

**Minutes of Winterbourne Parish Council meeting for April 20th 2011
Held in the Glebe Hall, Winterbourne Earls at 7.30pm**

Present were – Cllr T Atkinson, Cllr J Randle, Cllr D Baker, Cllr R Baker, Cllr C Tarver and Mrs Melanie Thomas (Clerk)

Unitary Cllr M Hewitt and 1 member of the public

		Action
1.	<p>To receive apologies</p> <p>Cllr P Johnson, Cllr C Penn, Cllr V Harrod, Cllr P Biggins</p>	
2.	<p>Declarations of Interest</p> <p>None.</p>	
3.	<p>Minutes</p> <p>A copy of the minutes for the last meeting held on March 16th 2011 were submitted, and duly approved by Cllr Atkinson.</p>	
4.	<p>Matters arising from the last meeting</p> <p>Result of Winterbourne Parish election and welcome to the two newly elected – Mrs Rebecca Baker and Mr Peter Biggins – the Parish Council welcomed and congratulated the two newly elected members.</p> <p>Grit bin placement at Hurdcott – confirmation given that a further meeting had taken place with a contractor to discuss the placement of the proposed grit bin. It was decided that the Clerk should pursue a quotation for the grit bin at the named alternative site and to check with the relevant organisations. Cllr Tarver agreed to liaise with the owner of the property whose property is adjacent to the proposed placing.</p> <p>Note that a meeting had been held on the 6th April in relation to the Neighbourhood Watch Scheme and where three new schemes were agreed to be set up: around Tanners Close, one along Gomeldon Road and one at Gaters Lane. It is hoped that a scheme at the location of Mill Close can be further agreed – Cllr Atkinson to action. Thanks were given to Councillor Harrod who helped organise the event on behalf of the Parish Council and Cllr Baker who attended and helped on the night.</p>	<p>Clerk/Cllr Tarver</p> <p>Cllr Atkinson</p>
5.	<p>Finance</p> <p>The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for April which was accepted by the Parish Council.</p> <ul style="list-style-type: none"> • Invoices for approval: Clerks expenses, Parish Magazine Printers Ltd £644 (Spring issue print of the VL), WALC £378 (2011 subscription), Tsigns £72 (dog fouling signage backing material). 	
6.	<p>Reports from Unitary Council member and to include the Bourne Valley Alliance meeting</p> <p>Various items noted and in particular the Wiltshire Council Local Development</p>	

	<p>Framework and whereby the Council is inviting representations on the proposed changes from 14th April to 27th May 2011 inclusive. Council members were encouraged to view the proposals online and if possible attend an informal meeting of the Area Board on 28th April in relation to this item – Clerk asked to liaise with Cllr Atkinson to co-ordinate attendance on behalf of the Parish Council.</p> <p>Note that a meeting of the BVAPC had met on the 16th March 2011 – no items of note mentioned.</p>	Clerk/Cllr Atkinson
7.	<p>Planning</p> <p>S/2011/453/Full, Retention of mobile units, Winterbourne Earls Primary School, Winterbourne Earls, Salisbury - the Parish Council decision was one of support for this application.</p>	Clerk
8.	<p>Highways and Footpaths</p> <p>Update from the Area Board Meeting of 31st March 2011 – (i) 30mph speed limit extension agenda item and (ii) pedestrian crossing in Winterbourne Earls regarding Amesbury Area Transport Group (CATG) item – in relation to item (i) see below agreements and in relation to (ii) note that a meeting is currently being arranged between representatives and the Parish Council to further pursue this item.</p> <p>- The extension of the 30mph limit on the A338 to Hurdcott – Parish Council encouraged to repeat representations through the Traffic Regulation Order process that is due to take place in the Summer of 2011.</p> <p>- The request to extend speed limits on The Portway and Down Barn Road – as these roads are C roads, note made that the appropriate time to make representations on these will be when the C road review is undertaken.</p> <p>- The Highways department will investigate the request to relocate a village sign that was notified to them.</p> <p>Proposed changes to the bus services in the local area – following recently received documentation from WC regarding this item, the contents were confirmed as being perused by the Council members and after note of little impact on the Parish, no further action was agreed to be taken.</p> <p>Cycle Route from Salisbury through to Hurdcott – discussed with note and agreement from Cllr Hewitt that the Parishioners of Hurdcott should be notified and consulted as a matter of courtesy and with the possibility of any potential implications. Clerk asked to note this agreement with the Amesbury Area Community Manager, Karen Linaker.</p> <p>Parking concerns at the lay-by, Winterbourne Earls – following recent communications from a Parishioner and agreement that the matter has not been resolved with the placement of white lining, the item was fully discussed once again. Agreement made that the Clerk should write to the Amesbury Area Community Manager, Karen Linaker to request that the matter be notified to the Area Board and in particular Inspector Sweet in order that enforcement of those</p>	<p>Clerk</p> <p>Clerk</p>

	offending can be carried out on a regular basis.	
9.	<p>Parish Clerk :</p> <p>Proposed contract and consideration of working conditions – note that as the Clerk is now classified and accepted as being employed by the Parish Council, a formal contract was proposed and that being the model contract as set out by the Wiltshire Association of Local Councils. It was confirmed that the Chairman had verified the contract and after intended distribution of the contract to all members of the Council before the June meeting, it is envisaged that it will be signed at that meeting.</p> <p>In addition an agreement was made to contribute £150.00 per annum to the Clerk for the use of her own office equipment as opposed to the Parish Council purchasing the equipment items for the work of the Council.</p>	
10.	<p>Parish Steward Scheme</p> <p>Note that the recently made improvements to the Scheme had been welcomly received by the Council members – Clerk asked to pass on a note of thanks to the Scheme manager.</p>	Clerk
11.	<p>Amenity Matters and including the Allotments</p> <p>Note made that the Parish Council had been successful in obtaining a grant of £425.00 from the Area Board at their meeting of 31st March 2011 for the project proposal of creation of additional allotment plots together with the removal of oak trees that are currently on site and which are impeding the use of existing plots.</p> <p>Note made of the discrepancy of the ownership of fencing and subsequent removal of fencing at the allotment site and following the vacation of one of the plots by a holder. After a lengthy discussion it was agreed to purchase the fencing and posts required.</p> <p>Note made once again of the high water usage at the allotment site and agreement made that the Clerk should write to each allotment holder with note that the Parish Council prohibits the use of any water sprinkling system with immediate effect. Clerk asked to add this item as an addition to the existing tenancy agreement with a full review intended of the agreement at the annual holder of the allotment holders in October.</p>	Clerk
12.	<p>Correspondence</p> <p>AoN insurance renewal received (£1251.06) – Clerk asked to negotiate a discount with the company – if not agreeable then all in agreement to accept the quotation.</p>	Clerk
13.	<p>Any other business</p> <p>Arrangements for the Annual Parish Meeting – this was decided to be held in the month of June as opposed to the previously planned month of May and to incorporate an item on the Parish Plan.</p> <p>Note made that the work of the re-grading of the river bed is due to be</p>	

	<p>undertaken at the ford at Tanners Lane and which has been approved by the Highways department and Environment Agency.</p> <p>Clerk asked to ensure that the footpath located at the back of the houses in Gomeldon Road, from Thorneydown Road to Figsbury Road, back of Rectory, back of Glebe Hall to Winterbourne 6 is cut due to its apparent overgrown vegetative state and according to the agreed maintenance schedule.</p>	Clerk
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The meeting finished at 9.09pm. Date of next meeting: Wednesday May 18th 2011 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls