

## **TUESDAY 4<sup>th</sup> FEBRUARY 2020 IN THE VILLAGE HALL AT 7PM.**

Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

**A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.**

**Report from Wiltshire Councillor.**

### **AGENDA**

**0611. Apologies for absence and to consider whether to approve the reasons given.**

**0612. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 7<sup>th</sup> January 2020.

**0613. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0614. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

**0615. HIGHWAYS. To receive updates, if available, on the following**

- (i) **A30 Speed Limit.**
- (ii) **Request for a 20mph limit on all roads currently covered by 30mph except the A30.**  
An email has been circulated and information sent to the Three Towers regarding the proposed 20mph limit for the village and also the proposed 30mph for Brook St.  
To respond to WC on the proposed Traffic Regulation Order.
- (iii) **Overgrown vegetation.**
  - Dinton Rd. narrowing of the carriageway due an overgrown hedge.
  - To note any further issues with overgrown vegetation and send a letter to the landowner.
- (iv) **Parish Steward List.** To agree items to be added to the Parish Steward list.

**0616. Rights of Way within the parish.** To receive a report from the Rights of Way working group. Update on the request for a stile on FOVA015 / FOVA005.

**0617. Potential projects for Seeds for Success.** To consider any projects that S4S could be asked to undertake.

To receive feedback on whether S4S are able to undertake a footpath audit.

## **PLANNING**

**0618. To consider the following planning application and respond to WC Planning.** Please note that hard copies of plans are not available and Cllrs must look at the planning application prior to attending the meeting.

(i) **19/11710. Runnymede, Brook St.** Proposed single-storey, side extension to existing 2-storey detached house.

[Runnymede](#)

(ii) **19/12099. Fovant Hut, Fovant Road from Fifield Bavant.** Proposed demolition of existing extension, and erection of new extension. Proposed roof solar panels and associated ground works

[Fovant Hut](#)

**0619. To consider how to respond to any planning applications** made after the publication of this agenda

**0620. To note the following application for tree works.**

(i) **20/00389. The Gables, High St.** Pollard 2 Beech trees to approx 30 feet

[The Gables](#)

**0621. To consider any requests for tree work** in the parish made after the publication of this agenda

**0622. To note decisions made by Wiltshire Council Planning.**

All applications were approved with conditions.

**0623. Community Defibrillator.** To receive a report from the working group including details of location and cost.

**0624. Councillor Vacancies.** Two vacancies have been advertised and if no request is made for an election the vacancies may be filled by co-option.

The deadline for requesting an election is 30<sup>th</sup> January.

To confirm whether the vacancies may be filled by co-option.

If permitted, to fill the vacancies by co-option.

**0625. To receive an update on the Recreation Ground** and to consider the following;

(i) Update on the fencing.

(ii) Update on work for the upgrade of the play area.

(iii) To note any other matters of concern.

**0626. Great British Spring Clean.** To confirm the date and meeting place for the Fovant spring clean.

**0627. April meeting - Fovant Parish Council.** This is scheduled for 7<sup>th</sup> April and normally is a short meeting, if required, to deal with any urgent items, particularly planning starting after the Annual Parish Meeting.

To consider moving this meeting to 31<sup>st</sup> March, to start after the Annual Parish Meeting.

**0628. Best Kept Village competition.**

(i) To agree the content of the report.

**0629. Trees within the village.** To consider asking all parishioners to check trees on their property, it is the landowners responsible to ensure trees are safe.

**0630. Fovant PC Policies;**

- (i) To review the following policies previously adopted by Fovant PC.
  - Standing Orders and Financial Regulations
  - Code of Conduct
  - Freedom of Information policy
  - GDPR policies
  - Grant awarding guidelines
  - Application form for grant awards
  - Email policy
  - Complaints policy
  - Lone worker policy
  - Vexatious complaints policy
- (ii) To confirm all policies will be available on the Fovant PC website.
- (iii) To note the following policies that may be adopted required;
  - Tree management
  - Responding to planning applications
  - Public participation at meetings
  - Co-option procedure.

**0631. Councillor training.** To agree a date to have in house Cllr training. To confirm what subjects should be covered.

**0632. Update of actions from the Minutes dated 7<sup>th</sup> January 2020.**

1. (0590.iv) Clerk submitted an article to the Three Towers regarding the app and included success stories.
  2. (0593) Cleaning of the Clays Orchard bus shelter, Cllr Mallalieu to update.
  3. (0594) Planning responses were sent to WC Planning and all cllrs were BCC into the email.
  4. (0595) The Runnymede application is on this agenda as no additional meeting was requested.
  5. (0597) Clerk resent the planning response for Gerrards Cottage, the Planning Officer confirmed receipt but no explanation was given for its previous omission.
  6. (0604) Clerk submitted an article to the Three Towers re CSW.
  7. Clerk's appraisal date has been set as 10<sup>th</sup> February 2020.
- All other actions appear as agenda items.

**Finance**

**0633. Year ending 31<sup>st</sup> March 2020.**

- (i) To note the balance of the accounts
 

Opening balance	£13,058.52
Total receipts	£17,252.52
Total payments	£ 7,365.06
Closing balance	£22,945.98

This includes ring fenced monies totalling £15,048.64  
Leaving an available balance of £7,897.34
- (ii) To note the budget spreadsheet
- (iii) To authorise payments due.
- (iv) To support a SWWAB grant application from the village hall.
- (v) To review and confirm the asset register

**0634. Broadchalke NHP.** Fovant PC has been notified (as a neighbour) of the plan which is available online from 1<sup>st</sup> February.

To respond to the consultation.

Please note that individuals may also respond should they so wish.

**0635. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda. To inc;  
SWWAB Make a friend – report from Cllr Mallalieu  
Youth Club – report from Cllr Mallalieu  
SWWAB – Cllr Mallalieu

**0636. Clerk’s Report.**

Highways newsletter – circulated  
OFWG met on 15<sup>th</sup> January  
CSG met on 15<sup>th</sup> January  
SWWAB will meet on 29<sup>th</sup> January. All welcome, focus on young people’s mental health  
CATG – 26<sup>th</sup> February  
SWWAB will meet on 18<sup>th</sup> March

**0637. To note items for the agenda of the next meeting.**

Any items for the agenda should be sent to the Clerk **before** Thursday 12<sup>th</sup> February 2020.  
Cllrs are reminded that agenda items should include a title, brief background and a proposal.

**0638. To confirm the date of the next meeting as Tuesday 3<sup>rd</sup> March 2020.**

If a meeting is required to consider a planning application, details will be displayed on the parish council notice board.

Fovant Parish Council  
Tuesday 4<sup>th</sup> February 2020  
Tuesday 3<sup>rd</sup> March 2020  
April – to be confirmed  
Tuesday 5<sup>th</sup> May 2020