

**DRAFT MINUTES OF THE ANNUAL MEETING OF FOVANT PARISH COUNCIL HELD ON
6th MAY 2014 IN THE VILLAGE HALL.**

Present Cllrs Dunn, Eacott, Havard (Chairman) and Holmes
In attendance; Mrs C Churchill (Clerk). 3 members of the public.
Apologies Cllrs Mrs Jones and Swift. Wilts Cllr Mrs Green. PCSO Gary Chambers.

Brief presentation from Wiltshire Cllr Mike Hewitt, Chairman, South Wilts Operational flood Working Group.

The OFWG deal with all groundwater. The Minister has been to Wiltshire twice and will come again. So far WC have registered over 500 homes which were flooded but aware of more where people do not wish to report the flood. Please do report all flooding.

WC have asked the Minister for £2 million.

Role of Flood Warden - The Flood Warden should;
know the village.

Should be aware of vulnerable properties

Have access to sandbags, signs and WC emergency telephone number

The Flood warden should work with WC, tell WC what is needed.

The Flood Warden would be asked to attend training / workshops

The Flood Warden is not allowed to get into water and put themselves at any risk, they can be part of the PC but needn't be a Cllr.

The Flood Warden can't be blamed unless they do something malicious.

Please complete the map and mark the following;

Properties with internal flooding

Properties cut off by flood water

Land owners where flooded land caused a delay in sowing

Highway not working due to flooding

To get the £5000 available for householders the property must be marked on the flood map.

Riparian responsibilities were pointed out.

EA control water and river bed, the owner of the property has riparian rights on Brook alongside their property.

The Govt are considering changing the rules so long as no damage is done.

EA will not undertake the work themselves, they expect landowners to do it.

Main issues in Fovant are;

Lack of mains drainage and people who use the Brook as a sewer.

In 2013/14 WC salted the roads 51 times.

The booklet Fovant Brook was discussed, Clerk to see if an electronic copy can be obtained in order to update and print it.

Cllr Dunn reported that someone is dumping grass cuttings in the Brook. Advice was get evidence as WC will prosecute.

Questions or statements from members of the public on any matter concerning the village.

The previous Minutes were questioned regarding

Dr Phillips confirmed that he does not represent Fovant at CATG.

Mr Lunt has been asked by FRSG to attend CATG meeting next week.

Aware that owners of The Forge have asked for written confirmation about safety of the property but have yet to receive anything.

Could Fovant PC look into providing a handrail by the postbox near the recreation ground. A rail on the concrete steps.

Report from Wiltshire Councillor Mrs Jose Green.

Apologies I'm unable to be with you this evening but your meeting has clashed with Ebbesbourne Wake's Annual Parish Meeting.

It was disappointing that Fovant wasn't chosen to go to the next stage of the 20mph programme. Perhaps the PC will try again next year? I think the High St and further would be an ideal location for a 20mph limit. Broad Chalke and Tisbury were the two chosen for this coming year.

The Cycle Wiltshire event held over the last weekend was hugely successful. There was a good turnout with 100 bikes doing the Wilton, Fovant and Chalke Valley 100miles route, the bikes came round 4 times and it was lovely seeing those cheering them on as they went passed and seeing the local businesses benefit from the increase in trade. The organisation was very impressive and it could happen again next year. At least the roads were patched in preparation!!

The brushes came out and cleared up Dinton Road and I have reported the damaged kerbing and grit bin in Middle Ground having received a phone call from a nearby resident. I have also reported after being informed of the fly tipping in Dean Lane. I haven't checked if it is still there.

There were over 70 people at the JSA event held at Dinton on the 30th April. The preferences of those present will be discussed at the Area Board. Transport (or the lack of it) seems a priority in the community and 1st Aid training, Apprenticeships, local facilities and Affordable Housing were all prioritised.

Report from the Tisbury Neighbourhood Police Team. Apologies received.

Cllr Havard opened the meeting at 8.40pm

14/001. Election of Chairman. To elect a Chairman for the council year ending May 2015. Fovant PC resolved to elect Cllr Havard as Chairman of Fovant Parish Council.

Local Government Act 1972 ss15

14/002. Declaration of acceptance of Office.

Cllr Havard signed the Declaration of acceptance of office of Chairman.

Local Government Act 1972 s83(4)

14/003. Election of Vice Chairman. To elect a Vice Chairman for the council year ending May 2015.

Fovant PC resolved to elect Cllr Holmes as Vice Chairman of Fovant PC.

Local Government Act 1972 ss34

14/004. Apologies for absence were received from Cllrs Jones (unwell) and Swift (unavailable).

Fovant PC resolved to accept the apologies for the reasons given.

Local Government Act 1972 s85(1)

14/005. Chairman's announcements. Cllr Havard informed the Council that Cllr Roberts had resigned from Fovant PC that day and that Cllr Beck resigned just prior to the start of the meeting.

Clerk to arrange advertising of the two vacancies.

Clerk

14/006. Declarations of Interest. Members to declare any interests they may have in agenda items

None received.

14/007. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under.

None required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

14/008. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 4th March 2014.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

14/009. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 1st April 2014.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

14/010. To receive brief reports from Cllrs. None received.

14/011. Co-option of Cllr. Following the resignation of Mr T Marshall a vacancy for Cllr has been advertised.

