

Minutes of Winterbourne Parish Council meeting for 16th June 2010
Held in the Glebe Hall, Winterbourne Earls

Present were – Cllr A Atkinson, Cllr V Harrod, Cllr D Baker, Cllr M Hewitt, Cllr P Johnson and Mrs Melanie Thomas (Clerk)

3 members of the public

		Action
1.	To receive apologies Cllr C Penn, Cllr L Wastie, Cllr J Randle, Cllr M Grimleigh	
2.	Declarations of Interest District Councillor Mike Hewitt for all planning applications, Cllr V Harrod for item 13.	
3.	Minutes A copy of the minutes for the last meeting held on 19th May 2010 were submitted, and duly approved.	
4.	Matters arising from the last meeting Footpath 5 – following the last meeting an update was given of the suggestion of a possible diversion of this footpath with the landowner concerned. Clerk was asked to contact the landowner for an update before the next Parish Council meeting. White lining - Agreed white lining by WC in Winerbourne Earls – following prior notification that the Clerk had been in contact with the relevant WC dept to ascertain when the proposed white lining was due to take place and confirmed that it would be imminently, concern was then raised at the length of time that this was actually taking to complete. The Council asked for help from Unitary Cllr Mike Hewitt in order to progress this item on behalf of the Parish Council. Neighbourhood Watch – following the last meeting, an update was given by the Parish Council representative, Cllr V Harrod and confirmation was given that seven schemes were in place. The next stage was noted as being to publish a list of the schemes and to enquire within the Parish for volunteers to join the scheme and help co-ordinate any actions. Suggestion made that an article be placed in the next edition of the Village Link with responses being made to Cllr Harrod for co-ordination and feedback to the Parish Council.	Clerk Cllr Hewitt Cllr Harrod
5.	Finance The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for June which was accepted by the Parish Council. <ul style="list-style-type: none"> • Invoices approved for payment: Hurdcott Landscapes £521.85 (maintenance and additional), M Thomas £145.98 (expenses including telephone costs 2009/10), Wessex Water £225.81 Concern was raised as to the recent water charge from Wessex Water to the allotment site – Cllr Baker agreed to further research with the Clerk to supply the bills for the last year.	Cllr Baker, Clerk
6.	Reports from Unitary Council member and to include the Bourne Valley Alliance meeting Cllr Hewitt gave an update from work and liaison with Wiltshire Council and with particular reference to waste collection and a consultation by the Council to propose collection of household waste every other week. A lengthy discussion then followed with the agreement that Cllr Hewitt would forward the details to the Parish Council, agenda for the July meeting and Cllr Johnson assigned to co-ordinate responses on behalf of the Parish Council. Cllr Atkinson gave an update on his attendance at an Amesbury Area Board meeting on 10 th June and where a formula was agreed for the Community Plan. Note was made that of the twenty two Parish Councils in the Amesbury Board, ten have a Parish Plan. It is envisaged that the Parish Council will be supplied with a copy of the finalised Community Plan which will encompass all the Parish Plans of the Parish Councils.	Cllr Hewitt, Cllr Johnson

7.	Parish Plan Agreement made that the recommendations noted in the completed Parish Plan be made into a separate document and attached, referred and reviewed to at each Parish Council meeting with a separate agenda item. In addition recommendation document to itemise those responsibilities of the Wiltshire Council, Parish Council and Area Board. Note made that the actual implementation needs to be made when Cllr Penn is available for comment and input. Thanks were given once again to the valued hard works and effort that Cllr Penn and his team gave to the formation and completion of the Plan.	Clerk
8.	Glebe Hall – car parking concerns At the last meeting of the Glebe Hall Committee, concern was raised regarding the current parking arrangements at the Hall including inconsiderate parking, mis-use of the facility and surfacing currently in place. A lengthy discussion took place and it was agreed that quotations should be sought for the tarmacing of the area with special consideration given to the drainage, marked bay areas for the Bourne Valley Nursery to be allocated and with the issuing of eight parking permits. The suggestion of wheel clamping was noted for those vehicles that do not adhere to the correct parking regulations. Responsibility for the quotations was given to the Glebe Hall Committee along with a letter to be written to the Bourne Valley Nursery to explain the agreed proposals. Cllr Atkinson asked for a copy of the current lease for the parking area to be forwarded to him – Mrs Maureen Atkinson to supply.	Glebe Hall Committee, Mrs M Atkinson
9.	Planning None.	
10.	Flood Warden Scheme It was noted that Cllr Randle had recently completed a flooding questionnaire from WC on behalf of the Parish Council - Cllr Hewitt to obtain the details and forward to the Area Board.	
11.	Highways Community Speed Watch – discussed following the supply of the details of a Parishioner who had expressed an interest in the scheme. A discussion took place and it was agreed that the Clerk would place an article in the next edition of the Village Link enquiring if Parishioners would like to become involved in such a scheme.	Clerk
12.	Parish Steward Scheme Note was made that the Parish Steward had visited on the 15 th and 16 th June and that the painting of the White Bridge had now taken place. Concern rose regarding the current liaison between the Parish Council and the Parish Steward and following communications to WC informing them of certain reservations. It was agreed that the Clerk should email the Councillors, a definitive list of those jobs the PS undertakes and to endeavour to produce a list with Councillor agreement and consultation as to those jobs that should be regularly addressed with the monthly visit of the PS. It was agreed that a Councillor would meet with the Parish Steward at the start of each monthly visit to run through the jobs.	Clerk
13.	Amenity Matters Allotments – email request regarding tenancy agreement – discussion took place following a request for joint tenancy of a currently allocated allotment plot - agreement made.	
14.	Correspondence <ul style="list-style-type: none"> • Letter to Chairman: New funding for the reduction of unnecessary street lighting – discussed and agreed that item not of relevance to the Parish. • Email from secretary to John Glen, MP for the suggestion of the addition of articles from the MP to the VL and possible other relevant publications in the Parish. Discussion took place and agreed that articles relevant to the Parish and surrounding area would be welcomed with the agreement that control of the content be given to Editor and approval of this content then be available by the MP. 	Clerk

15.	Any other business	
	None.	

The meeting finished at 9.45pm

Date of next meeting: Wednesday July 21st 2010 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls