



To: All Members of Swallowcliffe Parish Council.

You are hereby summoned to attend a meeting of Council on **Thursday 10th January 2019** commencing at **7pm** in Swallowcliffe Village Hall for the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard – PARISH CLERK

RESIDENTS / MEMBERS OF THE PUBLIC ARE ENCOURAGED TO ATTEND THIS MEETING

At the start of the meeting 10 minutes is allowed for questions and comments from Residents to Members of the Parish Council. Once the formal meeting has started Members of the Public are reminded that they have no right to speak.

~ Agenda ~

43 – Apologies for absence (1 Minute)

44 – Declaration of pecuniary interests & dispensations (2 Minutes)

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Councils Code of Conduct.

45 – Adoption of minutes (2 Minutes)

To formally adopt the minutes of previous Council meetings:

- Thursday 27th September 2018 – Council Meeting
- Wednesday 5th December 2018 – HR Panel (Confidential minutes)

LOCAL REPORTS FOR INFORMATION EXCHANGE: -----

46 – Wiltshire Councillor Jose Green's report (10 Minutes)

A verbal report / update from the Parishes elected Wiltshire Councillor

47 - Parish Councillors' reports: (20 Minutes (total))

- A) **Chairman's Report & Notices**
- B) **The Village Hall Committee** – Cllr Blundell
- C) **SW Wiltshire Council Area Board** – Cllr Banas
- D) **Footpaths, Rights of Way & Transport** –
- E) **Highways** (Inc Parish Steward) – Cllr Banas
- F) **Local Planning & Development** – Cllr Blundell
- G) **Council Finance** – Cllr Blundell
- H) **South West Wiltshire Community Safety Group** – Cllr Cooke
- I) **Flood Warden / Emergency Planning** – Cllr Boothman & Mr Fitzpatrick

BUSINESS ITEMS: -----

48 – FINANCE (5 Minutes)

A) Payments:

1. Annual Salary – S.Pritchard - £1071.33

2. Annual PAYE payment – HMRC - £267.80
3. Working from home allowance – S.Pritchard - £52.00
4. SID mounting expenses – Cllr Banas - £101.33
5. Litter Pickers – Cllr Banas - £20.00

B) To receive bank reconciliation, payments to date and spend against budget to date:

49 - Planning & Tree applications

To receive and resolve upon any local tree & planning applications made to Wiltshire Council.

** AT THE TIME OF PUBLICATION NO APPLICATIONS HAD BEEN RECEIVED, BUT THE COUNCIL RESERVES THE RIGHT TO CONSIDER ANY SUCH APPLICATIONS RECEIVED BY THE DAY OF THIS MEETING **

50 – Parish Council Website

Members are asked to consider buying a bespoke council website for £240 and a hosting fee of £120 (+vat) for two years.

51 – Parish Precept 2019/20

Members must set the precept for 2019/20. The Responsible Finance Officer has drafted a budget in consultation with Cllr's Banas & Blundell for the Council to consider.

Next meetings:

- *Thursday 14th March 2019 (Parish Council Meeting)*
- *Thursday 11th April 2019 (Annual Parish Meeting (Public Meeting))*