

**SWALLOWCLIFFE PARISH COUNCIL
MINUTES OF A MEETING
held at
Swallowcliffe Village Hall
on
Thursday 12th October 2017 at 7.00pm**



PARISH COUNCIL

Present: Cllr. S Banas (Chairman)
Cllr. L Boothman
Cllr. G Blundell
Cllr. N Cooke

In Attendance: Simon Pritchard (Parish Clerk),

Members of the Public: 1

Public Participation:
Broad Chalke has been given £635 grant for broadband – Can the Village Hall get a grant for Wi-Fi? The Chairman confirmed the Village Hall Committee was approached regarding a prior Wiltshire Council (WC) grant scheme but declined. The Chairman will find out the details of the current grants available.

Action – Cllr Banas

ITEM	
OCT/38	<p><u>Apologies for Absence:</u> Received from Cllr Jose Green, County Councillor and Cllr. P.J.d’A Willis</p>
OCT/39	<p><u>Declaration of Pecuniary Interests & Dispensations:</u> None</p>
OCT/40	<p><u>Adoption of Minutes:</u></p> <ul style="list-style-type: none"> ▪ 31st August 2017 – Council Meeting <p>The minutes of the previous Council meeting were confirmed as accurate, signed by the Chairman and duly adopted by the Council.</p>
OCT/41	<p><u>County Councillor’s Report:</u> No report received</p>
OCT/42	<p><u>Parish Councillors’ Reports:</u></p> <p>A Chairman’s Report & Notices:</p> <ul style="list-style-type: none"> ▪ A first draft of the Council risk assessment was circulated amongst Councillors. This can be debated by email with a view to have it adopted at the Council’s January meeting. ▪ Barry Fitzpatrick is willing to take on the Emergency Planning Coordination role for the village and report to Council as and when needed. <p>B Village Hall – Cllr Blundell:</p> <ul style="list-style-type: none"> ▪ The Village Hall is set to make a small profit this year. It has £9,200 in the bank. To reduce the cost of the insurance, the hall will be insured for £350,000 this year.

	<p>C SW Wiltshire Council Area Board – Cllr Banas:</p> <ul style="list-style-type: none"> ▪ The agendas for the meetings are large and full of useful information, Council members may be interested in the contents. The Clerk will send the link to agenda to all members for future meetings. <p style="text-align: right;">Action – Clerk</p> <ul style="list-style-type: none"> ▪ Tollard Royal has won the Wiltshire Small Best Kept Village award. ▪ A change of contract at the Churchill Waste Site means it will be closed between Nov 9-18th for the switch over. ▪ Local Communities are invited to plant 10,000 trees in commemoration of WWI. The Woodland Trust will supply trees. Ongoing maintenance will be the responsibility of the requesting communities. ▪ South Wiltshire has seen crime drop, while nationally crime is up. ▪ The take up of the SID grant funding is slow, but many villages are yet to put their bids in, Swallowcliffe being one. <p>D Footpaths, Rights of Way & Transport – Cllr Willis: – Nothing to report</p> <p>E Highways – Cllr Banas:</p> <ul style="list-style-type: none"> ▪ WC have reviewed the signage for the Royal Oak at our request and have replaced the grey posts for black in the village conservation area. The sign on the green triangle opposite the church has been moved and lowered to make it less obtrusive. ▪ Ansty are keen to share traffic from the A30 to Tisbury with Swallowcliffe. Currently Wiltshire Council Highways Department have HGVs go through Ansty. Wiltshire Council (CATG) have requested Ansty and Swallowcliffe meet to review signing options for light vehicles. The Swallowcliffe “Narrows” preclude HGV traffic. <p>F Local Planning & Development – Cllr Blundell: - Nothing to report</p> <p>G Council Finance – Cllr Blundell:</p> <ul style="list-style-type: none"> ▪ Concerned that if other Parish Councils drop out of the SID project it will leave the Council with a large bill. ▪ The Council should develop a 2/3 year cash flow projection in time for its next meeting. ▪ The Council needs to adopt a finance regulations policy - The Clerk will bring this to the January meeting <p style="text-align: right;">Action – The Clerk</p> <p>H South West Wiltshire Community Safety Group – Cllr Cooke:</p> <ul style="list-style-type: none"> ▪ Very good and useful meetings. Local Councillors, NFU and Police all attend. ▪ There is a Police Community Support Officer (PCSO) shortage. PCSO’s are paid but do not have the powers of Police Constables. Specials are not paid but have the powers of Police Constables. ▪ You cannot get cash for scrap metal and you must give an address. ▪ Fly tipping on the verge is Wiltshire Council’s problem, but on private land it is down to the land owner to remove, which is a problem for farmers.
<p>OCT/43</p> <p>A</p> <p>B</p>	<p><u>FINANCE</u></p> <p><u>To approve payments:</u></p> <ol style="list-style-type: none"> 1. The Clerk’s working from home allowance April 17 – March 18 = £26.00 2. WALC – Good Councillors Guides x3 - £14.07 <p>The Chairman proposed that both payments were made, this was seconded by Cllr Blundell and resolved unanimously.</p> <p><u>Bank reconciliation and spend against budget to date:</u> This had been circulated</p>

