before any works to the Yews are undertaken. This is being discussed at the next Fabric Group meeting, and the wider PCC given concerns raised.

PL/2023/10721 Pasture Land North of Stockley Wood, Stockley Wood, Ridge - Works to create a wetland habitat for biodiversity and environmental benefit. Application type: Full planning permission.

Parish Council Position: No Objection

Wiltshire Council position: Approve with Conditions. Decision date 23.04.24

PL/2024/02021 St Margaret of Antioch, Barberry, Chilmark SP3 5AR - Notification of proposed works to trees in a conservation area.

Parish Council Position: No Objection

Wiltshire Council position: No Objection. Decision date 22.03.24

PL/2024/01717 Angoni, Frog Lane, Chilmark, Salisbury, SP3 5BB - Rear and side extension to existing bungalow, minor alterations to porch and replacing existing porch roof with sloped roof

Parish Council Position: No Objection

Wiltshire Council position: Approve with Conditions. Decision date 18.04.24

Angoni was re-named to Lillypad.

PL/2024/02071 Units 1 and 3, Manor Farm, Chilmark, SP3 5AG - Retrospective application for the installation of temporary Portakabin building to be used as an office for a period of 156 weeks.

Parish Council Position: No Objection.

Wiltshire Council position: Approve with Conditions. Decision date 23.04.24

8. **Barn Hill Parking**

Cllr RJP started by mentioning that he had been contacted once again by someone who lives in Barn Hill. The situation with parking spaces remained dreadful. After a long discussion, PC members agreed that Wiltshire Council needed to be involved. It was agreed to contact WC Cllr Bridget Wayman to come to have a look at the situation, ideally at the hour when everyone is back from work and all the parking spaces are taken.

9. **Chilmark War Memorial Restoration**

Cllr PY said that PCC had identified a restorer, who is very busy due to his expertise and qualifications, and charges £100 per visit. The working group of PCC had agreed to cover that cost. He stated that there was not much to report on the matter until the group gets a quotation from the expert restorer.

10. **Assets List**

It was identified that the Assets list needed to be more specific on few items of value. After a discussion, it was agreed to check on the requirements as to assets and insurance (Action:

Clerk). Cllr MP & Cllr CJ will confirm to clerk what items to be listed in the insurance.

11. Bin emptying contract update

Cllr CJ said that the bin in FF had not been installed yet. He had messaged the provider for the size of the plinth.

The Cllrs also discussed the animal waste bin in Lower Mooray, which seemed to overflow very quickly. It was agreed to investigate how much it would cost to install a second bin of the same size, and to instruct Grist Environmental to collect the waste at the same time.

12. Frickers Paddock playground

Cllr RJ stated that he had conducted his final inspection of the playground that evening. Cllr PY was to take over from Cllr RJ. They agreed to have a meeting soon to discuss the transfer.

13. Playing Field Planning Permission & Claybush Playground Lease update – there was nothing to add after the Annual Assembly Report from Olivia von Halle.

14. WALC Subscription

It was agreed the annual subscription to Wiltshire Association of Local Councils – sum of £213.55 – should be settled.

15. LHFIG meeting - 8th May 2024

Cllr RP reported on the meeting he had attended earlier that day. He told all present that the works which had been agreed to take place in Chilmark (white lines – edge of Carriageway Marking) were in the approved list. It had been explained that the works could not be carried out in damp conditions. It was noted that it was a good practice to go to the meetings.

16. Future SW Wilts Meeting Dates / Attendance

- Area Board Meeting - Wednesday 29th May 2024, 6.30 pm – Cllr MP

17. Date of next PC meeting – 3rd July 2024, 7pm in the Reading Room.