

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON
7TH OCTOBER 2017 IN THE VILLAGE HALL.**

Present Cllrs Dunn, Havard, Holmes, Horne, Mrs Jones, Phillips, Smith, Swift and Mrs Turner.
In attendance; Mrs C Churchill (Clerk). No members of the public.

Questions or statements from members of the public on any matter listed on this agenda.

- Raised by Cllr Holmes. 400 daffodil bulbs have been planted along the A30, the donor wishes to remain anonymous.

Report from the Tisbury Community Police Team. The monthly report will be circulated when received. Clerk attended the recent Community Safety Group meeting.

Report from Wiltshire Councillor. Wilts Cllr Mrs Green has emailed the Clerk and will send her report direct to the Three Towers.

Cllr Havard opened the meeting at 9.06am.

0090. There were no apologies for absence.

Local Government Act 1972 s85(1)

0091. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 5TH September 2017.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

0092. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 16TH September 2017.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

0093. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0094. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

PLANNING

0095. To consider how to respond to any planning applications made after the publication of this agenda. There were none.

0096. To consider any requests for tree work in the parish made after the publication of this agenda. There were none.

Finance

0097. Year ending 31st March 2018.

- (i) To note the balance of the accounts

Opening balance £ 5,411.95
Receipts £10,025.78
Payments £ 3,806.95
Closing balance £11,630.78

£1561.32 of the closing balance is currently ringfenced for transparency funding

Fovant PC resolved to note the bank reconciliation.

Clerk to chase the R2 and ensure this is paid as soon as possible.

- (ii) To authorise payments due.

Fovant PC resolved to authorise payments totalling £514.89.

Local Government Act 1972 s150(5). Account and Audit Regulations 2011

0098. Highway matters. To receive updates if available

- (i) **Parking on Tisbury Road near the Elms.** The letter has been delivered and Clerk has received one emailed response.

Cllr Holmes reported feedback that residents do not want to get involved.

Fovant PC discussed next steps and whether Fovant PC can provide parking for houses in private ownership.

Clerk to look into the power for this.

Clerk

Clerk to obtain costs of permanent bollards to prevent cars parking on the pavement. Clerk

- (ii) **20mph limit.** A metrocount for High St and Tisbury Rd has been in place. An email has been received stating the two locations did not qualify for CSW but the locations were listed as 30mph instead of 20mph and results measured against criteria for a 30mph limit. Clerk has requested clarification. The data requested has not yet been received.

- (iii) **Community Speed Watch.** A metrocount for the A30 has been in place. The location meets the criteria for CSW, awaiting further info on setting up a scheme. The data requested has not yet been received.

Cllr Holmes has names of interested volunteers and he will check they are still willing and pass details to the Clerk.

Cllr Holmes

Cllr Horne asked for a metrocount to be placed on Dinton Rd. Clerk explained that as

metrocounts had just been done the parish could not request any more for 12 months but she would put this on the list for next year.

Clerk

0099. Community SID. Cllr Phillips is working with other parishes on the spec for the SID.

Swallowcliffe PC are concerned that 4 parishes is 1 too many.

Cllr Phillips will bring costs to the next meeting.

Cllr Phillips

0100. Update of Actions from the Minutes dated 5th September.

1. (0063) Clerk issued Minutes to Cllrs as requested.
2. (0066) Planning responses were sent to WC.
3. (0070) Clerk has checked the figure for the transparency fund.
4. (0070) Clerk is in the process of chasing the R2 repayment.
5. (0073) Clerk dropped off copies of the letter for The Elms to Cllr Holmes. One response has been received.
6. (0077) Clerk sent a notice to the Three Towers regarding overgrown hedges and trees.

0101. Changes to the law on data protection. As of May 2018 new rules will come into force regarding data protection.

Fovant PC needs to review its Email Policy and draft a Data Protection Policy and a Social Media Policy.

Cllrs will look into setting up a separate email address for themselves.

Clerk to circulate draft policies ready for approval at the next meeting.

0102. Parish Steward List. To agree items to be added to the Parish Steward list.

The triangle at the bottom on Dean Lane / Sutton Rd was damaged last year and now being used for parking cars. The bollards need to be replaced to stop this as the cars damage the ground leading to mud entering the drains as well as causing a visibility issue.

Potholes and ruts on Tisbury Rd – ask Parish Steward to fill them in.

Overgrown hedge at Oakhanger Barn, Clerk to write to owners and request the hedge is cut back to the edge of the highway as it is currently overhanging the area marked for pedestrians.

Grating on gully on corner of Sutton Rd / Tisbury Rd needs attention.

Cllrs raised concerns of pedestrians walking around the village, Clerk to put a notice in the Three Towers asking pedestrians to take care when walking. Clerk

Clerk to redo notice re overgrown hedges and trees. It was noted that some residents had already cut back overhanging vegetation but others had not. Clerk

0103. To receive brief reports from Cllrs.

The playground fence requires attention. Cllrs Havard and Swift will inspect this. Cllrs Havard & Swift

0104 Website. The website is all up to date.

0105. Trees to commemorate 1918. At the July meeting Fovant PC resolved to plant trees within the parish to commemorate those who died during the First World War.

To consider suitable locations to plant the trees.

To be discussed at the November meeting.

Ongoing

0106. Clerk's Report.

SWWAB on 11th October

Taste the Chase on 5th October has been cancelled.

Attended SWW CSP on 27th September

Attended SLCC branch meeting – presentation on social media

0107. To note items for the agenda of the next meeting. The next PC meeting will be held on Tuesday 7th November 2017 at 7.00pm. Any items for the agenda should be sent to the Clerk before Thursday 26th October 2017.

Cllr Havard closed the meeting at 10.06am.

*Fovant Parish Council will meet on the following dates;
Tuesday 7th November (agenda deadline 26th October)*