OCT/44	<p><u>Planning and Tree Applications:</u> None had been received since the agenda had been issued.</p>
OCT/45	<p><u>Village Noticeboards Revamp / Replacement:</u> Full inspection of both village noticeboards has been carried out. The noticeboard by Royal Oak can be refurbished, the one at West End will need replacing. The Royal Oak would be around £545. West End £915. The Council agreed it will consider whether to add either of the noticeboards to its capital projects list when setting the budget in January 2018.</p>
OCT/46	<p><u>Litter Pick:</u> The national litter picking weekend is 2nd – 4th March 2018. This will be supported by Wiltshire Council. Registering the event would assist with publicity and support plus help insure that the right insurance and organisation is in place. Cllr Boothman to look at the finer details to see if it is manageable and report back to Council in January Action – Cllr Boothman</p> <p>The Chairman offered to find out when the verges will be cut as this should after the litter pick (to prevent shredding the litter). Action – Cllr Banas</p>
OCT/47	<p><u>Springhead</u> Wiltshire Council (WC) are aware of the dilapidated state of the house but have declined to issue a notice to require the owners to improve the building. WC did send an advisory letter to the owners. The question was asked, have WC had a response from the owner to the letter? Clerk to find out. Action – Clerk</p> <p>It was agreed a log should be kept regarding the dilapidations and the police informed of unwanted activities in the building. The WC Councillor, Jose Green can also be asked for help. The Clerk will keep an email folder of information sent to him relating to this property, to start building up a history.</p>
OCT/48	<p><u>Village Traffic Calming Measures:</u></p> <p>A <u>Speed Indicator Device (SID)</u></p> <ul style="list-style-type: none"> ▪ The Chairman has been working with other members of the Swallowcliffe Traffic Safety Group who have been looking at all the different designs and costs of SIDs. ▪ It is looking very likely that the village will become a consortium with Ansty and Fovant. ▪ Costings: Up to £4,500 for the SID, the grant is for £1,500, so that would leave each Parish to pay £1000 each. There would also be the cost of installing some posts in the Village, estimated at around £500. ▪ Ownership of the device also needed to be clarified. ▪ The SID should be shown to have village support before a bid for a grant is put in. <p>B <u>Village 20 mph Speed Zone:</u></p> <ul style="list-style-type: none"> ▪ In the recent survey of 102 residents 87% replied. Of those that replied 96% were in favour of a 20 mph speed limit for the village. The Chairman informed the meeting that a request for consideration for a 20 mph limit was submitted to Wiltshire Council. We are not committed financially to the scheme currently. ▪ The costings had already been reported to the Council in August as being around £6000 in total. Cllr Blundell felt that the Council should budget for £6,500 to be on the safe side. Wiltshire Council will pay legal costs plus £1,500 towards a feasibility study.

C	<p><u>Funding for Village Traffic Calming Measures:</u> The Clerk had been in contact with the Wiltshire Association of Local Councils to see if the Council could borrow money to fund the 20 mph project. This would enable the Council to spread the cost over five or ten years and reduce the impact on the local Council tax. It has now been confirmed that the Council will not be given consent to borrow money for the project as it does not count as a capital project. This leaves fundraising or an increase in the percept. Holding fundraising events was ruled out as too time consuming and that it would detract from other fundraising events held in the village. It was noted that the Council would be grateful for any private donations towards the projects.</p>
OCT/49	<p><u>Parish Precept 2018/19</u> The Clerk reported that if the Council wanted to deliver a 20 mph speed limit and a SID for the Village within the next year it will have a significant impact on the precept. The very early draft calculations would see the Council tax bill for a band D property rise from £32.80 to £73.62 for the year. This would be a one-off increase and the Council tax could be returned down to around £35 for the year after. The Chairman reported that there was hope that the Council could pay for the 20 mph limit over 2 years, this would mean a smaller increase but it would be for two years. Members agreed that the Council would hold a Public Village Meeting to discuss traffic calming measures at the end of November or start of December, to seek opinion to inform the Council's decisions.</p> <p style="text-align: right;">Action – Clerk & Cllr Banas</p>
OCT/50	<p><u>Item for the next agenda:</u> - None It was noted that the Clerk and Chairman always confer over the agenda before it is sent out</p>

Meeting Closed at 8:45 pm

Signed Chairman: _____ Date: _____

Email: Swallowcliffepc1@gmail.com

Website: <http://www.southwilts.com/site/swallowcliffe-parish-council-news>

Next Parish Council Meeting: **Thursday 11th January 2018**