

**RECORD OF POINTS AND DECISIONS ARISING FROM THE ANNUAL MEETING OF  
THE PARISH COUNCIL  
HELD ON WEDNESDAY 3 MAY 2023 IN THE READING ROOM**

**PRESENT**

Sir Richard Packer - Chair  
Mrs Bev Small - Vice Chair  
Sir Raymond Jack - Cllr  
Mr Carl Jacobs - Cllr  
Mr Johan Denekamp - Cllr  
Mrs Morag Philpott - Cllr  
Mr Peter Young - Cllr  
Sarah Miller - PC Clerk  
Public - 3

PUBLIC FORUM – no points raised

**1. Appointment of Chair/Vice Chair**

Cllr PY proposed Cllr Sir Richard Packer as Chair, seconded by Cllr BS.  
Cllr Sir RJ proposed Cllr Bev Small as Vice Chair, seconded by Cllr JD. All agreed.

**2. Welcome & Apologies** – The Chair Sir RP welcomed all to the meeting. No apologies.

**3. Declarations of Interest**

Ref. Grant Applications, item 6:

Cllr Sir RP - Parochial Church Council (PCC)

Cllr BS - Village Voice (also an interest in x3 planning applications for Chilmark House - Item 7)

Cllr JD - PCC

Cllr MP - Reading Room

Cllr PY - PCC & VV

**4. Minutes** of the Parish Council Meeting held on 1 March 2023 – approved subject to item noted in Matters Arising, below:

- **Matters arising** – Cllr Sir RP noted that regarding the proposal of delegated authority for some smaller PC payments (as raised under Finance, item 7), it had emerged the PC had previously adopted standing orders to cover this question. However, the ceiling of £500 for such payments, as nominated in the adopted orders, was in hindsight considered too great for a parish council of Chilmark's size (this confirmed by WALC). Cllr Sir RP said on reflection he was now proposing the PC did not adopt a general rule for delegation. Agreed by all (proposed by Cllr PY; seconded by Cllr BS).

**5. Annual Accounts & Governance Return (AGAR) 2022/23**

- Certificate of Exemption for Smaller Authorities: approved for signing by the Chair & Clerk
- Internal Audit Report: signed off by internal auditor (thanks to James Lock)
- Annual Governance Statement: approved for signing by the Chair & Clerk
- Accounting Statement for 2022/23: approved for signing by the Chair & Clerk
- Commencement of Electors' rights: in accordance with regulations the electorate will be able to inspect the Accounts from 5 June-14 July, and above forms will be posted on PC website before 5 June – *Clerk*

**6. Finance**

- The Payments & Receipts statement for period 1 January-30 April 2023 was received and noted. In addition, it was agreed the annual subscription to Wiltshire Association of Local Councils – sum of £211.16 – should be settled.

- **Grant applications** had been received from 4 village organisations. It was proposed to repeat the previous year's grants as below:
  - Reading Room £500 – proposed by Cllr PY, seconded by Cllr BS
  - The Village Voice £350 – proposed by Cllr Sir RP, seconded by Cllr MP
  - Claybush Playground Committee £500 – proposed by Cllr Sir RP, seconded by Cllr PY
  - Parochial Church Council (churchyard) £500 – proposed by Cllr BS, seconded by Cllr CJ
- All above agreed, without dissent. *Clerk*

## 7. **Planning Procedures and Applications**

### Applications determined or progress since last meeting

- **PL/2023/01155** - Chilmark House, Chilmark, SP3 5AP – Full Planning Permission: Erection of a tennis hut and solar panel frame. Approved with conditions - 28 April 2023.
- **PL/2023/00492** - Chilmark House, Chilmark, SP3 5AP - Works to a listed building. Repairs to the Greenhouse. Decision: Approved with conditions - 26 April 2023.
- **PL/2022/06661** - Chilmark House, Chilmark, SP3 5AP. Listed Building Consent: internal alterations to rear hall and first floor bathroom. Approved with conditions: 11 April 2023
- **PL/2023/01537** - The Cross, The Street, Chilmark, SP3 5AR - Proposed works to trees in Conservation Area: Beech Tree - Crown reduce by 20%. Malus - Crown reduce by 30%. Consultation deadline: 20 March 2023. Decision: No objection - 23 March 2023
- **PL/2023/01132** - Barbrook, Frog Lane, Chilmark, SP3 5BB - Proposed works to trees in Conservation Area: Pollarding of two Willows adjacent to the Winterbourne on The Street. Decision: No objection - 10 March 2023
- **PL/2022/04333 & 04332** - Chilmark Estates (former RAF Chilmark) SP3 5RW: Retrospective Change of Use applications. *Decision deadline: 5 September 2022*
- **PL/2021/09778** - Land at Station Works, Tisbury. Appeal outcome awaited

