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DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON 4th JUNE 2013 IN THE VILLAGE HALL.

Present Cllrs Bullard, Dunn, Havard (Chairman), Mrs Jones and Roberts.
In attendance; Mrs C Churchill (Clerk). Wiltshire Cllr Mrs Green. 4 members of the public.
Apologies Cllr Mrs Taylor. PC Day.

Questions or statements from members of the public on any matter concerning the village.
There is a lot of garden debris in the river, this is still an issue.
It was noted that the Three Towers had covered this in the latest edition.

Exercising of dogs on public rights of way. The public need to be reminded that they may walk the Right of Way but they do not have the right to walk dogs off the lead particularly in fields of livestock.
It was suggested to enquire about signs from Wiltshire Council requesting dogs are kept on the lead, also look in recent local papers for an article on walking dogs off the lead.

Report from the Tisbury Neighbourhood Police Team. A report has been circulated, the main concern being shed break ins. The NPT patrol the area but ask if anyone has a specific concern to email them directly. Please make your sheds as secure as possible, mark your items and chain larger items together

Report from Wiltshire Councillor Mrs Jose Green. Has been contacted re flooding in Church Lane, this is no longer a high priority.
Reminded Cllrs of the CATG, SWWAB and Highways meetings in June.
Attended training on safeguarding children.

Cllr Havard opened the meeting at 7.55pm.

13/033. Apologies for absence were received from Cllr Mrs Taylor (prior engagement) and from Mr T Marshall.
Fovant PC resolved to accept these apologies
Local Government Act 1972 s85(1)

13/034. Chairman's announcements. None.

13/035. Declarations of Interest. Cllr Bullard agenda item 13/052. As this agenda item was for information no further action was required.

13/036. Exclusion of the press and public. None
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

13/037. Council meeting minutes - to confirm and sign the minutes of the extra ordinary parish council meeting held on 14th May 2013.

Fovant PC resolved to approve the previously circulated minutes after deleting “with a copy sent to me, the only copy was the one Cllr Havard sent” from the first line of Clerk’s report.
Approved minutes were signed by the Chairman.

13/038. To receive brief reports from Cllrs.
Youth Club – Cllr Roberts. Trying to recruit a paid member of staff, has been asked if Fovant PC would consider employing the staff member. Clerk has asked WALC for advice.

13/039. Co-option of Councillors. There are currently three vacancies, one of which may be filled by co-option. The remaining two must be advertised by Wiltshire Council.
Mr Tim Marshall had confirmed he wished to be co-opted but was unable to attend the meeting due to a prior engagement.
Mr Parker from Teffont had expressed an interest but withdrew on hearing a Fovant resident wished to stand but would like to be considered for the remaining two vacancies.
Fovant PC resolved to co-opt Mr Marshall as a Cllr for Fovant PC. Clerk to inform Mr Marshall and sort out paperwork. Clerk

13/040. To appoint a Finance Committee and representatives to organisations.
(i) Finance committee – Cllrs Dunn, Havard and Roberts.
(ii) Village Hall rep – Cllr Mrs Jones (as confirmed at May meeting)
(iii) SWWAB – Cllr Bullard
(iv) Youth – Cllr Roberts
(v) CATG – Dr A Phillips. Clerk to request a report for the parish council. Clerk
(vi) Website - Clerk to contact Mr N Knowles before any decision is made. Clerk
(vii) Highways - Clerk until new system is known.
FPC Standing Orders 1.5.2(f)

13/041. Review of current way Cllrs report.
Fovant PC resolved that the system of making reports should remain as it has been.

13/042. A30 Triangle. To note the report previously circulated.
Fovant PC noted the report presented by Dr Phillips.

13/043. To arrange a Public Meeting re the A30 Triangle project as detailed in the report.
Fovant PC resolved to fund the hall hire costs for a public meeting to be arranged. The date of such meeting to be agreed by Tom Gardner (WC highways) and Dr Phillips (Fovant triangle working group).

13/044 Fovant PC reports in the Three Towers magazine. Currently the Three Towers publish the full minutes but feedback to the Clerk has been this is too much and a synopsis would be preferred.
Fovant PC resolved that Clerk should present a summary of the meeting as opposed to the full minutes. To be reviewed in 6 months.
Full copy of the minutes to go on the website and village hall notice board.
Clerk to send summary to Cllrs prior to submitting to the Three Towers. Clerk

13/045. Update of actions from the meeting dated 14th May 2013.
1. (13/005) Clerk checked with elections re vacancy and the vacancy created by Mrs Story not taking up her seat had to be advertised. Posters have been displayed and if no request for election is received, may be filled by co-option at a future PC meeting.
2. (13/012) Paperwork has been sent to Cllr Mrs Jones, Cllr Davis resigned the day after co-option.

