

**Minutes of Winterbourne Parish Council meeting for 17th March 2010**  
**Held in the Glebe Hall, Winterbourne Earls**

Present were – Cllr T Atkinson, Cllr M Grimleigh, Cllr J Randle, Cllr D Baker, Cllr P Johnson, Cllr M Hewitt, Cllr J Randle and Mrs Melanie Thomas (Clerk)

3 members of the public

		Action
1.	To receive apologies  Cllr C Penn, Cllr L Wastie, Cllr V Harrod, PCSO Shona Maycock 6196	
2.	Declarations of Interest  District Councillor Mike Hewitt for all planning applications.	
3.	Minutes  A copy of the minutes for the last meeting held on February 17th 2010 were submitted, and duly approved.	
4.	Matters arising from the last meeting  Hard standing area at the bus stop in Gomeldon Road – noted that one quotation has been secured with Cllr Hewitt agreeing to pursue a second and to meet with the landowner of the site in question before work commences.  Update following suggested items for the utilisation of available WC funding - no update given but agreed to keep a watching brief on the matter with an agenda item at the next meeting.  Cobb Wall – Clerk notified the Clerk that she was awaiting further details of construction specifications from Cllr Wastie before an insurance quotation could be sought for the replacement of the wall in the event of damage/reconstruction.  Concern noted of uneven ruts on Footpath 8 and located near to Green Bridge and Hurdcott – Clerk asked to enquire with the Footpath Warden whether the ruts are on the schedule to be filled.  Concern raised regarding apparent flooding over the pathway at the Ford in Tanners Lane – Cllr Baker agreed to conduct further research.	Cllr Hewitt          Clerk   Cllr Baker
5.	Finance  The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for March which was accepted by the Parish Council.  <ul style="list-style-type: none"> <li>• Invoices approved for payment: Clerks expenses £12.90, Felton Kelly £341.88 (notice board repair)</li> </ul> National Association of Local Councils Spinal column point increase for 2009/10 – this was noted and an agreement made to allocate the next spinal column according to NALC guidelines to the Clerk of SCP20 from SCP19.	
6.	Reports from District and County Council members and to include the Bourne Valley Alliance meeting  Bourne Valley Link Scheme – note that a full meeting of the BVAPC had not taken place since the last meeting so no update given.  A brief update on SCAP was given and its current collaboration/status with the Parish Councils – it was noted that SCAP in its current form which was initially presented by WC, has not been accepted in a number of areas including the Amesbury Area Board. Further updates to be given as matters arise concerning this organisation.	
7.	Glebe Hall Committee – report from Annual General Meeting of 11 <sup>th</sup> March 2010 included:  Car parking concerns at the Glebe Hall – following the AGM the item of car parking associated	Hall Committee,