### Applications received since last meeting:

- **PL/2023/02520** - Greystones, Becketts Lane, Chilmark SP3 5BD - Proposed works to trees in Conservation Area: Fell two conifers on the south boundary of the garden. The trees are damaging the fence and are misshapen and unsightly due to past pruning. Decision: No Objection – 3 May 2023.
- **PL/2023/03045** - The Old Post Office, The Street, Chilmark SP3 5AR – Proposed works to tree in Conservation Area: Apple Tree – reduction of canopy by 50%. Decision deadline: 29 May 2023. *PC Position – No objection.*
- **PL/2023/02062** – The Malthouse, The Street, Chilmark SP3 5AU – Householder Application: Clad existing annex with horizontal locally sourced larch or cedar. Decision deadline: 27 June 2023. *PC Position – Support* (members agreed this proposal would be an enhancement, rather than detrimental, to the surrounding area, hence their active support for the application).

8. **Frickers Paddock Playground** - Cllr RJ noted that there was nothing of particular concern in the Inspection Report following the playground inspection in Feb 2023. However, the overall message was that the play equipment - being made of wood, and exposed to wind and weather - was getting quite old and not in as good shape as when it was first installed. The PC needed to be aware that substantial capital outlay might be required at some point in the future – perhaps five years from now – if the playground was to be maintained. It was agreed that the council should endeavour to establish how much the playground is being used by residents.

## 9. **Wessex Internet Update**

The PC had received a further progress report from Wessex Internet's Community Engagement Manager Josh Goodchild, outlining possible planning applications for additional Telegraph poles in The Street conservation area, and on Salisbury Road. Members expressed concerns but would await details of the applications. Josh Goodchild had offered to address the PC in person at its next meeting on 5 July - this offer to be accepted.

**10. The Black Dog – Asset of Community Value**

The Clerk reported that the resident who had originally volunteered to submit the Asset of Community Value application to Wiltshire had since apologised for being unable to finalise the process owing to other commitments. The land registry document was in place, along with the partially completed application form (with 37 village supporters named) but it was hoped someone else might step up to complete the application. It was agreed the PC would write to all those who'd expressed an interest, to see if another resident would be prepared to take it on.  
*Clerk.*

**11. Highways – request for repeat of traffic survey near Rock Cottage**

- Cllr JD reported of another accident by the narrow summit at Rock Cottage. The view of many was it's only a matter of time before a serious accident occurs at the spot. Some sort of traffic calming needed (in addition to the 'blind summit' sign and 'slow' markings already requested/due to be put in place in coming months). It was agreed the PC should request a repeat of the 'free' Traffic Survey (last done in 2014) as a first step. Also, to see if similar survey might be done on road running past Portash towards RAF Chilmark. *Clerk.*
- Cllr MP volunteered to attend the next Local Highways and Footpath Improvements Group (LHFIG) meeting at the Nadder Centre on 31 May, to confirm the PC's wish to have the white line at The Cross extended (PC's presence requested by Wilts Cllr Bridget Wayman).

**12. Litter Bins / Village litter pick**

- Cllr MP had received reports that the 'new' dog poo bin at Mooray was filling up quickly and at times overflowing – might there be a case for weekly as opposed to fortnightly emptying? She noted that when originally ordering the bin, the PC had decided against purchasing a larger one. Cllr Sir RP said it was positive that the bin was being so well used by dog owners and agreed to monitor the situation.
- Cllr MP noted that Chilmark School would be doing the 2<sup>nd</sup> village litter pick of the year, in either May or June. The PC would do a further one in late summer. The Chair again noted that this had been a very positive initiative in the village.

**13. Items for Village Voice – as per Minutes**

**14. Date of next meeting:**

Wednesday 5 July 2023 at 7pm in the Reading Room.

Sarah Miller – Parish Clerk