3. (13/017) Clerk confirmed hall availability for future meeting dates.
4. (13/019) the inspection period for the annual accounts is currently being displayed.
5. (13/022) The letter is ready and will be sent once the bank signatories have been confirmed.
6. (13/25-28) Clerk requested an extension on the planning applications and downloaded the plans onto a memory stick.
7. (13/030) Agendas for this meeting were displayed on all three notice boards and printed on orange paper to help make them stand out.

13/046. To receive an update on the Recreation Ground transfer of asset request. Clerk has chased this and the matter is currently with the legal department but Fovant should have received the paperwork. WC will chase the matter.

Finance

13/047 Year ending 31st March 2014.

No transactions on the account since the last meeting.

Terms of expenditure totalling £393.39 were approved for payment.

Local Government Act 1972 s150(5)

Account and Audit Regulations 2003 reg 4

13/048. Bank signatories. To authorise new signatories for the Parish Council bank account held with Lloyds TSB.

Cllr Havard and Cllr Dunn completed the bank mandate, Clerk to ask existing signatories to sign and deliver to Lloyds TSB. Clerk

Planning. To review the following planning application and agree a response for Fovant PC.

13/049. 13/00192. Vine Cottage, High Street, Fovant. Listed Building Consent. Design amendments to LBC S/2011/1766 including internal alterations.

Fovant PC resolved to support this application. Clerk

13/050. 13/00146. Brookdale, Tisbury Rd, Fovant. Demolition of existing dwelling and attached garage. Erection of replacement two storey dwelling and attached garage. Comments made by members of the public were discussed.

Fovant PC resolved to support subject to the following conditions; Clerk

Investigate reducing the impact on Kopperkins by moving the garage back
Bathroom dormer window should be made of obscure glass

13/051. 13/00469/VAR. TNT Fireworks Storage Facility, Dinton Woods, Catherine Ford Lane, Dinton. Variation of wording of conditions 8, 11 and 12 of planning permission S/2001/0816 to enable storage of alternative goods.

Cllr Havard suspended standing orders to allow members of the public to comment.

The current S106 agreement states all HGV access must come via Dinton, wholesale can mean 1 case of wine, this would not require an HGV and may therefore increase traffic accessing via Fovant.

The current access road in Dinton is not suitable for an increase in traffic.

The C277 isn't capable of increased traffic, there was previously an agreement with the RAF that no access can be made to the A303 via Teffont.

Cllr Havard reinstated standing orders.

Cllr Roberts questioned how the traffic access could be policed?

Fovant PC resolved to object to this application for the following reasons;

Clerk

Need clarification of information particularly traffic flow

Not enough information to support the application

Fovant PC requested that should WC Officers be minded to approve the application then the decision should be made at a meeting of the Southern Planning Committee.

Fovant PC noted the following applications for tree works in the parish.

13/052. 13/00318. Orchard House, Tisbury Rd, Fovant. 2 x Lawson Cypress and 1 x silver birch, reduce to level of Leyland cypress hedge.

13/053. 13/00404. Vine Cottage, High St, Fovant. G1 x 15 conifers, fell and remove. T1 and T2 conifers reduce by a third.

13/054. Neighbourhood Plan. Dinton PC is looking into working as a group of parishes to create a Neighbourhood Plan. Would Fovant like to get involved?

Clerk to send the Wiltshire Council Neighbourhood Plan document to all Cllrs.

Clerk

Clerk to inform Dinton PC that Fovant are considering the matter.

Clerk

13/055. Clerk's Report.

Phone call from Mr Davis confirming he wished to resign from FPC with immediate effect.

Requested for this to be put in writing.

Email from third party confirming Mr Davis' resignation, informed sender that the resignation must come from Mr Davis

Letter from Dinton PC asking whether Fovant wish to pursue a Neighbourhood Plan as a group of parishes.

Attended the AONB annual forum at Dinton.

Attended the official opening of the Pembroke Arms, Wilton.

SWWAB meeting on Wednesday 5th at South Newton – all Cllrs are welcome.

WC Highways meeting on 7th June at City Hall, Salisbury

TCSP AGM 11th June at Tisbury at 6.30pm.

Email stating person felt misrepresented in FPC Minutes (re Trout Farm Application). (*asked for further info as Minutes do not state individual's names*).

Email stating two letters were put through Cllr Havard's door but Minutes state 1. (*asked for further information as unsure which Minutes this comment relates to*).

SLCC branch meeting in Devizes - 21st June

Fovant Fete will take place on Saturday 22nd June

The Annual Drumhead Service takes place on Sunday 7th July

13/056. To note items for the agenda of the next meeting.

Cllr Havard closed the meeting at 9.20pm.

FUTURE MEETINGS: Fovant Parish Council will meet on the following Tuesdays;

2nd July, 3rd September, 1st October, 12th November, 7th January, 4th February, 4th March, 1st April and 6th May.

All meetings will commence at 7.45pm unless stated otherwise on the notice boards.