

**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL MEETING HELD  
ON WEDNESDAY 7 MARCH 2018**

**PRESENT**

Name	Appointment
Mr P Boyles	Chairman
Sir R Packer	Vicie Chairman
Mrs E Pelham	Councillor
Mrs A McGrail	Councillor
Mr I Dennis	Councillor
Mrs E Jack	Councillor
Mrs J MacDougall	Clerk
Member of the Public: 1	

**POINTS AND DECISIONS ARISING**

Item	Points/Decisions	Action
(a)	(b)	(c)
	<b>Public Forum</b> It was suggested that it would be helpful for parishioners to have the local planning applications published in the Village Voice on a monthly basis. This was agreed.	Clerk
13/18	<b>1. Apologies:</b> Cllr L Taylor. Wilts Cllr B Wayman	
14/18	<b>3. The Minutes of the Parish Council Meeting held on 10 January 2018</b> were proposed by Cllr ID, seconded by CllrEP and agreed.	
15/18	<b>4. Declarations of Interest</b> The Chmn stated that his property shares a boundary with Whitehill and abstained from consideration of the Tree application.	
16/18	<b>5. Village Maintenance</b> <i>Issues for Parish Steward -</i> The work scheduled was postponed due to inclement weather and the repair of potholes on major roads is now the priority. The Chmn requested items (the third week of the month) in order to be included in next month's list ie cleaning road signs, visibility displays etc. Grips are automatically cleared by the PS who visits on the last day of the month. The PS will repair minor potholes but major potholes should be reported on MyWiltsApp. Cllr EJ reported that the side of the road at Ridge had been badly affected by frost and snow and needed a full scale repair. Cllr Sir RP reported that the drain at Lower Mooray has been cleared and is draining well. Cllr EJ reported that the footpath signpost at the bottom of Ridge had fallen over and she will pass the matter to Fonthill Estate. Cllr EP will also notify Mr Nick Cowan, Rights of Way Officer.	Chmn  Cllr EJ Cllr EP
17/18	<b>6. Update on Emergency Planning Equipment</b> Mr M Eke sent an update on progress to the PC. He has virtually completed the purchases with the SSE grant and it remains for the steel cabinet to be installed at the rear of the Reading Room. The equipment for Ridge is installed in its forward location. SSE have requested photo opportunities and they may take photos but with security in mind. The equipment will be demonstrated and photos taken for "Village Voice".	
18/18	<b>6. Finance</b> 6.1 Opening balance in Treasurer's Account as at 7/3/18 : £9222.22 6.2 Bank Mandate – Lloyds Bank has confirmed that the additional signatory, Sir R Packer has been added to the list of existing signatories: Patrick Boyles, Elizabeth Pelham and Eliza Jack. 6.3 Cheques paid: 29/1/18 M Eke for emergency planning equipment: £180.89 29/1/18 J MacDougall for admin expenses: £81.96 6.4 Cheques to be paid: Community First Trading: Increased insurance premium for emergency equipment: £45.11 6.5 Quotes sought for strimming footpaths and cutting grass at Fricker's Paddock. Mr Pat Newbury has quoted for grass cutting and will not charge for cuts not undertaken. The Chmn proposed to accept the quote and Sir RP recommended a further quotation	Clerk      Chmn

	<p>every two years. All agreed.</p> <p>Mr Jordan Parsons regretted he is unable to undertake any strimming to footpaths this year as his workload has greatly increased. The Chmn asked members if the PC should continue to pay for the maintenance of footpaths. Cllr EP commented that Mr Nick Cowan, the Rights of Way Officer can no longer provide this service. The Chmn proposed to ask Mr Pat Newbury if he would undertake the extra strimming work involved. Cllr Sir RP seconded and all agreed. The Chmn will discuss this with him.</p>	
19/18	<p><b>7. <u>Audit of Accounts for FY 2017/18</u></b></p> <p>The Parish Council falls in to the category of smaller authorities with receipts and payments of less than £25,000. A declaration, AGAR, will be completed after the end of the fiscal year at a full meeting of the Parish Council.</p> <p><i>Date for Internal audit</i></p> <p>Mr James Lock has conducted the first part of the internal audit and will complete in April once the Clerk has completed the Audit paperwork on line at the end 31 March 2018.</p>	Clerk/RFO
20/18	<p><b>8. <u>Planning Applications</u></b></p> <p><u>17/00469/ful Corner Cottage</u> – The owner has lodged an appeal against Wiltshire Council Planning Inspectorate. The Conservation Officer would still object on conservation grounds.</p> <p><u>18/00322/TCA &amp; 18/00364/TCA Whitehill, Becketts Lane</u> – Beech Trees – shorten. Remove lateral branches to clear neighboring property. No objection.</p> <p><u>18/01363/TCA Englefield House, Becketts Lane, Chilmark</u> – fell 1 Norway Spruce, Weeping Willow. Pollard to approx. 18 ft Beech Hedge – reduce height by 2 ft. Comments by 9/3/18. No objection.</p> <p><u>17/11895/106 Chilmark Manor, Barberry</u> – Removal of obligation contained in the legal agreement associated with plan S/1991/1379 to allow Chilmark Manor Cottage to be let separately from the Manor House. Approved.</p> <p><u>18/00498/TPO Trees owned by Stonewater Ltd, south of 21 Hops Close</u></p> <p>T1 yew tree – remove epicormic growth and pollard to 4m</p> <p>Proposal T2, T3 Yew tree - remove eipcormic growth and pollard</p> <p>T4 Horse Chestnut tree fell, Hose chestnut tree sever ivy. No comments</p> <p><u>17/07886/ful Wandle House, Cow Drove</u> – Replacement of single dwelling. Approved with conditions.</p>	Clerk
21/18	<p><b>9. <u>Highway Matters.</u></b></p> <p><i>9.1 EHD signage</i></p> <p>CATG has itemized the issue as a priority to be agreed with Wilts Council. Wilts Cllr B Wayman supports the PC request for improved signage to deter HGV from the village and will represent Chilmark at the next CATG meeting. Baroness Jane Scott, Leader of Wiltshire Council will be raising the matter of road hauliers inappropriately following sat navs through villages in the House of Lords.</p> <p><i>Signage to Tisbury</i></p> <p>The Chmn held a meeting with Mr Danekamp to explain the history and the work completed by Cllr Mike Lennard (retired) in conjunction with the Wiltshire Highways Engineer. At that time Wiltshire Council considered the signage indicating directions to Tisbury to be adequate including the finger post which has since been removed. The PC had requested more signage on the brow of the hill but this has not been granted. Mr Barney Guthrie wishes to speak with a separate Highways Consultant. CATG state that it will accept public input but the case must be supported by the PC.</p> <p><i>Verge Overrun- Cow Drove</i></p> <p>The Clerk reported the state of the verges beside Cow Drove to the A303 on MyWiltsApp. The Chmn explained that Mr Button, Highways Engineer, deems the road width to be sufficient and according to Highway regulations drivers can use road overruns up to 1 metre wide. Wiltshire Highways will not make them permanent features but will apply scalplings to improve the surface. The same problems exist along the Hindon Lane. Cllr Sir RP requested that the passing places are formalized and a map with photos is provided.</p> <p><i>Water Splash – B3089 opposite Greensands.</i></p> <p>Water collects at this site on the edge of the road because the drains are not sited at the lowest point and there is no gully channeling the water away. The Clerk reported this to the Parish Steward and on MyWiltsApp. The Parish Steward reported that the drains are clear and regrettably Wiltshire Council regard the creation of a gully as low priority.</p> <p><i>9.2 A303 Stonehenge Consultation</i></p> <p>Members of the public are encouraged to complete the consultation. Information about seminars can be found on line at <a href="http://www.highways.gov.uk/a303stonehenge/consultation">www.highways.gov.uk/a303stonehenge/consultation</a></p>	<p>Wilts Cllr B Wayman</p> <p>Clerk</p>

	<p><b>9.3 Chil BOAT8A update</b>  Email dtd 6/3/18 from Richard Broadbend, Head of Service Rights of Way and Countryside, Wilts Council, stated that Wiltshire Council fully accepts that both sections of the byway, i.e. the whole length as shown in the Definitive Map and Statement of Public Rights of Way (DMS), is maintainable at public expense as are the majority of public footpaths, bridleways and byways. To that extent, the council accepts that the DMS is effectively a part of the List of Streets (albeit that some of the public rights of way they include are not maintainable at public expense). The council's duty to maintain the northern section of the byway, for which the main use is no longer as a footpath or bridleway, as well as the southern section which is mainly used as a footpath or bridleway, was acknowledged in its response to the Highways Act Section 56 Notice. The standard of maintenance of each section is a matter for the highway authority to determine as it sees fit, but within the context that the maintenance needs to be appropriate to the use made of the highway. Different standards for each section of the byway are therefore legitimate and appropriate.</p> <p>This matter was again discussed with the solicitor. Their intention is now to invoke the council's internal Highways Protocol to acknowledge the change in use of the northern section of the byway so that it is not only recorded in the List of Streets but is also added to the council's Highway Record plans as an unclassified road. For the moment, the whole of the byway will remain on the DMS, but we will give further consideration to whether or not the granting of planning permission for the housing development that has resulted in the change of use of the northern section can be considered to have been a qualifying legal event sufficient to enable us also to make a Definitive Map Modification Order to remove that part of the byway from the DMS because it no longer meets the legal description of a Byway Open to All Traffic being mainly used as a footpath or bridleway. By following this sequential approach, it should be possible to avoid a failure of the Highway Records to show that there are public rights of way over the full length of the highway and not just one or other section of it. The Parish Council will be kept informed.</p> <p>The Chmn mentioned that The Parish Steward, Simon Simms is still not permitted by Wilts Council to work on the metal road and it should now be part of the highway maintenance programme. Wilts Cllr B Wayman will make enquiries</p>	<p>Chmn  Wilts Cllr B  Wayman</p>
22/18	<p><b>10. <u>Appoint a Data Protection Officer</u></b>  After some discussion it was suggested that Cllr LT may already have received training in this field and might like to take on the role. A directive for smaller authorities is expected to be sent out from WALC.</p>	
23/18	<p><b>11. <u>Short Notice Items.</u></b>  The Chmn has checked that there is no grit in the bin at Ridge although it was half full earlier in the year. He has requested more salt from Wilts Council Weather Team and if not available, he will transfer some from the store at Cleaves Farm. Other grit bins have been topped up.  Cllr Sir RP said that the PC needs to consider the possibility that playground equipment will need to be replaced in the future and that it is expensive. The subject should be raised at the Annual Assembly to encourage feedback from parishioners so that the PC can decide whether it is necessary in the long term to build up reserves for the future. Without support and funding for the playgrounds it may not be possible to provide the facilities currently enjoyed.</p>	<p>Chmn</p>
24/18	<p><b>12. <u>Items for Village Voice/website</u></b>  The future of the playgrounds, planning apps, Stonehenge Consultation, Water splash, verge overruns, date of Annual Assembly.</p>	<p>Clerk</p>
25/18	<p><b>13. <u>Date of Annual Assembly and AGM of PC:</u></b> Wednesday 9 May 2018.</p>	
	<p>Signed</p> <p>Chairman:</p>	<p>Dated:</p>