

**Minutes of Winterbourne Parish Council meeting for 17th February 2010  
Held in the Glebe Hall, Winterbourne Earls**

Present were – Cllr T Atkinson, Cllr M Grimleigh, Cllr L Wastie, Cllr D Baker, Cllr M Hewitt, Cllr V Harrod and Mrs Melanie Thomas (Clerk)

2 members of the public

		Action
1.	To receive apologies  Cllr C Penn, Cllr P Johnson, Cllr J Randle	
2.	Declarations of Interest  District Councillor Mike Hewitt for all planning applications.	
3.	Minutes  A copy of the minutes for the last meeting held on 20 <sup>th</sup> January 2010 were submitted, and duly approved.	
4.	Visit by Karen Linaker, Amesbury Community Area Manager  Karen Linaker gave a brief presentation to the Parish Council regarding such matters as the working of the Area Board system, her role in relation to WC and the Parish Council, grants available and SCAP.	
5.	Discussion of matters following visit by Karen Linaker, to include Area Boards and SCAP  The Council showed interest in the grants available and in particular to a local performance reward scheme whereby funding could be sought for projects over £5K with current tranches of January to March and then April to June. With regard to SCAP, Councillors agreed as previously, to keep a watching brief on this organisation and to review the situation in June 2010.	
6.	Matters arising from the last meeting  Hard standing area at the bus stop in Gomeldon Road – with one quotation secured, Cllr Hewitt agreed to provide a second quotation and to liaise with the landowner.  Update following suggested items for the utilisation of available WC funding – two items discussed (i) footpath from Hurdcott to the pavement at Winterbourne Earls – it was decided that the Clerk should contact WC in the first instance to ascertain what the preferred surface is for footpaths in the County (ii) Cllr Baker gave an update on an item he had suggested with the intention of pursuing the matter before the next meeting.  Stile repair works required on Footpath 12 – Clerk notified the Council that she had received confirmation from the Senior Rights of Way Officer that WC had agreed to undertake and pay for the necessary works.  Grit bin order – noted as being completed with the aid of Karen Linaker.	MH  Clerk/DB
7.	Finance  The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for February which was accepted by the Parish Council.  <ul style="list-style-type: none"> <li>• Invoices approved for payment: Bulpitt Print Ltd £80.50 (30mph signage), R. George and Son, M Thomas (Clerk expenses) £4.85</li> </ul> Financial Risk Assessment - The Clerk confirmed that the Parish Council, under the external audit regulations (Mazars), are required to undertake a financial risk assessment and presented the Council with a completed financial risk assessment pertaining to the Council. After perusal of the document a unanimous decision was taken to accept the assessment.  The Clerk was asked to obtain an insurance quotation for the replacement of the Cob Wall located within the Parish should it be accidentally damaged/demolished for any reason.	Clerk

8.	<p>Reports from District and County Council members and to include the Bourne Valley Alliance meeting</p> <p>Bourne Valley Link Scheme – following a suggestion from the BVAPC meeting that each Parish be asked to donate each year a minimum of 2.5% of their precept to the Scheme, the matter was discussed and unanimously agreed.</p> <p>Amongst those items noted were plans for the collection of refuse in the County, expected car parking charge increase in Salisbury.</p>	
9.	<p>Planning</p> <p>S/2009/1943/Full - Land North, West And South Of Bishopdown Farm, Salisbury, SP1 3WS Erection of 525 dwellings, 4 new vehicular accesses off Pearce Way, associated landscaping and public open space, and the creation of a country park with associated parking, infrastructure and facilities. The Parish Council objected to this application and requested at least a significant reduction.</p> <p><i>Leslie Wastie entered the meeting at 8.32pm</i></p>	
10.	<p>Flood Warden Scheme (FWS)</p> <p>In the absence of Cllr Randle, as the community Flood Warden and representative from the PC it was decided to report on this matter at the next meeting.</p>	
11.	<p>Highways</p> <p>Speed Limit Review – noted as being reported to WC following perusal and request.</p>	
12.	<p>Footpath maintenance – production of Parish Council remedial action report following Annual 2009 Footpath walk</p> <p>The report was briefly discussed with the agreement that Cllr Randle and Grimleigh should liaise with Maureen Atkinson and the Clerk in order to clarify and further the items assigned to the Parish Council. The Clerk confirmed that the matters assigned to the WC Rights of Way Officer are in hand and being attended to.</p>	<p>Cllr Grimleigh/Cllr Randle/Clerk/M rs Atkinson</p>
13.	<p>Parish Steward Scheme</p> <p>Note was made that the Parish Steward had not visited since December due to his works being prioritised with the repair of pot holes throughout the County but was due to return to duties in the Parish in March.</p>	
14.	<p>Amenity Matters</p> <p>Allotments:</p> <p>(i) Report from allotment holders meeting of 11<sup>th</sup> February 2010 – Cllr Baker gave a report from this meeting which was well attended with a statement made by himself at the beginning of the meeting and then questions from the holders themselves allowed. It is intended that the Council will complete the hard surface area to the track, incorporate a turning circle for vehicles and incorporate parking bays at the end of each plot. Note made that there is currently a waiting list and clearance work is currently progressing on site in order to provide further plots. Cllr Baker confirmed he intended to carry out a definition of those plots on the east side of the site in liaison with the plot holders. It was agreed to repeat the exercise of the allotment holder meeting with a regular annual meeting and further to have an end of season meeting in September or October. Finally the cost of a half plot was agreed as being increased from £13 to £16 (this being an amendment following the January meeting and minutes) and the full plot re-confirmed as being increased by £5 from £25 to £30 for 2010/11.</p> <p>(ii) Letter from allotment holder – request from the family of an allotment holder who had recently died to continue to rent the plot – discussed and regulations of Salisbury City Council referred to which had been provided by the Clerk. It was agreed to ascertain what plots will be created with the recent works and then refer to the waiting list before the request can be decided.</p> <p>2010 Maintenance contract – Cllr Wastie confirmed and it was agreed that he would be pursuing</p>	

	four quotations.	
15.	Correspondence  None reported.	
16.	Any other business  Councillor Harrod raised two matters (i) one concerning Bridge Cottage - Cllr Atkinson to liaise with Cllr Harrod in order to reply to the matter and (ii) the incidence of horse fouling – as there is no enforceable law with regards to horse fouling it was agreed a note would be placed in the Village Link asking offenders to be more considerate.  Following the example in neighbouring Parishes, the Parish Council has now purchased “30” mph signage to be displayed on refuse bins and for use particularly on the A338 as a reminder where the speed limit is 30 mph – the Clerk distributed the signage to each Councillor for possible distribution to Parishioners.	Cllr Atkinson/Cllr Harrod

The meeting finished at 9.40pm

Date of next meeting: Wednesday March 17th 2010 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls