

**SWALLOWCLIFFE PARISH COUNCIL
MINUTES OF A MEETING
held at
Swallowcliffe Village Hall
on
Thursday 11th January 2018 at 7.00pm**



PARISH COUNCIL

Present: Cllr. S Banas (Chairman)
Cllr. L Boothman
Cllr. G Blundell
Cllr. N Cooke
Cllr. P.J.d'A Willis

In Attendance: Simon Pritchard (Parish Clerk),
Cllr Jose Green, Wiltshire Councillor

Members of the Public: 0

ITEM	
JAN/51	<p><u>Apologies for Absence:</u> Apologies had been received from Mr Fitzpatrick, the Parish Emergency Coordinator and Flood Warden</p>
JAN/52	<p><u>Declaration of Pecuniary Interests & Dispensations:</u> It was confirmed that all Members had an interest in agenda item Jan/62 – Setting of the Parish Precept – as council tax payers in the Parish. All Members had sought and were granted a dispensation from the Clerk to be able to participate in this item.</p>
JAN/53	<p><u>Adoption of Minutes:</u></p> <ul style="list-style-type: none"> ▪ 12th October 2017 – Council Meeting <p>The minutes of the previous Council meeting were confirmed as accurate, signed by the Chairman and duly adopted by the Council. With one comment: Under agenda item OCT/42 B – Village Hall Report. Cllr Blundell said it was important to note that the insurance value of the Village Hall had only been reduced in line with professional advice, as before it was over-insured. It was in no way a money saving exercise.</p>
JAN/54	<p><u>County Councillor's Report:</u></p> <p><i>The PCC (Angus Macpherson) office is looking for the views of Wiltshire residents regarding the proposal of a £1 per month uplift of the Policing precept for Band D properties.</i> <i>Currently Band D households contribute £14:19p per month but if residents back the proposal this would rise to £15:19p pm. The consultation runs until the end of January. As a force, Wiltshire Police has seen the 2nd highest increase in demand across the country yet the funding from Central Government is the 4th lowest per head of population in England and Wales.</i> <i>The Local Government Boundary review for the possibility of new electoral arrangements in the future is progressing. This includes the boundaries of Divisions; the total number of Councillors to be elected to the Council; the number of Councillors to be elected from each Division and it will address the issue of electoral inequality.</i> <i>The gritters have been out and about spreading 830 tonnes of salt along 1300kms of Wiltshire roads so far. This figure is rising as we go through the winter months. 50 trees on Council land fell overnight when Storm Elenor hit Wiltshire.</i> <i>It is intended to have a big drive on Waste and Litter this coming year. The Clean up Wilts project will be on the weekend of the 2nd-4th March. It will run in much the same</i></p>

	<p><i>manner as the previous litter pick-up days.</i></p> <p><i>Wiltshire Council has been short listed as a finalist in the Local Authority category of the Keep Britain Tidy Network Awards in recognition of the Great BRITISH Spring Clean last March when 3,200 volunteers took part in 152 litter picks, gathered 3,025 bags weighing 18:15 tonnes. The winner will be announced in February. £2:5million per year is spent on litter clearance and this is money that could be better spent elsewhere if this illegal offence was stopped. Food Johanna's are currently available at 1/2 price on the Wiltshire website for those who prefer to dispose of their surplus food rather than placing it wrapped into the grey bin.</i></p> <p><i>I'm sure you are aware of the increase in Carparking fees. There were 1400 responses to the consultation. 63% supported the increase which will commence on February 1st. The last increase was in 2011. Other options such as parking on Sundays, Bank holidays, static cameras outside of schools, number plate recognition in residential parking zones and the free Christmas parking arrangements will be decided at Cabinet at the end of the month.</i></p> <p><i>I was pleased to support Fovant's Youth Club's Area Board grant application for £2 thousand for improvements to their club house.</i></p> <p><i>The next SWW Area Board is on the 7th February in Tisbury when James Body from Bowerchalke will be giving an update on the CHALKE Valley mobile phone reception project and how our Broad Band speeds could be increased. He is an expert on the subject so it should be very interesting.</i></p> <p><i>I'm very pleased to support Swallowcliffe, Fovant and Ansty with the Speed Indication Device that they will be sharing and I wish Swallowcliffe further success with the proposals to introduce a 20mph speed limit. The grants awarded on both projects give the support that small villages desperately require and deserve.</i></p>
<p>JAN/55</p>	<p><u>Parish Councillors' Reports:</u></p> <p>A Chairman's Report & Notices:</p> <ul style="list-style-type: none"> ▪ A thank you card has been received from Tisbus who are very grateful for the £200 grant from the Council <p>B Village Hall – Cllr Blundell:</p> <ul style="list-style-type: none"> ▪ Reserves will have increased by about £1000 by the end of the year. <p>C SW Wiltshire Council Area Board – Cllr Banas:</p> <ul style="list-style-type: none"> ▪ Police are going to be seen more and make a larger visual statement ▪ Fire & Rescue are finding it difficult to recruit enough people. ▪ Money towards the Swallowcliffe feasibility study for a 20mph limit was approved at the last SWWAB meeting. <p>D Footpaths, Rights of Way & Transport – Cllr Willis:</p> <ul style="list-style-type: none"> ▪ Cllr Willis expressed concern that the temporary permissive access to the hill face of the chalk down only had 2 years left to run. The footpath at the top was well used, but the land owner had indicated that they would be looking to close access to the public. Cllr Willis will find out more information. <p style="text-align: right;">Action – Cllr Willis</p> <p>E Highways – Cllr Banas:</p> <ul style="list-style-type: none"> ▪ Road markers (black and white posts) have been replaced on the A30 (by the bus stop) as well as by the ditch between Middledean and Vine Cottage. ▪ A dam has formed in this ditch which is an important part of the flood drainage. The Village is having a visit from the Parish Steward tomorrow to clean out the ditch. ▪ Higgins Lane has overhanging trees, Cllr Banas will be requesting that the alms house trustees arrange to have them cut them back.

	<ul style="list-style-type: none"> ▪ Ansty Parish Council have requested to CATG that some of the signage in the area is changed. This is in an effort to have less traffic driving through Ansty. Ansty would like to add new signs as follows: <ul style="list-style-type: none"> ○ At the bottom of West End, a new sign pointing towards Swallowcliffe indicating 'Salisbury - Light Vehicles Only'. ○ On the A30 by the Maidments, a new sign pointing towards Swallowcliffe indicating 'Tisbury South – Light Vehicles Only' <p>Members opposed the above changes and the Cllr Banas will advise CATG accordingly. It was understood that the current HGV signage through Ansty was required as part of planning conditions for Maidments. It was also noted that the proposed West End signage is probably physically located within the Swallowcliffe Parish.</p> <ul style="list-style-type: none"> ▪ Teffont are looking to apply for a 20mph limit. <p>F Local Planning & Development – Cllr Blundell: - Nothing to report. It was asked if the Clerk could copy in the Chairman when responding to planning applications Action – The Clerk</p> <p>G Council Finance – Cllr Blundell: A meeting had taken place before this meeting to look at the financial data that Members receive. The Clerk will look to develop a 3 year cash flow report as well as increasing the other financial information that is sent to members. Action – The Clerk</p> <p>H South West Wiltshire Community Safety Group – Cllr Cooke: Nothing to report as no meeting of this group had taken place since the last meeting of Council. The next meeting is on the 23rd of February.</p> <p>I Flood Warden / Civic Contingencies – Mr Fitzpatrick: Members had been emailed a report before the meeting: <i>Barry Fitzpatrick has been following up with Wiltshire Council resources regarding emergency planning. A meeting and walk through of the village was held with Renate Malton (Flood Resilience Officer) which provided useful recommendations. The current Swallowcliffe Emergency Plan is being reviewed accordingly.</i></p> <p>J Village Litter Pick – Cllr Boothman: Cllr Boothman had prepared a report for members (attached to minutes) looking at the practicalities of organising an official litter picking day vs a few of the locals having an informal litter pick on an ongoing basis. Over the course of 1 ¼ hours Cllr Boothman had single handedly done a litter pick on a large part of the Village filling ½ a black bin bag. This was without any equipment. It would only take a few more people a little more time to do the rest. She did not believe the time and effort that would have to be put into an organised litter pick was worth it given the very small amount of work that is actually required. While she had been out litter picking, a few of the residents had offered to help. It should be possible to organize litter picking for all parts of the Village by residents who live nearby. Therefore, it was proposed that the Council do not hold a formal litter picking day. This was agreed by all members. Action- Cllr Boothman</p>
<p>JAN/56 A</p>	<p><u>FINANCE</u> <u>To approve payments:</u></p> <ol style="list-style-type: none"> 1. Clerks expenses – Mar 17 to Dec 17 - £32.32 2. Leaflet Printing – Stephen Banas - £12.12 3. Hall Heating – Stephen Banas - £4.00 <p>Cllr Willis proposed that all the payments were made, this was seconded by Cllr</p>