There was no one present standing to be co-opted.

14/012 Update of actions from the meeting dated 4th March 2014.

All actions were completed.

14/013. Update of actions from the meeting dated 1st April 2014.

All actions were completed.

14/014 Fovant Recreation Ground. There is an issue with the emptying of the rubbish bin, it is possible to set up an annual contract to have the bin emptied by a contractor at a cost of £130 - £150 per year (for a fortnightly service). WC will not empty the bin.

Fovant PC resolved that Clerk to set up a contract for emptying this bin.

Clerk

14/015 Dog waste in the village. A complaint has been received regarding the amount of dog waste left around the village. Some is bagged and the bags left.

Clerk to look into cost of dog signs.

Clerk

14/016 Emails. Currently the Clerk received a considerable number of emails from outside bodies which are f/w to Cllrs. To look at the number of emails that the Clerk forwards onto Cllrs.

To consider whether all emails need to be forwarded and consider alternative options.

Fovant PC decided to take no action on this at this time.

14/017 To confirm Cllr responsibilities for the Council Year 2014 / 2015.

Flood Warden – Cllr Holmes

NHW – Cllr Holmes

CATG – Cllr Havard

The rest to be confirmed at the next meeting.

14/018 A30 Triangle. The item will be discussed at the CATG meeting scheduled for next week.

14/019 Flood Warden and Flood Plan. To receive an update. Clerk and Mr Bullard met with WC on 29th April, to receive a report.
Clerk attended the Operational Flood Working Group meeting at Pewsey.
Clerk needs to meet with Cllr Holmes and Mr Bullard re the flood plan and map.

- 14/020 PLANNING.** To respond to WC on the following planning applications.
If any member of the public wishes to view the plans, please contact the Parish Clerk (details above). All planning applications are available on the Wiltshire Council website (see link).
- (i) **14/03821. The Stables, Green Drove.** Remove condition 3 of S/2012/0760 (Change of use from agriculture to equestrian and the construction of a ménage) so the ménage can be used for commercial purposes in connection with equestrian tuition
Fovant PC resolved to support this application.

 - (ii) **14/04254. Chase House, Brook St.** Extensions to NE and SW elevations of existing garage to allow creation of office/studio over garage. Install roof lights to SE and NW elevations and install solar panels to SW elevation.
Fovant PC resolved to support this application on the condition that it is not let or sold as a separate entity

 - (iii) **14/04409. Brookdale, Tisbury Rd.**
Demolition of existing dwelling and attached garage. Erection of replacement 2 storey dwelling and attached garage (amendment to 13/00146).
Fovant PC resolved to make no objection to this application.

14/021 Tree applications. To consider any requests for tree work in the parish. None to consider.

Highway

14/022 Traffic speed along A30 travelling west between West Farm and end of the speed limit.

A concern has been raised at the traffic speeds on this stretch of road.
Item deferred to the next meeting.

14/023 Condition of Church Lane, Fovant. A complaint has been made regarding the poor condition of this road. It also mentions the damage caused to all the local roads used by larger vehicles.
Item deferred to the next meeting.

14/024 Use of the Parish Emergency Plan.
Item deferred to the next meeting.

Finance

14/025 Year ending 31st March 2014.

(i) To note the report from the Internal Auditor

Fovant PC noted the report from the Internal Auditor.

(ii) To approve the Annual Governance Statement.

Fovant PC approved the Annual Governance Statement.

(iii) To approve the Annual return.

Fovant PC approved the Annual return.

(iv) SLCC National Conference, 9th – 11th October. To authorise the Clerk to attend
Fovant PC authorised the Clerk to attend National Conference.

Account and Audit Regulations 2003 reg 4

14/026 Year ending 31st March 2015.

- (i) To note the balance of the accounts
Fovant PC noted the balance of the accounts.
- (ii) To authorise payments due.
Fovant PC authorised payments due.
- (iii) To confirm the insurance schedule
Item to be discussed at the next meeting.
- (iv) To confirm bank signatories.

Fovant PC resolved that Cllr Holmes should be added as a bank signatory.

Local Government Act 1972 s150(5)

Account and Audit Regulations 2003 reg 4

14/027 Contacting the Clerk and response. A complaint has been made that the Clerk does not respond to parishioners when contacted.
Item deferred to the next meeting.

14/028 Information to be submitted to the Three Towers. The following email has been received;
the Clerk forwarding a lot to the Magazine without doing her job of making a proper advert as Elizabeth always did. I cannot print whole pages in large type with all FPC personal details.
Item deferred to the next meeting.

14/029. Commemoration of the Outbreak of WW1. A meeting was held on 1st May at Tidworth, Clerk attended.
Item deferred to the next meeting.

14/030 Website. To consider the upgrade to the Fovant PC website.
Item deferred to the next meeting.

14/031 Clerk's Report.

14/032 To note items for the agenda of the next meeting. The next PC meeting will be held on Tuesday 3rd June 2014 at 7.45pm. Any items for the agenda should be sent to the Clerk before Friday 23rd May 2014.

Cllr Havard closed the meeting at 9.15pm

FUTURE MEETINGS: Fovant Parish Council will meet on the following Tuesdays;
3rd June. 1st July and 2nd September

All meetings will commence at 7.45pm unless stated otherwise on the notice boards.