

## WINTERBOURNE PARISH COUNCIL

Minutes of Winterbourne Parish Council meeting held on 20<sup>th</sup> February 2013 in the  
Glebe Hall, Winterbourne Earls at 7.30pm

Present were – Cllr D Baker (Chairman), Cllr R Baker, Cllr G Shepherd, Cllr M Atkinson, Cllr C Tarver and Mrs M Thomas (Parish Clerk)

2 members of the public, Unitary Councillor Mike Hewitt

		Action
1.	<p><b>To receive apologies</b></p> <p>Cllr S Bucknell, Cllr P Biggins.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>Cllr M Atkinson as (i) proprietor of Chimaeron Limited and as the Parish Council uses the services of Chimaeron Limited for the payroll of the Parish Clerk and (ii) treasurer and representative of the Glebe Hall Committee.</p>	
3.	<p><b>Minutes</b></p> <p>To approve as a correct record, the meeting of the Parish Council held on 16<sup>th</sup> January 2013 - unanimously resolved to be agreed and signed as a correct record by the Chairman, David Baker.</p>	
4.	<p><b>Visit by Richard Greenwood of Benchmark Development Planning Ltd</b></p> <p>Richard Greenwood visited the meeting and gave a brief presentation on a proposed development in the Parish and which has yet to be submitted to the planning office at Wiltshire Council.</p>	
5.	<p><b>Matters arising from the last meeting</b></p> <p>Village Link – consideration of quotations for the printing of the magazine – following perusal of four quotations for the printing of the Village Link magazine, it was resolved to accept and remain with the current printing facility for the Village Link. In addition that each edition would be reduced from 650 copies to 625 and from 92 pages to 80. It was further agreed to add the item of the annual cost of the Village Link to the May agenda of the Parish Council and ahead of precept discussions later in the year.</p> <p>Reply letter from Chemring Ltd following December meeting action point and in relation to the Initial Response Plan (IRP) - letter noted with resolve to not to add the details to the IRP.</p> <p>Network Rail donation – update – the Clerk gave an update in the efforts made to resolve the payment of the agreed donation from Network Rail to the Parish Council and which had been in communication since October 2012 – Cllr Hewitt offered, and it was agreed to try to pursue the matter on behalf of the Council.</p> <p>Sycamore trees on Main Road, Winterbourne Gunner – Parishioner communication and update from the Parish Council – note of the communication made with then discussion of the item and concerns at the site undertaken with particular reference to drainage and the collection of leaves which was prevalent from the trees. Cllr Hewitt noted that he had been in communication with an organisation that Wiltshire Council had enlisted to act/advise at the site and that he would continue to further pursue the matter on behalf of the Parish Council.</p> <p>Trees at Summerlug – outstanding query from November 2012 – the Clerk updated the Council and in regard to a communications that had been made with the Wiltshire Council officer addressing this matter – the matter to be further updated at the March meeting of the Council when it hoped that the officer has visited the site in question.</p> <p>Flooding concerns in the Parish – update from Cllr Tarver – an update was given by Cllr Tarver on recent communications made with the Environment Agency – it was agreed that Cllr Tarver would undertake further research and report back at a future meeting.</p>	<p>Clerk</p> <p>Cllr Hewitt</p> <p>Cllr Hewitt</p> <p>Clerk</p> <p>Cllr Tarver</p>