	<p>Blundell and resolved unanimously.</p> <p>B <u>Bank reconciliation and spend against budget to date:</u> This had been circulated</p> <p>C <u>To consider granting the power to the HR Panel to approve payment of the Clerk salary for 2017/18:</u> It was proposed by Cllr Willis that the HR Panel be granted this power, seconded by Cllr Blundell and resolved unanimously.</p>												
JAN/57	<p><u>Planning and Tree Applications:</u> None had been received since the agenda had been issued.</p>												
JAN/58	<p><u>Travel / Parking Payments:</u> Members debated whether anyone attending a meeting on the Parish Council behalf should be able to claim back their fuel and parking tickets cost. Members agreed that the Council would pay for the fuel at a rate of 10p per mile and for any parking costs for those that wished to claim.</p>												
JAN/59	<p><u>Village noticeboards refit:</u> Cllr Blundell had obtained some further quotes for the noticeboard outside the pub: Replacement £1000, repair legs and make good £500 or just replace the legs £220. Members agreed that if they set aside any money for it in the budget (Agenda item: JAN62) then this would be for the £500 repair. Repair/replacement will also be required for the noticeboard at West End. Action – The Clerk</p>												
JAN/60	<p><u>Parish Council Website:</u> Mr Fitzpatrick has set up a test website for the Parish Council to use as the Chairman had concern over the current one and if it would continue to be maintained in the future. The Council would need to buy a domain name costing around £8.50 per year. The Clerk expressed concern over the quality of the new free website that was being looked at and also if the Council were relying on just one person to setup and run the free site. The Clerk pointed out how time consuming and costly it would be if the Council kept changing the website that it was using. The Chairman mentioned that the free “Google Sites” provided excellent functionality and that Council members liked the “look and feel” of the recent test site. The Chairman recommended that a working group be setup to look at the website issue in finer detail and produce a plan for cutting over from the existing site for the Council’s consideration. Action – Cllr Banas</p>												
JAN/61	<p><u>Village Traffic Calming Measures:</u></p> <p>A <u>To receive an update on the Public meeting and Village consultation on the proposed 20mph speed limit:</u> An informational flyer and survey was distributed to all households and a Village consultation meeting held on 14 December 2017. 24 residents were in attendance.</p> <p>The Village survey showed that the majority of residents are in favour of having a 20mph speed limit and would be in favour of paying more Council Tax for two years to achieve this. 71% of households responded. Results are listed below:</p> <table> <tr> <td>Total Yes</td> <td>45</td> <td>52%</td> </tr> <tr> <td>Total Abstain</td> <td>4</td> <td>5%</td> </tr> <tr> <td>Total No</td> <td>12</td> <td>14%</td> </tr> <tr> <td>Total No Reply</td> <td>25</td> <td>29%</td> </tr> </table>	Total Yes	45	52%	Total Abstain	4	5%	Total No	12	14%	Total No Reply	25	29%
Total Yes	45	52%											
Total Abstain	4	5%											
Total No	12	14%											
Total No Reply	25	29%											

	<p>A feasibility study will have to be undertaken by WC to make sure the Village is suitable for such a limit. If it was decided not to proceed with the 20mph limit, then extra Council Tax money raised could be used for other road safety measures.</p> <p>B <u>Community Speed Watch:</u> Several people have come forwards as interested in setting up a group, Cllr Banas is looking for a volunteer to take the lead.</p> <p>C <u>Speed Indicator Device:</u> One resident requested that future SID locations would not cause visual concern to those residents nearby.</p>
JAN/62	<p><u>Parish Precept 2018/ 2019:</u> The Clerk had circulated his report to all Members. The report laid out the basic running cost of the Council to be £2000 per year. Any other projects that the Council wanted to undertake would have to go on top of this. Members agreed that they wanted to precept:</p> <ul style="list-style-type: none"> • £3000 for road safety measures (this comprises £1000 towards the proposed 20mph limit feasibility study and £2000 towards future road safety schemes) • £1011 towards the cost of repairing / replacing the two Village noticeboards • £800 towards the SID scheme. <p>This would make a total precept of £6811 for the municipal year 2018/19 It was proposed by Cllr Boothman to set the precept at £6811, this was seconded by Cllr Willis and unanimously agreed.</p>
JAN/63	<p><u>Financial Regulations Policy:</u> The standard NALC document had been circulated to members by email. It was suggested by Cllr Blundell that as it was a large document its adoption was deferred to the next meeting. This was agreed.</p>
JAN/64	<p><u>Item for the next agenda:</u> - None</p>

Meeting Closed at 9:00 pm

Signed Chairman: _____ Date: _____

Email: Swallowcliffepc1@gmail.com

Website: <http://www.southwilts.com/site/swallowcliffe-parish-council-news>

Annual Village Meeting: **Thursday 12th April 2018**
Next Parish Council Meeting: **Thursday 10th May 2018**