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MINUTES OF AN EXTRA ORDINARY MEETING OF FOVANT PARISH COUNCIL HELD ON THURSDAY 31ST MAY 2012 IN THE VILLAGE HALL AT 7.15PM.

Present: Cllrs Gorse, Knowles, Privet, Potter, Roberts and Mrs Story.
Others in attendance: There were none.

Election of Chairman Those present elected Cllr N Knowles as Chairman of the Meeting and to take Minutes.

12/031. Apologies for absence and to consider whether to approve the reasons given.
(*Local Government Act 1972 s85(1)*)
Apologies accepted by the Council from Cllrs Leppard, Phillips and Mrs Law.

12/032. Chairman's announcements.
The Chairman opened the meeting at 7.20 pm. He thanked the Village Hall Management Committee for making the Village Hall available for PC use at short notice.

12/033. Declarations of Interest. Members to declare any interests they may have in agenda items that accord with the requirements of the *Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159* (NB this does not preclude any later declarations).

Councillor Knowles signed his Declarations of Interest which will be sent via the Clerk to the Monitoring Officer, Wiltshire Council for registration. Cllr Knowles as co-ordinator declared an interest in Item 12/038 below.

12/034. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. *Public Bodies (Admissions to Meetings) Act 1960 & Local Government Act 1972 ss100*
There were none.

Public Questions: There were none.

HM THE QUEEN'S DIAMOND JUBILEE CELEBRATIONS

12/035. Review of Childrens Live Disco arrangements

It was noted that 20 children had sent in entry forms, but it was anticipated that more children (and their friends would come on the night. A Disco has been ordered from 7-11pm and refreshments had been purchased. Any surplus items would be re-allocated to the Childrens' Sports event on Monday, 4th June. Cllrs Leppard is leading this item, with Cllrs Potter and Knowles in support. It was hoped that more adults would help to provide an hour or two of extra support on the evening.

12/036. Review of Childrens Sports arrangements

It was noted that 20 children had their names down for this event but it was anticipated that more children (and their friends would come on the day); the event starts in the East Farm Cricket field at 12pm (mid-day) and will last for about 1-1.5 hours. It is envisaged having some simple games such as 50 yard sprint, 50 yard hurdle, a 400 yard relay, a sack race, egg and spoon race, a 3 legged race, a long jump, longest throw, etc. With time for refreshments provided from surplus off the Disco and/or Village Teas event before the Cricket Match. £30 of prize money has been allocated to the Cricket Club who are supporting this event and will buy the prizes. It is hoped that more adults would help to provide some extra support on the day.

12/037. Review of Fun Cricket Match

The Cricket Club are supporting this event. It was noted that volunteers for this event are in short supply at the moment; 11 participants plus possible 6 adults have indicated their intention. However it is hoped that some more children from the Sports will also want to play. FCC would play against or with the villagers - however, this is going to be a fun game - so all the normal rules would not necessarily apply. For example everyone present could be divided up so that there are two equal teams (with roughly matched skills) or one side could outrageously handicapped. Or the game could be played as one over for each batsman or limit to 10,15 or 20 overs per side depending on how much time is available. It is hoped that more adults will help to provide some extra support on the day.

12/038. Jubilee Expenditures - To note and authorise:

Authorisation of disbursements and payment of Parish Council Jubilee funds as described on the attached Jubilee & Olympic Torch draft Statement of Accounts dated 31.5.2012. The Council reviewed the listing and Resolved to approve the expenditure of the balance remaining (£603) nem con. Cllr Roberts proposed that any unused funds be allocated to the Olympic Torch breakfast. This proposal was seconded and agreed nem con. (Cllr Knowles abstained vide 12/033 above).

12/039 To note current expressions of interest (as at 31.5.2012)

Cllr Knowles reported that expressions of interest in the Jubilee weekend events had been received as follows:

➤ Disco Dance	20 confirmed + more possibles
➤ Walking Quiz	32 families (92 walkers) confirmed + more possibles
➤ Childrens Gift	52 confirmed (+23 to be confirmed)
➤ Jubilee Teas	72 confirmed (+20 on walking form)
➤ Jubilee Lunch	42 confirmed (+ possible others)
➤ Rock 'n Roll Bingo	13 confirmed (+ possible others)
➤ Jubilee Quiz	18 (+3 possibles)
➤ Childrens Sports	17 (+ 3 possibles)
➤ Fun Cricket Match	11 (+ 8 from Childrens Sports + adults 3)
➤ BBQ & Beacon Fire	73 (+ 3 possibles)
➤ Emblems Tree Event	32 (+ 20 possible)
➤ Commemorative Mugs	37 Confirmed (+ 5 possibles)

Cllr Knowles reported that as indicated, support for the Walking Quiz, Teas, the Jubilee Lunch, Jubilee Quizzes, the BBQ & Beacon Fire and the Tree Workshop was very good; the organisers of those events had everything in hand. He reported that the Supplier of the Free Gift (Torches) had advised that they could not deliver before 22 June; because of this it was now planned for the Children's Gift to be distributed at the Village fete being held on Saturday, 23 June 2012 in the afternoon.

12/040. Olympic Torch Relay Thursday, 12 July 2012.

