

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON  
5<sup>th</sup> SEPTEMBER 2017 IN THE VILLAGE HALL.**

**Present Cllrs** Dunn, Holmes, Mrs Jones, Phillips and Mrs Turner.  
**In attendance;** Mrs C Churchill (Clerk). 3 members of the public.  
**Apologies** Cllrs. Havard, Horne and Swift. Wilts Cllr Mrs Green.

**7pm.**

**0061.** Due to the absence of both the Chairman and Vice Chairman the first business was to elect a Chairman for the meeting.

Fovant PC resolved to elect Cllr Holmes as Chairman for the meeting.

7.01pm. Cllr Holmes took the Chair and adjourned the meeting for public questions.

**Questions or statements from members of the public on any matter concerning the village.**

Wished to know what is happening regarding the dropped kerbs on the A30? Has spoken to David Button (WC Highways) and Julie Wharton (WC Engineer) who were both helpful but couldn't confirm when the work will be taking place.

The pub is almost ready to open but they do not want to open until the work on the pavement has been completed as it will affect car park access.

Also questioned why the fourth dropped kerb (by the High St junction) wasn't been done at the same time.

Cllr Holmes explained that the fourth dropped kerb was considerably more expensive so Fovant PC had resolved to proceed with the three and look at doing the fourth in the next financial year.

Cllr Phillips asked if work will prevent access to the pub car park.

The answer was no it would not.

Cllr Phillips will go and have a look at the location tomorrow and also look at the potholes which are also causing concern to the pub.

The A30 corner is dangerous, crossing the road is safer at night but not during daylight hours.

Cllr Phillips explained that a lot of time and effort had been spent negotiating with Wiltshire Council on that section of road and as a result the speed limit was successfully reduced from 40 to 30mph.

Cllr Holmes explained that a project to work on the junction with the High Street was looked at a few years ago but dropped as some residents were against the proposal.

**Report from the Tisbury Community Police Team.** Apologies had been received.

**Report from Wiltshire Councillor.** Apologies had been received from Wiltshire Cllr Mrs Green who was at another meeting, report received later during the meeting.

Cllr Holmes opened the meeting at 7.17pm

**0062. Apologies for absence** were received from Cllrs Havard (work), Horne (conflicting social engagement) and Swift (family illness).

Fovant PC resolved to accept the apologies for the reasons given.

*Local Government Act 1972 s85(1)*

**0063. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 4<sup>th</sup> July 2017.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

Clerk to issue Minutes to Cllrs when sending to the Three Towers.

Clerk

**0064. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests. None declared.

- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting. None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0065. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

## **PLANNING**

**0066. To respond to Wiltshire Council on the following planning applications.**

**17/06478. Clifton Cottage, Moor Hill.** Extension and renovation of Clifton Cottage to include replacement garage and workshop.

Fovant PC resolved to support subject to the following condition;  
The garage / workshop may not be let or sold as a separate entity.  
The garage / workshop may not be used for commercial purposes.

**17/07543. The Haven, Tisbury Rd.** Two storey rear extension to facilitate loft conversion, single storey side extension, addition of dormer windows and associate alterations.

Fovant PC resolved to object for the following reason;  
The front elevation is not in keeping with that area of the village in an area of outstanding natural beauty.

**17/07546. Hazeldene, Sutton Rd.** Erection of conservatory to the front of the property.  
Fovant PC resolved to support the application.

**0067. To consider how to respond to any planning applications** made after the publication of this agenda. There were none.

**0068. To note the following applications for works to trees.**

**17/08303. Fovant Elm, Tisbury Rd.** Yew – crown raise to 4metres and cut back to clear cables.  
Fovant PC resolved to support the application.

**0069. To consider any requests for tree work** in the parish made after the publication of this agenda. There were none.

## **Finance**

**0070. Year ending 31<sup>st</sup> March 2018.**

- (i) To note the balance of the accounts

Opening balance £ 5,411.95

Receipts £10,025.64

Payments £ 2,889.52

Closing balance £12,548.07

£1561.32 of the closing balance is currently ringfenced for transparency funding

The unexplained deposit of £175 was from Lloyds following a complaint made by the Clerk regarding the time taken to process the mandate change.

Fovant PC resolved to note the bank reconciliation.

Clerk to check the figure listed for the transparency fund.

Clerk

Clerk to chase the R2 repayment.

Clerk

- (ii) To authorise payments due.

Fovant PC resolved to authorise payments totalling £667.43

- (iii) To authorise the Clerk to attend Regional conference. The Clerk informed the Council that the agenda for the National Conference was not applicable to small councils as it focussed on devolving assets, however the Regional Conference at Winchester was of interest.

Fovant PC resolved to authorise the Clerk to attend regional conference.

**0071. To consider a grant application received from the Three Towers.** An application has been received for a grant of £250 to help cover the cost of printing.  
Fovant PC resolved to award a grant of £250 to the Three Towers.

**0072. To note the report from the External Auditor for the year ending 31<sup>st</sup> March 2017.**

One matter reported;

The accounts and audit regulations 2015 and proper practices stipulate that the Annual Governance Statement and Accounting Statements in the Annual return must be approved before the announcement of the period for exercise of public rights.

Fovant PC approved the AR on 9<sup>th</sup> June but published the notice setting out the period for exercise of public rights on 31<sup>st</sup> May 2017 which is before the accounting statements were approved so has not met this requirement. The response to the AGS assertion 1 should have been no.

Fovant PC resolved to note the matter reported.

**0073. Highway matters.** To receive updates if available

- (i) **Parking on Tisbury Road near the Elms.** Clerk to resend letter to Cllr Holmes asap as the first copy seems to have gone astray. Clerk
- (ii) **20mph limit.** A metrocount for High St and Tisbury Rd has been requested. No update available.
- (iii) **Community Speed Watch.** A metrocount for the A30 has been requested, this will ascertain if a CSW scheme can be set up. No update available.

**0074. Community SID.** SWWAB has decided the groups. Fovant is in the A30 group with Ansty, Swallowcliffe and Donhead St Mary. There are 8 groups and the SWWAB has set aside funding for 8 grants of £1500, the remaining cost must be met by the parishes.

The group has to agree which SID to purchase, sort out insurance, a lead Cllr for each parish and who will be responsible for putting the SID up and taking it down. The positioning of the SID must also be agreed.

Cllr Phillips had circulated a report on his liaison with Swallowcliffe and Ansty Cllrs about our proposed consortium.

Clerk passed Cllr Phillips a copy of the council insurance policy.

Clerk advised that she would be meeting the insurance company in 10 days and could ask any questions that arise. Please ensure questions are emailed to the Clerk by midday on 13<sup>th</sup> September.

To confirm that Fovant will be part of this group.

Fovant PC resolved that Fovant will be part of the group with Swallowcliffe and Ansty, the inclusion of Donhead St Mary is yet to be confirmed.

To confirm that Cllr Phillips will represent Fovant and liaise with the other parishes to meet the SWWAB requirements.

Fovant PC authorised Cllr Phillips to represent Fovant PC in SID discussion.

It was clarified that once final costings are known then Fovant PC must authorise the purchase.

**0075. To co-opt a Councillor.** Following the Election there is one vacancy which may be filled by co-option.

One parishioner has expressed an interest and will give the role some thought having attended a meeting and contact the Clerk.

*8.23pm Cllr Holmes adjourned the meeting to allow Wiltshire Cllr Mrs Green to make her report.*

*Wiltshire Cllr Mrs Green gave the following report;*

*WC has to save £45 million over the next 3 years.*

*Broadband – Bowerchalke is undertaking a project to increase both B/B speed and mobile phone reception.*

*There is a feasibility study on the train station at Salisbury and the potential for a station at Wilton.*

*Three electric buses have been purchased and will be used on the park and ride*

*Work at Harnham bridge has been delayed, it will be completed by 11<sup>th</sup> September.*

*Consultation on the mobile library routes, this does not affect Fovant*

*Consultation of the future of waste collection.*

*The Salisbury HRC will be closed from 9<sup>th</sup> to 18<sup>th</sup> November*

*Public meeting at Tisbury to discuss adult social care – 13<sup>th</sup> September Health and Wellbeing Fair at*

*Tisbury on 27<sup>th</sup> September Taste the Chase at Tisbury on 5<sup>th</sup> October*

*SWWAB will meet on 11<sup>th</sup> October*

*The white lining project is nearing completion.*

*The SID project will be discussed at SWWAB.*

**8.37pm**

**0076. To appoint the following representatives for Fovant;**

Community Safety Partnership

Neighbourhood watch

No one wished to stand for either role.

**0077. Parish Steward List.** To agree items to be added to the Parish Steward list.

**Removal of warning sign by the school.** Clerk to ensure it is on the agenda for CATG and also speak to WC Signage as the Parish Steward is unable to remove it.

Overgrown trees and hedges throughout the parish. Clerk to create a notice to go into the Three Towers highlighting the hazard to pedestrians and obstruction of road signs. Clerk

**0078. To receive brief reports from Cllrs.**

Cllr Mrs Turner to report on the Dementia Conference held in June 2017. Very informative meeting, want to have dementia friendly signs on shops and libraries. Also the In Case of Emergency cards.

**0079 Website.** No report available.

**0080. Trees to commemorate 1918.** At the July meeting Fovant PC resolved to plant trees within the parish to commemorate those who died during the First World War.

To confirm how many trees are needed.

It was confirmed that 19 members of the parish died whilst on active duty.

To consider suitable locations to plant the trees.

The location is still to be confirmed.

Fovant PC resolved that Mrs Bickerton (Tree Warden for Fovant) should be invited to discuss the project.

**0081. Draft Site Allocation Plan.** Wiltshire Council has approved the draft plan which will be out for consultation until 18<sup>th</sup> September.

To respond to the consultation.

Fovant PC resolved to consider this at an extra ordinary meeting to be held at 9am on Saturday 16<sup>th</sup> September subject to the hall being available.

*Please note that any member of the public is also able to respond if they wish, details available on the WC website.*

**0082. Clerk's Report.**

NFU – request to display a hare coursing notice. Fovant PC agreed to display as long as the NFU supply the printed posters.

Flood Warden day on 5<sup>th</sup> September, Clerk attended.

WC briefing re budgets at City Hall on 5<sup>th</sup> September

WC OFWG at City Hall on 7<sup>th</sup> September

Adult social care meeting on 13<sup>th</sup> September

CATG on 13<sup>th</sup> September

Health and Wellbeing Fair on 27<sup>th</sup> September

SWWAB CSP on 27<sup>th</sup> September

Taste the Chase on 5<sup>th</sup> October

SWWAB on 11<sup>th</sup> October

**0083. To note items for the agenda of the next meeting.** The next PC meeting will be held on Tuesday 3<sup>rd</sup> October 2017 at 7.00pm. Any items for the agenda should be sent to the Clerk before Thursday 21<sup>st</sup> September 2017.

Cllr Holmes closed the meeting at 9.13pm

*Fovant Parish Council will meet on the following dates;  
Tuesday 7<sup>th</sup> November (agenda deadline 26<sup>th</sup> October)*