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## DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON 4<sup>th</sup> MARCH 2014 IN THE VILLAGE HALL.

**Present Cllrs** Havard (Chairman), Holmes, Mrs Jones, Roberts and Swift  
**In attendance;** Mrs C Churchill (Clerk). 9 members of the public. Wilts Cllr Mrs Green.  
**Apologies** Cllrs Ms Beck, Dunn and Havard. PCSO Chambers.  
**Not present;** Cllr Eacott (*apologies from Cllr Eacott were received after the meeting*).

Questions or statements from members of the public on any matter concerning the village. There have been two requests for the documents to be temporarily removed from the County Archive at Chippenham in order to undertake some research.

Report from the Tisbury Neighbourhood Police Team. None received.

Report from Wiltshire Councillor Mrs Jose Green;

The budget has been approved, a 0% increase on the WC element. Cuts in youth service provision currently under consultation.

Intend to go completely paperless.

Changes to concessionary fares, there will be more detail on this at the APM in April.

£500,000 going into flood programme

Operational Flood Working Group meeting on 16<sup>th</sup> April at Melksham, Fovant should attend.

*NB it was confirmed the following day this meeting is in Pewsey.*

SWWAB are looking at achieving affordable housing

SWWAB are promoting the Chalke Valley

Regarding the meeting FPC have with Danny Everett, should FPC invite Mr and Mrs Russell? Cllr Havard asked why a Wiltshire Cllr can not suggest something is done as it is a problem with the bridges and highway, both a WC responsibility.

Cllr Green replied that they can and do but the more requests the better and the PC are the ones in the area.

### **Cllr Havard opened the meeting at 8.01pm**

**13/188. Apologies for absence** were received from Cllrs Beck (work), Dunn (unwell) and Marshall (fatigue).

Fovant PC resolved to accept the apologies for the reasons given.

*Local Government Act 1972 s85(1)*

**13/189. Chairman's announcements.** None

**13/190 Declarations of Interest.** None received

**13/191. Exclusion of the press and public.** None required

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**13/192. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 4<sup>th</sup> February 2014.  
Fovant PC resolved to approve the previously circulated Minutes without amendment which were taken as read and signed by the Chairman.

**13/193. To receive brief reports from Cllrs.**  
Cllr Holmes agreed to take on the role of Neighbourhood Watch and Police liaison Cllr.

**13/194 Update of actions from the meeting dated 4<sup>th</sup> February 2014.**  
All actions have been completed.

**13/195. A30 Triangle.**

(i) To note the report previously circulated on the meeting with Highways on 5<sup>th</sup> February. Fovant PC noted the comments made re vehicle tracking and why the lozenge could not be larger on option 2.

(ii) To consider the responses made at the public viewing of plans held on 1<sup>st</sup> March. Fovant PC considered the comments which had been circulated. 33 forms were completed and the majority supported option 2. The list of comments is attached to the Minutes in the file.

(iii) To confirm whether Fovant PC wish to put forward a proposal to CATG to be considered for the substantive bid.

Fovant PC resolved to put forward Option 2 with the following modifications;

Remove the pedestrian crossing facility on the A30.

Include a short length of trief kerb outside the Forge to provide the same level of protection to the property as is at the moment.

White lines showing give way on one side of the triangle.

Advance warning of changes for traffic travelling west.

Clerk to give all comments to WC and repeat concerns from the Forge.

Clerk

**13/196 Rights of Way.**

(i) To receive a report from the SWWAB Rights of Way meeting on 16<sup>th</sup> January.  
Discussed at previous meeting.

(ii) To consider any audits of Rights of Way in the parish  
Cllr Marshall has circulated several audits and will submit all completed audits to Stephen Harris on Sunday 9<sup>th</sup> March.

(iii) To confirm any requests for improvements arising from the audits.  
None at the moment.

**13/197. Flood Warden and Flood Plan.**

Clerk has spoken to Richard Bullard re the role of FW, he wishes to attend training before taking on the role. Clerk has since spoken to WC who are prepared to arrange a workshop style session focussing on the Nadder Valley.

The flood map needs completing.

Clerk

Clerk to contact Mrs Russell who has useful information for the flood map, Mrs Russell handed the Council photos of the flood event in December 2013.

Clerk

**13/198. PLANNING.** To respond to WC on the following planning applications.

(i) **14/00896. Chase House, Brook St.** Extensions to NE and SW elevations of existing garage, install 2 dormers to allow creation of office/studio over garage, new weather vane/ventilation to ridge of garage.

Fovant PC resolved to object for the following reasons;

Proposed development will result in lack of privacy for adjacent properties

Over development

Scale of development not in keeping with the area

Fovant PC also question if the proposed development will fit within the curtilage.

If Officers are minded to approved then Fovant PC request a condition that it may not be used as a separate dwelling.

- (ii) **14/00782. The Stables, Green Drove.** Remove condition 3 of S/2012/0760 (Change of use from agriculture to equestrian and the construction of a ménage) so the ménage can be used for commercial purposes in connection with equestrian tuition. Fovant PC resolved to support this application.
- (iii) **14/01455. Oakhanger Barn, High Street.** Remove existing 1930's, ground to first floor staircase and replace with new stair case in opposite direction  
Fovant PC resolved to make no objection to this application.
- (iv) **14/01608. Red Cedars Church Lane.** Demolish existing dwelling and erect new 4 bed dwelling  
Fovant PC resolved to object to this application for the following reason;  
Insufficient detail for the PC to support as this is within a conservation area and no details of the materials to be used are supplied within the application.  
Fovant PC agreed they have no issues with concept of development.

#### **13/199. Tree applications. To consider any requests for tree work in the parish.**

- (i) **14/01693. Delamere, High St.** Fell 1 x Norway spruce, reduce 1 x Laurel to 2.5m, crown reduce 1 x Cherry by 40% and coppice 2 x Hazel.  
Fovant PC resolved to make no comment to this application.
- (ii) **14/01754. Thirlmere, Brook St.** Reduce 1 x Apple by 20%, fell 1 x Willow and pollard 1 x multi stemmed Willow to approx 2m in height.  
Fovant PC resolved to make no comment to this application.

#### **Finance**

##### **13/200 Year ending 31<sup>st</sup> March 2014.**

(i) To note the balance of the accounts

**Fovant PC** noted the balance of the account stands at £5,548.62 with a total of £5,153.32 in unpresented cheques and a further £3,086.93 to be claimed once the playground work is completed.

(ii) To review and approve terms of expenditure as detailed in schedule of payment.

**Fovant PC authorised** terms of expenditure totalling £531.93

(iii) To confirm the appointment of the Internal Auditor for Fovant PC.

**Fovant PC resolved** that Mrs AC Purves from Wilton Town Council will be asked to do the Internal Audit for the year ending 31<sup>st</sup> March 2014.

(iv) To consider registration for CiLCA. As of 1<sup>st</sup> April 2014 the fees for CiLCA (Certificate in Local Council Administration) rise from £150 to £250. Once registered the Clerk has 2 years to complete the paperwork.

**Fovant PC resolved to** register the Clerk for CiLCA on the proviso all the other parishes do and therefore share the cost.

*Local Government Act 1972 s150(5)*

*Account and Audit Regulations 2003 reg 4*

**13/201. To consider applications for Grants.** A notice asking groups to apply for Grants was published in the Three Towers. To consider requests received.  
Fovant PC resolved to support the application from the Three Towers requesting £250. Clerk  
Fovant PC resolved to support the application from Fovant Kurling for new equipment and offered to purchase the equipment and then donate this to the club. Clerk

**13/202 Meeting dates for 2014/2015.** To confirm the following dates;

Tuesday 6<sup>th</sup> May 2014 – this is the Annual Meeting of the Parish Council.

Tuesday 3<sup>rd</sup> June

Tuesday 1<sup>st</sup> July

No meeting in August

Tuesday 2<sup>nd</sup> September

Tuesday 7<sup>th</sup> October

Tuesday 4<sup>th</sup> November

No meeting in December

Tuesday 6<sup>th</sup> January 2015

Tuesday 3<sup>rd</sup> February

Tuesday 3<sup>rd</sup> March

Tuesday 7<sup>th</sup> April.

Tuesday 5<sup>th</sup> May

Fovant PC resolved to meet on the above dates, Clerk to book the hall.

Clerk

**13/203. Annual Parish Meeting.** To confirm the start time on the 1<sup>st</sup> April 2014 and to discuss the format of the meeting.

Clerk has invited the village groups to make a brief report.

The meeting will start at 6.30pm. The hall is available from 6pm. Cllr Havard will Chair the meeting, Clerk to take Minutes.

**13/204. Commemoration of the Outbreak of WW1.** Cllr Swift held a meeting on 11<sup>th</sup> January 2014. Notes of this meeting have been circulated. A copy to go into the Three Towers.

**13/205. Website.** To consider the upgrade to the Fovant PC website. Cllr Beck to lead. To be discussed at the next meeting.

**13/206. To receive a report from Cllrs Roberts and swift following the receipt of the report from Playsafety Ltd** and act on any matters requiring attention.

Cllr Roberts reported on the issues arising from the report.

Fovant PC resolved to secure the railings and replace some posts.

**13/207. Clerk's Report.**

Daily updates on weather particularly flooding none affecting Fovant

Several phone calls and emails re A30 junction.

Information on the Wilton cycle race – 4<sup>th</sup> May 2014. The launch was postponed until 6<sup>th</sup> March.

Woodthemes re recreation ground safety surface upgrade

Application for funds from Three Towers

Forwarded email from Wiltshire Wildlife to Mrs Bickerton (re tree council offer).

SWWAB on Wednesday 26<sup>th</sup> March at Mere. Clerk unable to attend. If the A30 junction and or the 20mph request is put forward for Fovant there needs to be at least one representative from the PC.

Several planning related emails re planning apps on the agenda.

Enquiries re documents at the County Archive. Fovant PC authorised the Clerk to remove the documents so that they may be looked at for research re village hall and 1914 centenary.

Attended

Meeting with Dave Thomas and Julie Wharton re A30 triangle

SWWAB at Tisbury

Neighbourhood Planning meeting in Salisbury (2<sup>nd</sup> of 3)

A30 exhibition of plans, collated all comments and circulated via email.

Will attend

CATG at Dinton – A30 junction and 20mph limits should be on the agenda.

AAT and SLCC meeting in Salisbury

SLCC meeting in Royal Wootton Bassett, talk on Neighbourhood Planning

Neighbourhood Planning meeting in Warminster (3<sup>rd</sup> of 3)

**13/208. To note items for the agenda of the next meeting.** The next PC meeting will be held on Tuesday 6<sup>th</sup> May 2014 at 7.45pm. Any items for the agenda should be sent to the Clerk before Monday 28<sup>th</sup> April 2014.

The Annual Parish Meeting for Fovant will be held on Tuesday 1<sup>st</sup> April 2014. If there is any urgent business there will be a short Parish Council meeting either before or afterwards.

Cllr Havard closed the meeting at 10.16pm

**FUTURE MEETINGS: Fovant Parish Council will meet on the following Tuesdays;**  
1<sup>st</sup> April and 6<sup>th</sup> May.

All meetings will commence at 7.45pm unless stated otherwise on the notice boards.