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MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON 3rd JULY 2012 IN THE VILLAGE HALL.

Present: Cllrs Gorse, Knowles, Mrs Law, Leppard (Chairman), Phillips, Potter, Privett, Roberts and Mrs Story.

In attendance: Mrs C Churchill (Clerk). There were no members of the public.

Public Questions: There were none.

Report: Tisbury Neighbourhood Police Team – none received.

Report: Wiltshire Councillor (Mrs Jose Green) – none received.

Cllr Leppard opened the meeting at 7.30pm

12/075. **Apologies for absence** were received from Wiltshire Cllr Mrs Green.
(*Local Government Act 1972 s85(1)*)

12/076. **Chairman's announcements.**

Cllr Leppard reminded Cllrs that the Minutes are a record of what happened / was said at the meeting.

12/077 **Declarations of Interest.** Cllr Knowles 12/083 and 12/094.
(*Local Authorities (Model Code of Conduct) Order 2007 SI No.1159*)

12/078. **Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. None required.
(*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*)

12/079. **Council Meeting Minutes** – the previously circulated minutes of the meeting held on 12th June were reviewed; Fovant PC resolved to approve the previously circulated minutes with one amendment change Phillips to Harris in 12/067. Cllr Leppard signed the amended minutes.

12/080. **Council Meeting Minutes** - the previously circulated minutes of the meeting held on 29th June 2012 were reviewed: Fovant PC resolved to approve the minutes. Cllr Leppard signed the Minutes. (Cllrs Gorse, Phillips, Roberts and Mrs Story abstained from voting on this item as they had not been present).

12/081 **To receive Reports from Parish Councillors:**

- (i) Highways – Cllr Mrs Story. Parish Steward is clearing in preparation for the torch relay. Finger post parts are with Nick Stone, Mr Lunt will assist in getting it back. 1 tonne salt bag is available to parishes, Clerk to contact landowner to request storage and if available to request bag. The Moor Hill salt bin is being discussed. The triangle at Church Lane is being kerbed as agreed by Highways last year, there is still another outstanding at Mary Barter Lane.

- (ii) Rights of Way - Cllr Knowles. No reported issues. FP2 has been cut; FP6 needs cutting, Clerk to inform Mr Nick Cowan at WC.
- (iii) Village Hall – Cllr Privett. Nothing to report on the roof, all very happy with how the Jubilee events went.
- (iv) Neighbourhood Watch – Cllr Mrs Law. Very quiet, 1 issue with NHW, meeting later this month for NHW association.
- (v) TCSP – Cllr Mrs Law. Nothing new to report.
- (vi) Youth issues – Cllr Roberts. No response for a paid person, will be re-advertised in the Autumn.
- (vii) SWWAB – Cllr Phillips. Bridget Wayman was re-elected as Chairman, Richard Beattie is the Vice Chairman. Clerk asked to ensure that future agendas have SWWAB / CATG.
- (viii) TAPCAP – Cllr Knowles. Remaining focussed on assisting the Tisbury SCOB with work associated with setting up the Tisbury Community Campus; next meeting 4 July then 8 August.
- (ix) Environmental Group – Cllr Gorse. Small group visited Hills re-cycling, there will be a visioning exercise at the village hall on Saturday 11th August. Fovant may be a pilot project for draft busting.

12/082. Update of actions from the meeting dated 12th June 2012.

- 1) (12/042.(iii)) Clerk has copies of the Good Cllrs Guide, 1 copy per Cllr, all distributed.
- 2) (12/042(iv)) Cllrs meeting re Clerk's contract has yet to take place.
- 3) (12/047(i)) Drains covered when resurfacing took place. This will be looked into by Highways.
- 4) (12/047 (ix)) Hall had been booked for 11th August by Mrs Paton in the name of the Parish Council.
- 5) (12/048 (iv)) Clerk unable to contact Mr Ridley, Mrs Catherine Purves, Town Clerk for Wilton kindly completed the Internal Audit. There were a couple of issues which will be discussed at the September meeting, the asset register and the risk assessment policy.
- 6) (12/048 (vi)) Clerk still waiting for online access to bank accounts.
- 7) (12/053) Clerk placed total sum of payments due on the agenda.
- 8) (12/055) Cllr Mrs Story asked Clerk to remove Salt Bin at Moor Hill from the agenda.
- 9) (12/056). Cllr Mrs Story placed an article in the Three Towers about looking after The Brook and arranged for the two booklets were delivered to properties, problem has been discovered and hopefully dealt with.
- 10) (12/058). Clerk is still looking into possible funding for a sign to Chiselbury Ring,
- 11) (12.060) Clerk contacted Landowner re footpath 3, Landowner explained delay was due to weather but promised it would be done.

All other actions appear within the agenda.

12/083. Olympic Torch Relay 2012.

- 1) The Olympic Torch will be travelling through the village of Fovant on Thursday 12th July 2012. Cllr Knowles and Clerk attended a meeting with WC. Cllr Knowles reported that arrangements were in hand, a parking, location and safety plan has been drawn up. WC have allocated Fovant an Events Manager, Fovant are fortunate that said Manager comes from the village. Programme has been finalised, volunteers required to set up on 11th July (5.30pm onwards) and to marshal on 12th July. All Cllrs
- 2) Clerk trying to source stock pins to create barrier between verge and road, Cllrs who have these will bring them along. If unable to source free ones, Clerk will order 60 at a cost of £89.00. Clerk
- 3) Clerk to arrange collection of bunting from Royal Wootton Bassett and liaise with Cllrs Gorse and Knowles. Clerk
- 4) Fovant PC approved a donation to a maximum of £110.00 to Dinton School to contribute towards the transport of children to the Olympic Torch Event.

12/084.To adopt the new Code of Conduct as required under the Localism Act 2011

Cllrs discussed the two codes circulated.

Fovant PC resolved to adopt the NALC model Code of Conduct with immediate effect.

Standing Orders to be reviewed at the September meeting.

Clerk

12/085. Grant Policy for Fovant Parish Council.

It was agreed to re-address the PC's standard policy for all requests for grants using specified powers available to parish councils – usually S137. A draft policy has been circulated and will be discussed at the September meeting. Clerk

12/086. Member Register of Interests. Under new legislation (Localism Act 2011) the Register of Interests of each member must be available online. The Monitoring Officer for WC is required to maintain a register of Members' interests for the principle authority and all parish councils in its area. This must be available for inspection and published on the WC website and on the Parish Council website if it has one. This can be done via a direct link to the WC website. Fovant PC resolved to complete the new Registers, Cllr Roberts will upload all Registers for Cllrs. Clerk passed login information to Cllr Roberts. Cllr Roberts

12/087. Wilton Grand Prix Pro Am Bike Race.

This event is scheduled for 12th August 2012 and will be the same route as last year. This year Fovant has been asked whether it would like a Sprint Special in the village. This will form part of the route but attracts more spectators to that particular spot. Fovant PC resolved to request a Sprint Special between The Badges layby and the Pembroke Arms. Clerk

12/088. Funding for Road Signs

For the above mention bike race. British Cycling has approached all local councils in the area to ask for a small contribution towards road signage for this event. The total cost of signs is £750.00. Fovant PC resolved not to assist with funding towards signage for this event. Clerk

12/089. To receive an update on the Childrens Playground Upgrade.

Cllr Potter reported work will be started shortly.
Clerk to chase bark and arrange for 1 tonne to be delivered to the playground. Clerk
Cllr Leppard will purchase bird strips from Sydenhams. Cllr Leppard

12/090. Update on the Removal of the High St post box. Nothing to report. Clerk

12/091. Update on the Recreation Ground transfer of asset request.
Clerk to write to CAM and confirm that Fovant PC are unable to locate the lease. Clerk

12/092. Update on the Sign to Chiselbury Ring.
As stated in 12/082.10 above.

Finance

12/093. Year ending 31st March 2013. The latest bank reconciliation was distributed.
Fovant PC approved the items of expenditure in the attached spread sheet.
Local Government Act 1972 s150(5), Account and Audit Regulations 2008

12/094. To agree to reallocate the excess Jubilee Funds
Fovant PC resolved to reallocate the funding as requested.

12/095. Jubilee Mugs. To authorise payment to Mr N Knowles of £298.26 for the Jubilee mugs.
The mugs are not included within the Jubilee Grants Financial report as the mugs have been purchased by the PC independently. Quantity 72 have been ordered and paid for; with Qty 52 being sold to date. Need to sell Qty 60 to break even and Qty 8 pledges have been received. Fovant PC resolved to authorise payment to Mr Knowles for the Jubilee Mugs.

Planning - To respond to Wiltshire Council on the following planning applications:

12/096.S/2012/0760. Green Drove, Fovant. Change of use from agricultural to equestrian and construction of a ménage. Fovant PC resolved to support this application. Clerk

12/097.S/2012/0799. Fovant House, Church Lane. Construction of new entrance gates and piers/wall. Fovant PC resolved to support this application. Clerk

12/098. To note the following application for listed building works:

S/2012/0842. Fovant House, Church Lane. Internal alterations to Grade 2 listed building and external changes to include pitched roof over dormer on rear entrance hall. Fovant PC supported this application.

12/099. Clerk's Report.

- 1) Information on the proposed Code of Conduct recommended to be adopted by all Parish Councils – circulated.
- 2) Attended briefing at SCC on new Code, circulated date for Cllr briefing on 14th June.
- 3) Attended meeting with WC Monitoring Officer on 22nd June 2012.
- 4) Was unable to attend the AONB Annual Forum, 27th June at Tisbury.
- 5) WC newsletter, circulated
- 6) Attended meeting with Cllr Knowles re Olympic Torch in Fovant and plans for the event.
- 7) Attended meeting with WC re the cycle race on 13th June. Event will take place on 12th August, posters and leaflets will be supplied by WC.
- 8) Attended SWWAB meeting on 13 June 2012 at Bishopstone Village Hall.
- 9) Login details for Cllrs to complete registers of interest online to be circulated.

12/100. To note the next meeting of the Council will be held on Tuesday 4th September 2012.

(Please note that all agenda items must be sent to the Clerk before Friday 24th August 2012)

Cllr Leppard closed the meeting at 9.02pm.

FUTURE MEETINGS:

Fovant Parish Council will meet at Fovant Village Hall at 7.30pm on the following Tuesdays; 9th October, 6th November, 8th January, 5th February, 5th March, 14th May.