

**Minutes of Winterbourne Parish Council meeting for 20th January 2010
Held in the Glebe Hall, Winterbourne Earls**

Present were – Cllr T Atkinson, Cllr M Grimleigh, Cllr J Randle, Cllr D Baker, Cllr P Johnson, Cllr M Hewitt and Mrs Melanie Thomas (Clerk)

2 members of the public, PCSO Will Todd

		Action
1.	To receive apologies Cllr C Penn, Cllr V Harrod, Cllr L Wastie	
2.	Declarations of Interest District Councillor Mike Hewitt for all planning applications, Cllr Atkinson for item 10.	
3.	Minutes A copy of the minutes for the last meeting held on 16th December 2009 were submitted, and duly approved.	
4.	Matters arising from the last meeting Hard standing area at the bus stop in Gomeldon Road – with one quotation secured, Cllr Hewitt agreed to provide a second quotation. In addition following concern from the landowner of the site in question, the Parish Council agreed to have a site visit with the owner before work commences.	Cllr Hewitt
5.	Finance The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for January which was accepted by the Parish Council. <ul style="list-style-type: none"> • Invoices approved for payment: Bulpitt Print Ltd £80.50 (30mph signage), Wilsons solicitors £402.50 (land registry works), Jenny Head £66.08 (Village Link fee and expenses), Parish Mag Printers Ltd £233 (Parish Plan printing), Wessex Water £152.44 (allotment water charge) 	
6.	Reports from District and County Council members and to include the Bourne Valley Alliance meeting Note made that the next meeting of the BVAPC would be held in February – update to be given at the Parish Council February meeting. Brief report given by Cllr Hewitt and included note that the planning application at the site of the Stonehenge monument had been passed.	
7.	Discussion of suitable projects within the Parish utilising available WC funding Items discussed and possibilities suggested and agreed as: a footpath from Hurdcott to the pavement at Winterbourne Earls – Cllr Grimleigh to research, and allotment site renovations – Cllr Baker to research.	Cllr Baker/Cllr Grimleigh
8.	Planning S/2009/1943/Full - Land North, West And South Of Bishopdown Farm, Salisbury, SP1 3WS Erection of 525 dwellings, 4 new vehicular accesses off Pearce Way, associated landscaping and public open space, and the creation of a country park with associated parking, infrastructure and facilities. Currently on Parish Council distribution for comment.	
9.	Flood Warden Scheme (FWS) Cllr Randle, as the community Flood Warden and representative from the PC, gave a brief report with note that he would be looking into the item of the Community Flood Plan and intention of composing a note for the next edition of the Village Link in relation to the item. In addition it is hoped that information would be included on the web page.	

10.	<p>Visit by the Chairman of the Bicycle Users Group at Dstl and the HPA (Health Protection Agency) to discuss the cycleway route</p> <p>John Tully, Chairman of the Bicycle Users Group at Dstl and the HPA (Health Protection Agency) attended the meeting to give an update on the proposed cycleway route and to provide the Council with a suggested route. The Council agreed to liaise with the Group and provide updates at future meetings.</p>	
11.	<p>Highways</p> <ul style="list-style-type: none"> • 2010 Maintenance contract – Cllr Wastie kindly agreed to draft the contract to suitable contractors. • Bridleway Order, Winterbourne Gunner (Figsbury Road to MOD camp) – note made that this item to be heard on 28th January 2010 at a Wiltshire Council Southern Planning Committee where the committee will decide whether or not the Council supports the confirmation. • Pedestrian crossing suggestion, across the A338 between Earls Manor Court and the lay by leading to the School – item to be kept as a watching brief. • Note made of the need for additional WC Waymarker logo signage – Clerk asked to contact the Footpath Warden with Cllr Grimleigh agreeing to erect. • Note made of the outstanding query with regards to ascertaining the ownership of land, where a stile is located and in need of urgent repairs, of a stretch of land near to Footpath 12, Black Horse Lane, Hurdcott – Clerk asked to further contact the Rights of Way Officer in order to ascertain ownership and for the Parish Council to seek permission before the necessary works can commence. 	<p>Cllr Wastie</p> <p>Clerk/Cllr Grimleigh</p> <p>Clerk</p>
12.	<p>Footpath maintenance – production of Parish Council remedial action report following Annual 2009 Footpath walk</p> <p>A report kindly produced by Cllr Randle, which had been distributed prior to the meeting, was discussed - the Clerk offered and agreed to amend the list with the assignment of the various actions to the Parish Council, Cllr Grimleigh and Randle together with the kind help of Mrs M Atkinson.</p>	<p>Clerk, Cllr Grimleigh, Cllr Randle, Mrs Atkinson</p>
13.	<p>Parish Steward Scheme</p> <p>Note was made that the Parish Steward had not visited since December due to his works being prioritised with the repair of pot holes throughout the County.</p>	
14.	<p>Amenity Matters</p> <p>RoSPA 2009 report – update of planned works following 2009 report – ongoing and to be discussed at a future meeting when Cllr Wastie is in attendance.</p> <p>Confirmation of allotment holders meeting – confirmed as 11th February 2010. Clerk to draft the agenda, Cllr Baker to provide a statement. In addition it was agreed to increase the annual allotment charge for 2010: a full plot, from £25 to £30 and a half plot from £13 to £18.</p>	<p>Clerk, Cllr Baker</p>
15.	<p>Correspondence</p> <p>Letter from Guider of the 2nd Winterbourne Brownies group – notification of identification of site for the proposed planting of trees to mark the centenary of the Guiding Association. Cllr Grimleigh to liaise with the Guider to discuss and decide suitable trees once the Guider has done further research on species.</p> <p>Wiltshire Council – Speed Limit Review – DVD to be circulated as separate item to all Councillors and a deadline set for comment of 5th February 2010 to the Chairman.</p>	<p>Cllr Grimleigh</p> <p>All</p>
16.	<p>Any other business</p> <p>Clerk noted remedial repair works were needed to the Parish notice board located opposite the Village Stores – Cllr Atkinson to liaise with the Clerk to remedy.</p> <p>Mention that a note of thanks should be given to those people who help and give their services</p>	<p>Cllr Atkinson</p> <p>Cllr Atkinson</p>

	<p>free of charge in the community with regards to amenity tasks – a note to be placed in the Village Link.</p> <p>Note made by the Clerk that following note from Cllr's, a need for a number of grit bins had been identified – Clerk asked the Ward Councillor, Cllr Hewitt, as his responsibility in this matter, to order the necessary bins for the Parish.</p> <p>The Clerk confirmed that the Parish Council, under the external audit regulations, are required to undertake a financial risk assessment and confirmed this would be undertaken by the Clerk, with presentation brought to the Parish Council for their approval and future reference, planned for the February meeting.</p>	<p>Cllr Hewitt</p> <p>Clerk</p>
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The meeting finished at 9.06pm

Date of next meeting: Wednesday February 17th 2010 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls