

CHILMARK PARISH COUNCIL

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**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL AGM HELD ON
WEDNESDAY 10 MAY 2017**

PRESENT

Name	Appointment
Mr P Boyles	Chairman
Sir R Packer	Vice Chairman
Mrs E Pelham	Councillor
Ms L Taylor	Councillor
Mrs E Jack	Councillor
Mrs J MacDougall	Clerk
Public: 3	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
24/17	1. <u>Appoint Chair/Vice Chair</u> Cllr EJ proposed Cllr Patrick Boyles be elected as Chairman, seconded by Cllr LT. The Chmn proposed Cllr Sir Richard Packer as Vice Chmn, seconded by Cllr EJ. All agreed.	
25/17	2. <u>Apologies:</u> None	
26/17	3. <u>The Minutes of the PC meeting held on 8 March 2017</u> These were proposed by Cllr EJ and seconded by Cllr LT and agreed.	
27/17	4. <u>Declarations of Interest</u> None	
28/17	<u>Cllrs' responsibilities</u> Chmn – Planning/Flood Warden/Highways/Parish Steward/Fricker's Paddock Playground Cllr Sir RP - Planning Cllr EP – Rights of way Cllr EJ – Ridge and Reading Room Rep Chmn/SirRP – Planning Cllr LT - School liaison	
29/17	6. <u>Finance</u> 6.1 <i>The opening balance in the Treasurer's Account as at 1 April 2016:</i> £8,409.58 6.2 <i>Cheques paid 14 April:</i> ICO £35 WALC/NALC Subscription: £201.85 6.3 <i>Cheques to be paid:</i> Community First Insurance premium: £555.66 CPRE Annual Subscription: £36. 6.5 <i>Cheques received:</i> Precept £7,300.00 6.4 <i>Statement of Annual Governance</i> The Clerk read out the statement. The Chmn proposed, it was agreed and signed. All agreed it was correct, nemcon. 6.5 <i>Asset Register and Risk Assessment</i> The Chmn confirmed that there are no changes and the lists have been circulated.	Clerk
30/17	7. <u>Adoption of Annual Return 2016/17</u> A copy of the accounts have been circulated. Cllr LT proposed, Cllr EJ seconded. All agreed. The date of the annual audit is 12 June and the dates for the exercise of elector's rights will be published on the noticeboards and the website as per the code of transparency. The internal audit was carried out by James Lock according to regulations.	Clerk
31/17	8. <u>Village Maintenance – issues for Parish Steward</u> Cllr LT has asked for the hedge beside Claybush Playing Field to be cut. The Chmn will liaise with the Parish Steward re: any issues raised.	

