

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON  
6<sup>th</sup> JUNE 2017 IN THE VILLAGE HALL.**

**Present Cllrs** Dunn, Horne, Mrs Jones, Phillips and Swift (Chairman)  
**In attendance;** Mrs C Churchill (Clerk). Wiltshire Cllr Mrs Green. 1 member of the public.  
**Apologies** Cllrs. Havard, Holmes and Mrs Turner.

Questions or statements from members of the public on any matter concerning the village.  
Mr Davies wished to propose that Fovant has a "garden Shed" which could be either a single location or a list of items that owners are prepared to loan out. He is aware that Health and Safety could be an issue but feels the details and semantics of this could be discussed further down the line.  
Mr Davies is willing to act as administrator for the first year.  
A question was asked as to whether this would be a virtual shed as aware of shed thefts in the area?  
It could be virtual or actual.  
The proposal was discussed.  
Clerk advised that involving the Parish Council would create insurance implications.  
All present thought the suggestion was a great idea.  
It was suggested that Mr Davies should write an article to go into the Three Towers to ascertain interest.

Apologies received from the Community Police Team, the latest police report had been circulated. PCSO Vicky Huntley has been replaced by PCSO Neil Turnbull , it is not known if this is a temporary or permanent change.

Report received from Wilts Cllr Mrs Green.  
Wiltshire Council has held its first full council meeting since the elections. There are two cabinet members from south Wiltshire and also four portfolio holders.  
Jose is Vice Chair of the licensing committee, Chair of SWWAB and on the southern area planning committee.  
SWWAB initiative to support parishes (individual or as a consortia) in purchasing a SID. SWWAB will fund the cost up to £1500 for 5 SIDs this year.  
White lining – some has been done but not sure by whom.  
Has a photograph of a waste carriers licence which she will send to the Three Towers so people know what an official licence looks like.

Clerk will circulate information on litter and flytipping to all Cllrs. Clerk

Cllr Swift opened the meeting at 7.29pm

**0026. Apologies for absence** were received from Cllrs Havard (work), Holmes (conflicting social engagement) and Mrs Turner (conflicting social engagement).  
Fovant PC resolved to accept the apologies for the reasons given.  
*Local Government Act 1972 s85(1)*

**0027. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 16<sup>th</sup> May 2017.  
Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

**0028. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.  
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0029. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

## **PLANNING**

**0030. To consider how to respond to any planning applications** made after the publication of this agenda. There were none.

**0031. To note the following applications for works to trees.**

(i) **17/04516. West Farm, Shaftesbury Rd.** Fell 1 Poplar and pollard 2 smaller Poplar trees.

(ii) 17/04913. St Georges Churchyard, Church Lane. Remove unstable Beech tree. (Approved)  
Fovant PC resolved to note the application and decision.

**0032. To consider any requests for tree work** in the parish made after the publication of this agenda. There were none.

## **Finance**

**0033. Year ending 31<sup>st</sup> March 2017.**

(i) To note the report from the Internal Auditor

Fovant PC resolved to note the Internal Audit had been completed and no issues had been raised.

(ii) To approve the Annual Governance Statement.

Fovant PC answered each statement and resolved that the statement should be signed by the Chairman and Clerk.

Chairman and Clerk signed the annual governance statement.

(iii) To approve the Annual return.

Opening balance     £ 7,552.18

Receipts             £15,806.63

Payments            £ 17,956.86

Closing balance     £ 5,411.95

Fovant PC resolved to approve the accounts for the year ending 31<sup>st</sup> March 2016 and resolved to approve that the annual return and resolved that it should be signed by the Chairman and Clerk.

Chairman and Clerk signed the annual return.

*Local Government Act 1972 s150(5)*

**0034. Year ending 31<sup>st</sup> March 2018.**

(i) To note the balance of the accounts

Opening balance    £ 5411.95

Receipts            £ 9850.25

Payments            £ 1444.35

Closing balance    £ 13,817.85

£1561.32 of the closing balance is currently ringfenced for transparency funding

(ii) To authorise payments due.

Fovant PC resolved to authorise payments totalling £391.43

(iii) To confirm bank signatories.

Cllrs Horne and Swift had completed the form but it is not known if this form has been returned to Lloyds. Clerk to check. Clerk

In the absence of confirmation of signatories the cheques will be signed outside of the meeting by two signatories. Clerk

*Local Government Act 1972 s150(5). Account and Audit Regulations 2011*

**0035. Highway matters.**

Cllr Phillips confirmed that he was willing to continue as Highways rep for Fovant PC but only if he is made aware of any discussions other members of Fovant PC have with Highways.  
All highway communication must go through Cllr Phillips.

- (i) **Parking on Tisbury Road near the Elms.** Clerk has spoken to WC Housing and will raise this through the issue system.  
It was agreed that as the properties are mixed ownership the residents need to form a residents association and ask for off street car parking.  
Cllr Holmes to be asked to write a short article for the Three Towers asking residents to form a residents association. Cllr Holmes
  
- (ii) **20mph limit.** The metrocount needs to be requested via the MyWiltshire issues system. Clerk Cllr Phillips requested that he may speak to Julie Wharton (Highways Officer) and discuss what could be done to reduce speeding.  
Fovant PC resolved that Cllr Phillips may speak to Ms Wharton regarding this issue.
  
- (iii) **Community Speed Watch.** It is not known when the last metrocount was done on the A30.  
Clerk to contact WC and enquire and ask for the most recent data. Clerk  
If no metrocount done in the last year a request for a new one. Clerk  
Clerk to keep Cllr Phillips informed and send him the latest data. Clerk  
It was clarified that the full data was required not a summary.

*8.20pm. Cllr Dunn left the meeting.*

Leading on from this Fovant PC discussed the new SID initiative from SWWAB. Fovant PC discussed the pros and cons and resolved that

- Clerk will check insurance cover for putting the SID up.
- Cllr Phillips will speak to Frank Freeman from Hindon PC about their SID scheme.
- Clerk will ask Highways for a meeting to discuss highway issues with putting up SIDs.
- Clerk will ask local parishes (Dinton, Teffont, Sutton Mandeville, Barford St Martin, Burcombe, Wilton, South Newton and Quidhampton) to attend the Highways meeting if it goes ahead.

Fovant PC felt that a consortia of 3 parishes would be ideal but were willing to have a larger discussion with Highways to avoid repetitive meetings for Highways.

- (iv) **Dropped Kerbs.** Clerk has received an email from a parishioner asking if the three dropped kerbs includes one at Green Drove. Email f/w to Cllr Phillips.  
Cllr Phillips has looked at the issue and reported that this was not a problem and no further action at this time.  
Cllr Phillips also reported that the dropped kerb paid for by a parishioner is still a problem and needs attention to ensure it can be used safely. Clerk will report this and requested that the parishioner also reports this. Clerk

**0036. To co-opt a Councillor.** Following the Election there is one vacancy which may be filled by co-option.

No one present to co-opt. Clerk will inform Elections of the vacancy. Clerk

**0037. To appoint the following representatives for Fovant;**

Community Safety Partnership Cllr Phillips will try and attend the meeting on 19<sup>th</sup> June.

Website Deferred until the next meeting.

Neighbourhood watch No willing representative at present.

It was noted that the Community Messaging Service was not considered that efficient.

**0038. Parish Steward List.** To agree items to be added to the Parish Steward list.

Cllr Phillips noted that there were issues with the spreadsheet used to report items.

- School signs on Tisbury Road
- Drains on either side of the A30 need clearing. Cllr Phillips will speak to Cllr Holmes before requesting this.

**0039. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda

**0040 Website.** Item deferred to the next meeting.

- (i) To receive an update on the existing website.
- (ii) To include a parish map on the website.

**0041. Clerk's Report.**

Planning - Appeal decision re Moor Cottage, Moor Hill. Application for a 2 bed cottage. The appeal has been allowed with conditions, details on the Wiltshire Council website under 16/10238.

SWWAB will meet on 31<sup>st</sup> May at Broadchalke – details circulated

SWWAB CSP will meet on 19<sup>th</sup> June - details passed to Cllr Mrs Turner

Dementia conference on 26<sup>th</sup> June – details passed to Cllr Mrs Turner.

**0042. To note items for the agenda of the next meeting.** The next PC meeting will be held on Tuesday 4<sup>th</sup> July 2017 at 7.00pm. Any items for the agenda should be sent to the Clerk before Thursday 22<sup>nd</sup> June 2017.

Cllr Swift closed the meeting at 8.59pm

Fovant Parish Council will meet on the following dates;

Tuesday 5<sup>th</sup> September (agenda deadline 23<sup>rd</sup> August)

Tuesday 3<sup>rd</sup> October (agenda deadline 21<sup>st</sup> September)

Tuesday 7<sup>th</sup> November (agenda deadline 26<sup>th</sup> October)