Cllr Knowles reported that they had received expressions of interest from three local schools to watch the Olympic Torch pass by as it travels through the village on Thursday 12th July 2012. The timing of the event is between 0850 to 0910 a.m. As this is considered to be a unique occurrence because Fovant is one of only a few small villages which has had the Olympic Torch relay pass through it twice – because of this, the News Channel Cameras have indicated that they will be coming to the village to film the event for posterity. Council has agreed that although the passing of the Torch would only take a short period of time, 8.50-9.10 am, on 12 July, it would be good to make an 'event' out of it. Local schools have accepted the invitation from the Parish Clerk for them to visit Fovant to line the Olympic Torch route. A follow-up letter has been sent by the Co-ordinator to all the schools, plus the Fovant Rainbow Centre.

The three local schools and the Community Area Manager and Fovant organisers will meet on 14th June to confirm the arrangements; ideas for consideration as an outline programme are:

- i) Each school to be encouraged to produce a 'Display Board' about the Olympics and the meaning of the Torch; a prize will be given for the best Display.
- ii) Children are also invited to make their own hand flags or bunting – and to bring them on 12 July.
- iii) The Pembroke Arms will host an 'Olympic breakfast / Brunch' and that suitable light refreshments would be available for the children after the Torch passes by.

- iv) After refreshments, the Fovant Badges Society and Fovant History Interest Group have indicated that they would be able to take the children up to the Badges for an educational talk; they will then be shown a display in the village Hall (timings to be agreed).
- v) Volunteers will be asked for the loan of Marquees. The marquees will be erected in the car-park at the Pembroke for the serving of light refreshments, for the School Displays and elsewhere along the route as potential 'wet-weather' cover.
- vi) For economy 'bunting' used for the village Jubilee celebrations will be re-used to line the A30 route.
- vii) For safety, the A30 road will be sectioned off from the children by use of a safety line barrier along the front of the A30 kerb line covering the approach from the Fovant east approach (at Green Drove) to the Pembroke Arms and again, if required, from the Fovant Garage along the pavement towards Ludwell/Shafesbury up to the Brook St junction.
- viii) The St John Ambulance and/or First Aiders will be requested to attend if available.

Date of Next Meeting

Tuesday 12th June 2012, 7.15pm in the Village Hall.

It was noted that all agenda items requested be sent to the Clerk before Thursday 31st May 2012. The following agenda items were proposed:

- a. Cllr Darren Potter requested that the following agenda item be added to the Agenda for 12th June 2012; Children's Playground Refurbishment & Repairs: authorisation of expenditure for metal safety barrier to underside of See-Saw, purchase of weather awning for Swings, new ply-board seats for roundabout, metal paints for See-saw, Roundabout & Swings.
- b. Cllr Privett observed that it was surprising that there were no signs to Chiselbury Ring. In view of the fact that it is an ancient monument in the landscape, he requested that this matter be discussed with a view to requesting signage from the A30 & C64 as an agenda item at the next meeting.
- c. Cllr Knowles requested an agenda item noting that the Road Sign opposite the Village Hall was broken; the pointing arms had fallen off and would need replacing.
- d. Cllr Privett reported that the Footpath (FP2) had been seeded across and requested an agenda item so that the landowner be requested to reinstate and clearly mark the Right of Way

There being no other items for discussion Cllr Knowles closed the meeting at 19.50 pm.

FOVANT JUBILEE COMMITTEE

STATEMENT OF ACCOUNTS

as at 31 May 2012

RECEIPTS	£	EXPENDITURE	£
			(Excl VAT)
Fovant Parish Council S137	400.00		
SWWAB Jubilee Grant	1000.00		
		Disbursements Approved by PC April 2012:	
		Disco Dance	160.00
		Youth Disco refreshments	40.00
		Jubilee Beacon Brazier	43.96
		Beacon Pole fixings & concrete	56.00
		Childrens Commemorative Item (75)	497.09
			797.05
		Disbursements Approved by PC 31 May 2012:	
		W.I. Jubilee Teas & Refreshments	40.00
		Jubilee Prizes (see note below)	68.00
		Jubilee Beacon set-up & sundries	60.00
		Walking maps, pencils, forms & publicity,	50.00
		Matts for badges, egg&spoon & sack race	89.95
		Emblems Tea & Tree Workshop	75.00
		Olympic Safety tape barrier/poles etc	100.00
		Olympic Breakfast	50.00
		Olympic Torch sundries	70.00
			602.95
Cash Funding Total	1,400.00	Disbursements total:	1,400.00

Donations & collections, subsidies etc			Prizes:	
Village Hall Tea	VHMC	80.00	Walking Quiz	3 (1st, 2nd & 3rd)
Village Hall Lunch	VHMC	120.00	FCC Cricket match winners	1
Miscellaneous prizes	B Caverhill	30.00	FCC Sports & Fun events	1
Walking Quiz refreshments	PCC	30.00	School Olympic Display	1
Emblems Presentation	Nk/JB	50.00		
Pembroke Arms events	PA	100.00		
Fovant Badges Society	R Bullard			
Fovant History Unterest Gp	M McKenzie			
Notes:				
Sale of Souvenir Gifts	£5 ea	tba		