6.	<p><b>Reports from :</b></p> <p>Wiltshire Council Unitary Councillor Michael Hewitt – Cllr Hewitt gave an update on various items in relation to the Parish and which included the Wiltshire Council precept, confirmation that further monies would be available for the Youth and that a meeting was due to be held on 5<sup>th</sup> March 2013 in Porton regarding the item.</p>	
7.	<p><b>Finance</b></p> <p>Approval of February statement - unanimously resolved to be agreed.</p> <p>Invoices for approval: ICO £35 (Data Protection renewal fee), M Thomas £12.68 (Neighbourhood Plan printing cost and stationery).</p>	
8.	<p><b>Planning</b></p> <p>S/2013/107/Full – Demolition of existing covered driving range bays and erection of new covered tuition bay and 4 driving range bays – Practice ground High Post Golf Club – High Post, Salisbury – discussed with resolve that the Parish Council decision was that of Support.</p> <p>S/2013/200/Full – Erection of single storey extension, new swimming pool and part boundary wall with gate – Waterside, Tidworth Road, Winterbourne Gunner, Salisbury - discussed with resolve that the Parish Council decision was that of Support.</p>	<p>Clerk</p> <p>Clerk</p>
9.	<p><b>Highways and Footpaths</b></p> <p>Uncontrolled crossings on the A338 – communication from Wiltshire Council – noted, following a communication from Wiltshire Council that it had been agreed that the Unitary Council would place an uncontrolled crossing on the A338 and before the end of the current financial year – the crossing to be placed at the location of the Earls Rise area. It is intended to place a second crossing in the next financial year in the vicinity of The Bank area.</p> <p>Village name plate – Winterbourne Earls – a discussion of the placement of a village name plate located on the A338 near to Hurdcott took place and with note of a quotation from Wiltshire Council for the signage and placement of. It was agreed that Cllr Shepherd would visit the site, assess and measure the area and that the Clerk would further research possible alternative signage types and costings.</p> <p>Note of concern that the footpath located at Thorneydown (WINT1) was thought to be impassable – it was agreed that Cllr Atkinson would further research and with Wiltshire Council.</p> <p>Local Government (Miscellaneous Provisions) Act 1982/Application for Street Trading Consent-Lay by A338 Policeman’s Corner, Winterbourne Gunner SP4 6JG – note was made of the application that the Parish Council had received from Wiltshire Council and the objection that had since been made by the Parish Council. It was agreed that the Clerk should contact the officer at Wiltshire Council liaising in this matter and to re-iterate the Parish Council concerns regarding the highway and to give the suggestion of an alternative site in West Gomeldon, which was thought to be more appropriate.</p>	<p>Cllr Shepherd/ Clerk</p> <p>Cllr Atkinson</p> <p>Clerk</p>
10.	<p><b>Neighbourhood Plan (NP)</b></p> <p>Confirmation was given of a meeting that had been arranged by the Parish Council of the NP steering group on the 6<sup>th</sup> March 2013, with Cllr Bucknell and Cllr Biggins to attend and Cllr Baker offering to attend if thought necessary.</p>	
11.	<p><b>Proposed cycleway between Ford and Hurdcott</b></p> <p>Cllr Hewitt gave a brief update on the plans for a cycleway between Ford and Hurdcott. Note that a steering group was to be set up and a request made to the Parish Council for a member or suggestion of a person that would be interested in attending, the meetings of the group – the Parish Council to further consider this suggestion.</p>	

12.	<p><b>Community Speed Watch (CWS)</b></p> <p>Noted with further research to be conducted on the CWS.</p>	
13.	<p><b>Fields in Trust – Queen Elizabeth II Fields – non- chartable deed of dedication – Winterbourne Parish Council and National Playing Fields Association – Amenity area</b></p> <p>An update was given from a meeting held between the Clerk, Cllr Atkinson and a representative from the Fields in Trust organisation and with then reference to a draft deed of dedication document. It was resolved to proceed with the deed and that the title on the deed should be changed from Queen Elizabeth II Field, Winterbourne Amenity Area to Queen Elizabeth II Field, Winterbourne.</p>	Clerk
14.	<p><b>Amenity Matters including the Allotments</b></p> <p>Note that the proposed renovation at the amenity area was ongoing with grants currently being sought to cover the costs of the works. Note that there was currently one vacant plot at the allotment site.</p>	
15.	<p><b>Maintenance contract</b> – consideration of contract tenders and possible acceptance for contract beginning 1<sup>st</sup> April 2013 to 31<sup>st</sup> March 2014</p> <p>Following receipt of three quotations for the tender of the 2013 maintenance contract, the quotations were then discussed with resolve to accept the quotation of the current contractor to the Council.</p>	Clerk
16.	<p><b>Correspondence</b></p> <p>Letter from a Parishioner in relation to St Mary’s Church and parking/access concerns of the site – noted, discussed with resolve that the Clerk should reply on behalf of the Parish Council with suggestion to contact the Highways Agency in the first instance.</p> <p>Chimaeron Accounting – submission of quotation for the PAYE 2013/2014 annual accounting costs for the Clerk – consideration of quotation from alternative supplier - consideration of the current provider was given with the costs for 2013/14 and in comparison to an alternative provider quotation of J Bailey – it was resolved to accept the quotation of J Bailey as the provider of the payroll services for 2013/2014. Clerk to notify each provider accordingly.</p> <p>Letter from Bourne Valley Historical Society – considered with resolve that Cllr Baker would ask that the letter be brought to the attention of the BVA for discussion and consideration there.</p>	Clerk  Clerk  Cllr Baker
17.	<p><b>Confirmation of date of next meeting:</b> confirmed as Wednesday March 20th 2013 at 7.30pm</p>	

Meeting concluded at: 9.40pm