

**Minutes of Winterbourne Parish Council meeting held on June 20th 2012  
Held in the Glebe Hall, Winterbourne Earls at 7.30pm**

Present were – Cllr D Baker (Chairman), Cllr R Baker, Cllr J Randle, Cllr C Tarver, Cllr G Shepherd and M Thomas (Clerk)

Three members of the public, Unitary Councillor Mike Hewitt

1.	<p><b>To receive apologies</b></p> <p>Cllr M Atkinson, Cllr P Biggins, Cllr S Bucknell.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>Cllr R Baker and Cllr D Baker for S/2012/810.</p>	
3.	<p><b>Minutes</b></p> <p>To approve as a correct record, the meetings of the Annual Parish Meeting and Annual Meeting of the Parish Council held on May 16th 2012 – unanimously given and signed as a correct record by the Chairman, Cllr D Baker.</p>	
4.	<p><b>Matters arising from the last meeting</b></p> <p>Tree in Paddock Close – update and from Highways Agency – confirmation given that the Highways department had written to the owner of the trees in question requesting remedial action and had since spoken to the person concerning the matter – this matter was now thought to be in hand by the Highways Agency and with no further action by the Parish Council agreed. However, concern was raised on the apparent excess vegetation and weeds at the site – the Clerk was asked to contact the Highways manager to thank him for the work so far in aiding this item and to further enquire if the Agency can aid clearance of the site. Note made if the Agency was unable to help then the Parish Council would endeavour to organise for the necessary remedial works to be undertaken.</p> <p>Summerlug fencing – update from Highways – confirmation given that the Highways Agency had as yet not attended to the agreed replacement fencing at the site – the Council expressed concern over the amount of time this has taken to remedy and appealed to Cllr Hewitt to further the matter with the Agency on behalf of the Council and which he agreed to do.</p>	<p>Clerk</p> <p>Cllr Hewitt</p>
5.	<p><b>Finance</b></p> <p>Approval of June statement – unanimously given.</p> <p>Invoices for approval: Clerk expenses £11.88, HMRC qtrly payment £7.60, Wessex Water £148.99 (30/11/11 to 23/5/12 water allotment charge), Cllr Atkinson £358.61 (training course mileage claim and sundries), Hurdcott Landscapes £421.20 (May maintenance).</p>	
6.	<p><b>Reports from :</b></p> <p>Wiltshire Council Unitary Councillor, to include an update on the Localism Act 2011 - New Standards Framework Proposals, consultation – Cllr Hewitt gave an update in regard to the Code of Conduct forthcoming changes and with note that the Parish Council is advised to adopt a new Code of Conduct by 1<sup>st</sup> July 2012 or as soon as practicably possible thereafter. Reference was made to the Wiltshire Council proposed Code of Conduct which is a simplified version and the NALC fuller version. Council members were asked to peruse both proposals with decision to agenda the item for the July meeting where a decision is hoped to be made.</p> <p>Chairman David Baker on his attendance at the Bourne Valley Alliance Meeting of 14<sup>th</sup> June 2012, on behalf of the Parish Council – Cllr D Baker gave an update on his attendance at the meeting and which included the proposal put forward of the election of the Chairman of the BVAPC following the resignation of Stan Stubbs as Chairman. Agreement was made that Cllr D Baker would liaise in the first instance with Newton Toney Parish Council before a decision was made on the proposal.</p> <p>In addition consideration was given to the proposal by Idmiston Parish Council via the BVAPC for each of the member Council's to join a Parish Association at the cost of £200 per annum and whereby legal advice via a chosen solicitor could be gained for each joining Parish Council – this item was discussed with reference to the current subscription and services of WALC and the SLCC by the Clerk. The Parish Council then resolved, by a vote taken, that it did not wish to join such an Association – Cllr D Baker proposed, Cllr Randle seconded, unanimous decision made.</p> <p>Report on Jubilee event and plans for Olympic Torch celebration – a brief report was given by Cllr R Baker on the Jubilee event recently held at the local cricket ground and confirmation given that a meeting arranged</p>	<p>Clerk</p> <p>Cllr D Baker</p>

	<p>by WC was to take place on Monday 25<sup>th</sup> June 2012 concerning the arrangements of the Torch visit in the Parish on the 11<sup>th</sup> July 2012 – Cllr R Baker and Cllr M Atkinson noted to attend on behalf of the Parish Council.</p> <p>Note that the areas of between Summerlug and Policeman’s Corner were thought to be in need of tidying up regarding excess vegetation and the appearance of weeds – Clerk asked to liaise with the Parish contractor to remedy and before the Olympic torch visit.</p>	Clerk
<b>7.</b>	<p><b>Planning</b></p> <p>S/2012/810/Full – Sunnymeade, Main Road, Winterbourne Dauntsey, Salisbury – Full planning, formation of new vehicular and pedestrian access and erection of detached 3 bedroom dwelling and garage.</p> <p>Cllr R Baker and Cllr D Baker declared an interest in this application and left the room whilst it was discussed amongst the remaining Council members. The Council then considered the application with the decision made of “No Comment”. Clerk asked to reply accordingly to WC. Cllr R Baker and Cllr D Baker then returned to the meeting.</p>	Clerk
<b>8.</b>	<p><b>Community Speed watch</b></p> <p>Update from May 24<sup>th</sup> 2012 Area Board meeting and reference to a letter received from a Parishioner concerning the item – Cllr D Baker gave an update following his attendance at the meeting on behalf of the Council and where a presentation had been given by a representative from Shrewton Parish Council with regard to the scheme in operation in that Parish and which had received positive results. The logistics of the scheme was then discussed with note that the scheme required a certain number of individuals before it could commence – it was noted that so far one Parishioner had confirmed interest with Cllr R Baker then stating her wish to be included. The Clerk offered and it was agreed, to contact Shrewton Parish Council to liaise with the Clerk there in order to gain more details on how the scheme was run there and to enquire if a representative could attend a future Parish Council meeting to explain further.</p>	Clerk
<b>9.</b>	<p><b>Highways and Footpaths</b></p> <p>Update from the CATG meeting of the 11<sup>th</sup> June 2012 regarding request for two assisted crossings on the A338 – note that the Clerk had requested an update from the Community Area Manager but as yet had not been received.</p> <p>Update from a meeting held between a WC Rights of Way Officer, Cllr Atkinson and Cllr Randle and to include Footpath 5 – Cllr Randle gave an update following attendance at this meeting with particular note of Footpath 5 – this item requested to be added to the July agenda for further discussion. Confirmation given that a further update was expected from the Rights of Way Officer following queries raised in relation to two footpaths at the meeting.</p> <p>Flashing sign request and petition from Winterbourne Earls School – noted and that the item had been submitted to the CATG meeting of the 11<sup>th</sup> June 2012 for consideration – confirmation was given from Cllr Hewitt that this item would be taken up by the Area Board.</p>	Clerk
<b>10.</b>	<p><b>Neighbourhood Plan (NP)</b></p> <p>Confirmation of Parish Council SCNP workshop attendance on the 23<sup>rd</sup> June 2012 following successful application and those members attending – confirmation given that Cllr Biggins and Carol Biggins would attend on behalf of the Parish Council. An overview of the Plan was then given by Cllr D Baker and with address to a member of the audience who was part of the NP working group. The Clerk was requested to provide a copy of the Parish Plan 2009 to the present member.</p> <p>Confirmation of NP working group and members – noted and as currently being six in total with the addition of Parish Council members.</p>	Clerk
<b>11.</b>	<p><b>Initial Response Plan</b></p> <p>Discussion and confirmation of printing format – discussed with the decision that the plan would be printed as a separate document to the Village Link but to plan to deliver with the Summer edition which is currently in the process of being produced – Clerk to action. It was agreed that the word “Important” be placed as a water mark across the front page of the document. The wording in relation to the Data Protection was agreed to be altered, following a suggestion by Cllr Biggins and which had been checked by the Clerk with the ICO.</p> <p>Consideration of purchase of Initial Response plan emergency kit – briefly discussed as to which items to include with the decision to add to the July agenda and where it was hoped more members would be available to aid the discussion/decision of the items. Clerk asked in the meantime to distribute the list that was noted at a previous meeting.</p>	Clerk  Clerk

<p><b>12.</b></p>	<p><b>Amenity Matters and including the Allotments</b></p> <p>Result of grant application submitted to the Area Board on 24<sup>th</sup> May 2012 for the allotments and confirmation of planned works – note made of the successful grant application of £995 and which would consist of work to the allotment site of rotivation and hedge cutting, planned to be undertaken in July 2012.</p> <p>Note made of the proposed works at Broken Cross Bridge whereby Network Rail has a scheme prepared to replace the bridge over the railway at Broken Cross on the A338 and which will require the closure of the A338, Malthouse Lane and the Ford junction. Clerk asked to contact the booking Clerk at the Glebe Hall to ascertain available dates for the hire of the hall in order to hold a public meeting. The Parish Council agreed to waive the hall hire fee subject to checks with the Hall Committee as the meeting was in the public interest. Further that the Parish Council would host the meeting but that the Area Board would conduct and organise the meeting via the Community Area Board manager.</p>	<p>Cllr Baker</p> <p>Clerk</p>
<p><b>13.</b></p>	<p><b>Correspondence</b></p> <p>Cllr Baker noted a request from a WC representative that he had received and which had since been confirmed as being addressed by the Clerk.</p> <p>Audit Commission – Consultation on appointment of external auditor for 2012/13 and future years – noted with confirmation that there would be a reduced fee to the Parish Council.</p>	
<p><b>14.</b></p>	<p><b>Confirmation of date of next meeting:</b> given as 18<sup>th</sup> July 2012</p>	

The meeting concluded at 9.30pm