

CHILMARK PARISH COUNCIL

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RECORD OF POINTS AND DECISIONS ARISING FROM THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 15 MAY 2019

PRESENT

Name	Appointment
Mr P Boyles	Chairman
Sir R Packer	Vice Chairman
Mrs E Pelham	Councillor
Mrs E Jack	Councillor
Mrs B Small	Councillor
Mrs A McGrail	Councillor
Mrs B Wayman	Wiltshire Councillor
Mrs J MacDougall	Clerk
Public: 1	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
28/19	<p>1. <u>Appoint Chair/Vice Chair</u> Cllr SirRP proposed Cllr Patrick Boyles as Chairman, seconded by Cllr LT. The Chmn proposed Cllr Sir Richard Packer as Vice Chmn, seconded by Cllr EJ. All agreed.</p>	
29/19	<p>2. <u>Apologies:</u> Cllr M Philpott.</p>	
30/19	<p>3. <u>The Minutes of the PC meeting held on 7 March 2019</u> These were proposed by Cllr EJ and seconded by Cllr BS and agreed. The Chmn thanks the Vice Chmn for chairing the meeting at short notice.</p>	
31/19	<p>4. <u>Declarations of Interest</u> None.</p>	
32/19	<p>5. <u>Internal Audit Report</u> The internal audit for the fiscal year 2018-19 was carried out by Mr James Lock.</p>	
33/19	<p>6. <u>AGAR – Annual Governance and Accountability Return Certificate of Exemption for Smaller Authorities for FY ended 31 March 2019</u> The Clerk confirmed that this authority has a gross income of £8404.52 and a gross expenditure of £8649.15 and qualifies as exempt from a limited assurance review. Proposed by the Chmn and all agreed. The certificate was duly signed by the Chmn and Clerk/RFO and will be forwarded to PKF Littlejohn External Auditors.</p>	Clerk
34/19	<p>7. <u>Annual Governance Statement</u> Members confirmed to the best of their knowledge that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. Proposed by the Chmn and all agreed. The statement was signed by the Chmn and Clerk/RFO.</p>	
35/19	<p>8. <u>Accounting Statement 2018/19</u> The Clerk/RFO presented the Accounting Statements in the Annual Governance and Accountability Return which presents the financial position of this authority and its receipts and payments. The Chmn proposed that the meeting approve the Accounting Statement. All agreed. <u>Commencement of Electors Rights:</u> The accounts will be placed on the website and the electorate will be able to make representation from 3 June – 12 July 2019.</p>	Clerk
36/19	<p>9. <u>Finance</u> 9.1 <i>The opening balance in the Treasurer’s Account as at 1 April 2018: £8,950.16</i> 9.2 <i>Received Precept 23.04.19 of £8,250.00</i> 9.3 <i>Cheques paid:</i> <i>16.4.19 Wicksteed Leisure Ltd for Fricker’s Paddock Playground Inspection: £54</i> <i>J I Rooke for Clearance of 1 windblown tree: £108.</i> <i>CPRE Annual Grant £365</i></p>	

	<p>WALC/NALC Subscription £214.66</p> <p>9.4 <i>Cheques to be paid:</i> <i>Community First Trading Insurance premium: £588.39</i></p> <p>9.5 Proposal for a grant to Seeds for Success in recognition of work carried out in Fricker's Play Area: £200. Proposed by Cllr EJ and seconded by Cllr SirRP. The Chmn proposed that grants towards the upkeep of St Mary's Church, Chilmark, and other organisations would be considered at the July meeting and that committees should apply for grants.</p>	Clerk
37/19	<p>10. Village Maintenance – <i>insurance claim for removal of tree after high winds.</i> The Chmn proposed that if the cost of repairs to the shed damaged in the storm amounted to more than the insurance excess of £250 then the PC would submit a claim. All agreed. <i>Issues for Parish Steward</i> He will be visiting at the end of the month.</p>	Clerk
38/19	<p>11. Planning <u>19/02814/TCA Barbary Cottage, Barbary, Chilmark SP3 5AS.</u> Cherry tree – fell. No objection. <u>19/02662/VAR Wandle House, Cow Drove, Chilmark SP3 5AJ.</u> Variation of conditions 2,3,4 and 7 of 17/07886/Ful to allow for additional dormer to second floor of main house and amendment to approved garage location to provide suitable access to rear of property. Comments by 23/5. No comments brought to the PC. <u>19/04415/TCA Greystones, Becketts Lane, SP3 5BD</u> – 2 Lawson Cypress Tree reduce to 3 metres. Comment by 25/5/19. No comment. <u>19/04261/TCA Kents Cottage, Kents Hill, SP3 5BH</u> – Cedar tree thin out overhanging branches. Comment by 22/5/19. No comment. <u>19/04163/FUL & 19/04666/LBC: The Old Rectory The Street Chilmark SP3 5AT:</u> Alterations to facilitate Change of use from stable block to ancillary accommodation. Comments by 13/06/2019. A PC planning meeting may be held if required.</p>	
39/19	<p>12. Highway Matters <i>EHD signage – CATG issue 4723</i> Wilts Council have produced firm proposals and will liaise with the PC. Cllr BS commented that the drivers do not appear to be supplied with HGV satnavs. Their written directions also need some clarification. <i>Chil BOAT8A update</i> Wiltshire Council Highways have agreed to re-build and re-surface the tarmac section from the top of Kents Hill to the bottom of Hops Close where it joins the Street. <i>Cow Drove Verges CATG issue 6290</i> Wiltshire Council Highways have made improvements to the verges and declared the issue closed at the CATG meeting held on 1 May 2019. The PC and members of the public deem the repair work to be inadequate and it is likely to deteriorate with inclement weather. Future complaints and requests will only be considered using MyWiltsApp or the Wiltshire Council website. <i>Road Safety, Becketts Lane. CATG Issue 6772</i> Further to the CATG meeting of 27 Feb a site meeting was arranged with the Principal Highways Engineer, the Chmn and Clerk. Measures to improve road safety along Becketts Lane and through the village were considered and recommendations for a 20 mph speed limit were put forward to the CATG meeting held on 1 May 2019 which Cllr BS and the Clerk attended. It was agreed that Chilmark should be prioritized and a survey would be carried out to assess the feasibility of reducing the speed limit in the village where there is presently a 30mph speed limit excluding the B3089. Cost of the feasibility survey to the PC £1,000. This was proposed by Cllr BS and seconded by Cllr AMcG. All agreed. The PC will confirm with CATG. The results of the survey will determine the extent and cost of the scheme and the contribution expected from the PC. Residents will be kept informed. <i>Potholes, road surface at Ridge</i> Cllr EJ reported potholes via MyWiltsApp and the Chmn will forward photos. Although the public are expected to download the App, the method is not user friendly.</p>	<p>Chmn</p> <p>Clerk</p> <p>Cllr EJ/Chmn</p>

40/19	13. <u>Items for Village Voice,website</u> End of year accounts for website, BOAT8A, EHD signage, Cow Drove Verges, Road Safety, Grant Applications, MyWiltsApp, Planning Applications, Commencement of Electors Rights, Date of Next Meeting.	
41/19	14. <u>Date of next meeting:</u> The next meeting of the Parish Council will be held on Wednesday 3 July 2019 at 7pm in the Reading Room.	
	Date:	Chairman:

To view Parish Council Documents on line:
 access
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