	<p>with the use of Hall was raised and reference to the apparent use of the facility by those not using the Hall. A discussion took place as to how to combat this problem. It was agreed that the Hall Committee liaise with Cllr Atkinson to place a note in the Village Link highlighting the problem and stating the correct usage of the car parking facility. In addition that the Hall Committee, when requesting their annual payment of parking rental charge to the Nursery, that a permit is issued to those cars allowed to use the parking facilities and allied to the Nursery.</p> <p>Request for funding through Amesbury Board for purchase of chairs and hanging trolleys for the Glebe Hall – a discussion took place as to the purchase and the Parish Council agreed that they would support any grant applications the Committee wished to submit with regard to this purchase.</p>	Cllr Atkinson
8.	<p>Village Link – planned updates</p> <p><i>Cllr Hewitt entered the meeting at 8.16pm</i></p> <p>Note made of the intention to add the Autumn edition a feature on two, yet to be agreed, Parish Councillors and their role in the Parish. In addition a “letters” page was suggested.</p>	
9.	<p>Planning</p> <p>S/2010/306/Full: The construction of a swimming pool to the rear of the dwelling and the removal of a wall in order to widen the drive way – The Poplars, Winterbourne Gunner, Salisbury S/2010/307/CAD: Cons Area (Demo) The Construction of a swimming pool to the rear of the dwelling and the removal of a wall in order to widen the drive way – The Poplars, Winterbourne Gunner, Salisbury</p> <p>Both applications noted as being currently on distribution for future decision to be made by Parish Council members.</p>	
10.	<p>Flood Warden Scheme (FWS)</p> <p>Cllr Randle, as the community Flood Warden and representative from the PC, gave a brief report with note that articles have been written regarding the Scheme and would be displayed on the web and Village Link magazine. Further it is intended to have a specific meeting with regard to the Scheme in either April or May 2010.</p>	
11.	<p>Highways</p> <p>30mph signage – further discussion following information from WC – note made that the signage acquired by the Parish Council will not be supported by WC due to its resemblance to a road sign and thus they are unable to support the Scheme until a design can be approved that is acceptable to both the Police and WC. In light of this it was agreed that the Parish Council would keep a watching brief on development with WC but in the meantime allocate the remaining signage to Cllr Grimleigh to allocate to those individuals who were in agreement to display the material.</p> <p>Concern raised over access to Footpath 5 and the apparent extension of a fence in the vicinity – Clerk asked to contact the Footpath Warden to clarify access and status of the Footpath.</p>	Cllr Grimleigh  Clerk
12.	<p>Footpath maintenance – production of Parish Council remedial action report following Annual 2009 Footpath walk</p> <p>Reference was made to this report and to those tasks specifically assigned to the Parish Council – each item was referred to and the necessary works noted and agreed.</p> <p>Note made by a member of the audience with regard to the length of the posts that had been purchased by the PC and intended to mark specific areas of vegetation to aid wildlife on a selection of footpaths in the Parish – agreed that Cllr Hewitt to supply posts for the use in this matter. Clerk to liaise with Cllr Wastie, as he was absent and in his capacity of responsibility for this item.</p>	Cllr Hewitt, Clerk
13.	<p>Parish Steward Scheme</p> <p>Note was made that the Parish Steward had visited on the 10<sup>th</sup> and 11<sup>th</sup> March but that a complete works schedule had not been received – Clerk asked to obtain and distribute to Council members. Clerk asked to add the specific item of the clearance of debris e.g. leaves from the pavements in</p>	Clerk

	the Parish to the Parish Steward remit.	
14.	<p>Amenity Matters</p> <p>Allotments - note made of the completion of clearance works at the allotment site in order to provide further plots and following successful grant funding from WC. Cllr Baker noted his intention to carry out a marking out of plots exercise and to review the current waiting list. It was agreed to obtain a quotation for the further work of rotivating on site.</p> <p>It was agreed that further grant funding should be sought to extend the track, add security measures in the form of a gate and fencing and in addition add a turning circle. Clerk asked to organise a meeting between Cllr Baker and a contractor and for Cllr Baker to liaise with the second contractor to obtain quotations.</p>	Clerk/Cllr Baker
15.	<p>Correspondence</p> <ul style="list-style-type: none"> <li>• Porton, Idmiston and Gomeldon Parish Plan – consultation of document with reply due by 12<sup>th</sup> April 2010</li> <li>• Wiltshire Air Ambulance Appeal - request for location of a clothing bank – suggestion made and Clerk asked to notify the organiser.</li> <li>• Youth Action Wiltshire – details passed to Cllr Atkinson for comment.</li> <li>• Update from PCSO Shona Maycock given in the form of a report, in her absence.</li> </ul>	All Clerk
16.	<p>Any other business</p> <p>Clerk asked to agenda specific item of Neighbourhood Watch for the April meeting.</p> <p>Note made of a reported item to Clarence of a dangerous hole in the A338 between Broken Cross Bridge and Hurdcott and concern due its perceived danger that it had not as yet been repaired - Cllr Hewitt agreed to pursue this item with the relevant department.</p>	Cllr Hewitt

The meeting finished at 9.28pm

Date of next meeting: Wednesday April 21st 2010 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls