

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON
7th JANUARY 2020 IN THE VILLAGE HALL.**

Present Cllrs Havard, Hinks, Horne, Mrs Mallalieu, Phillips and Mrs Turner.
In attendance; Mrs C Churchill (Clerk). No members of the public.
Apologies Cllr Dennis. Wilts Cllr Mrs Green

There were no questions or statements from members of the public.

Report from Wiltshire Councillor. Apologies had been received.

Cllr Mallalieu opened the meeting at 7.02pm

0586. Apologies for absence were received from Cllr Dennis who was delayed in London (trains). Fovant PC resolved to accept the apology for the reason given.

0587. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 12th November 2019.

Fovant PC resolved to approve, without amendment, the previously circulated Minutes which were taken as read and signed by the Chairman.

0588. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0589. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under. Not required.

0590. Highways. To receive updates on the following

(i) **A30 Speed Limit.** The independent review should be completed by the end of March 2020. The Highway Officer will help with explaining the report.

Clerk to confirm that Fovant PC wishes to proceed with the review in writing. Clerk

(ii) **Request for a 20mph limit on all roads currently covered by 30mph except the A30.**

Cllr Philips will contact the Highway Officer to enquire about the timeline for this. Cllr Phillips.

(iii) **Overgrown vegetation.**

- Dinton Rd. narrowing of the carriageway due an overgrown hedge.
The hedge remains an issue. Cllr Phillips will speak to the person who runs the business at the property and try to resolve the issue. Cllr Phillips
The owner of Truckles contacted the Chairman and confirmed that no second letter was received.
Fovant PC resolved that the hedge at Truckles was no longer an issue, no further action.
- To note any further issues with overgrown vegetation and send a letter to the landowner.
None reported.

(iv) Parish Steward List. To agree items to be added to the Parish Steward list.

Some drains require attention

Cllr Phillips

White gates on the A30 (at 30mph limit) need cleaning

Cllr Phillips

Flooding in Church Lane was reported and WC attended.

Flooding on Fifield Bavant Rd was reported and WC attended.

Clerk to put information on success stories in article about reporting issues for the February Three Towers.

Clerk

0591. Rights of Way within the parish. To receive a report from the Rights of Way working group.

Agenda item for February as this has been delayed due to the recent wet weather.

Update on the request for a stile on FOVA015 / FOVA005.

No update re the stile, Clerk to contact Rights of Way.

Clerk

The audit is almost complete but may require redoing in March after the wet weather.

The sign on FOVA011 is loose and keeps moving, Cllr Havard will try to secure it and if unsuccessful it will be reported to WC.

Cllr Havard

0592. Potential projects for Seeds for Success. To consider any projects that S4S could be asked to undertake.

To receive feedback on whether S4S are able to undertake a footpath audit. Item to remain on the agenda.

Ongoing

0593. Bus shelters within the parish. The bus shelter at Clays Orchard requires cleaning.

Fovant PC resolved that Cllrs will meet and tidy the area including some weeding.

The date for this will be arranged via email.

Cllr Mallalieu

No other issues were reported relating to other bus shelters within the parish.

PLANNING

0594. To consider the following planning applications and respond to WC Planning.

(i) 19/10548. 4 The Elms, Tisbury Rd. Proposed 2 storey side extension to existing semi-detached house, to replace existing single storey side addition.

Fovant PC resolved to support subject to the condition that there is no overlooking of the neighbours.

Clerk

(ii) 19/10545. Old Fovant House, High Street. Widen existing vehicle opening off lane, add stone piers either end of opening and add new wider and higher timber gates.

Fovant PC resolved to make no comment.

Fovant PC resolved to note that this application had already been approved.

(iii) 19/07881/VAR. Dutch Barns at West Barn Lodge, A30. Variation of Condition 3 of 14/00330/FUL (Conversion and extension of existing farm buildings to create a Shooting Lodge and Holiday Accommodation, including creation of new access).

Fovant PC resolved to support this application.

Clerk

To note the following application for information.

(iv) 19/10903. The Old School Site Tisbury Road. Discharge of condition 5 of planning application 17/00873/FUL (Particulars of Development: Conversion of former school building & erection of 2no. one and a half story dwellings & 1no. four bay car barn, new vehicular entrance from highway with associated landscaping works & demolition of 2no. temporary classrooms & outbuildings).

Fovant PC resolved to note the application.

0595. To consider how to respond to any planning applications made after the publication of this agenda.

19/11710. Runnymede, Brook St. Proposed single-storey, side extension to existing 2-storey detached house

Fovant PC resolved to look at the application and confirm by 15th January whether an additional meeting was required. All Cllrs

If no additional meeting is required the application will be considered at the next meeting on Tuesday 4th February. Clerk

0596. To consider any requests for tree work in the parish made after the publication of this agenda. There were none.

0597. To note decisions made by Wiltshire Council Planning.

19/08980/FUL. Longs Farmhouse, Sutton Mandeville. Removal of Existing Conservatory, Internal Alterations to the Ground and First Floor, Replacement Windows and Erection of a Single Storey Rear Extension

19/09340/LBC. Longs Farmhouse, Sutton Mandeville. Internal Alterations to the Ground and First Floor, Replacement Windows and Erection of a Single Storey Rear Extension

19/09403/LBC. Cross Keys Cottage. Internal alterations to existing first floor layout.

19/10041. Gerrards Cottage, Sutton Rd. Erect office / meeting room.

19/10545. Old Fovant House, High Street. See above for details.

All applications were approved with conditions.

Fovant PC resolved to note the decisions made by WC.

Clerk to check the response for Gerrards Cottage as it wasn't on the WC website. Clerk

0598. Community Defibrillator. To receive a report from the working group including details of location and cost. Cllr Dennis had reported that there has been a delay with the management at South West Ambulance Service Trust and hopes this will be resolved shortly.

Item deferred to the next meeting. Ongoing

0599. Councillor training. To agree a date to have in house Cllr training. To confirm what subjects should be covered.

Clerk to circulate Standing Orders, Code of Conduct and Finance Regs. Clerk

Cllr Mallalieu will table a list of bullet points for the next meeting. Cllr Mallalieu

0600. To receive an update on the Recreation Ground and to consider the following;

(i) Update on installing the bird spikes.

Fovant PC resolved to ask the contractor to fit bird spikes once the equipment has been painted. Clerk

Clerk

(ii) Update on the fencing. Clerk has been unsuccessful in trying to contact the contractor. Cllr

Havard will send the Clerk the contractor's contact number. Cllr Havard

(iii) Update on work for the upgrade of the play area – the SWWAB awarded a grant of £1200. The work has been authorised and will commence once the equipment arrives. Clerk has requested a week's notice for the commencement date so that signs can be displayed. It is hoped the work will commence within 6 weeks.

(iv) To note any other matters of concern. There were none.

0601. Great British Spring Clean. To confirm whether Fovant will take part in this event, the dates for the Wiltshire spring clean are 20th March – 13th April.

Fovant PC resolved that it will take part in this event.

Clerk to purchase bin bags. Clerk

Should Fovant take part to confirm the date and meeting place?

The date will be confirmed at the next meeting. Ongoing

0602. Fovant Annual Parish Meeting. This will take place on Tuesday 7th April at 6.30pm.

Fovant PC resolved to move the Annual Parish Meeting forward a week so it does not fall within school holidays. The agreed date will be Tuesday 31st March.

To confirm a theme, if wished.

Fovant PC resolved to request someone from the Cranborne Chase AONB attends to speak about the recent Dark Sky Reserve status. Clerk

To confirm those invited to make a report.

Fovant PC resolved that the Clerk should invite the usual groups and Seeds for Success. Clerk

0603. Best Kept Village competition.

A copy of previous reports were circulated to Cllrs with this agenda.

(i) To confirm that Fovant PC wishes to enter this annual competition.

Fovant PC resolved to enter this competition.

(ii) To agree the content of the report.

To be confirmed at a future meeting.

Ongoing

(iii) To agree the map

Fovant PC resolved to use the map as used in 2019.

(v) To request an additional copy of the Three Towers to accompany the entry.

Cllr Mallalieu will obtain a second copy of the Three Towers to accompany the entry. Cllr Mallalieu

(vi) To note any additional requirements for this competition.

None were raised.

0604. Update of actions from the Minutes dated 12th November 2019.

1. (0565) Clerk has notified WC Elections of the two vacancies and copies of the notice of vacancies were passed to Cllr Mallalieu to display. Cllr Mallalieu

2. (0577.2) Clerk submitted information on reporting issues. An update given at the November SWWAB meeting stated that the system is to be improved. Clerk to resubmit article and include information on the two recent actions as a result of the issues being reported on the App. Clerk

3. (0577.7) Clerk will submit an article to the Three Towers re CSW for February. Clerk

4. (0577.9) Cllr Dennis to confirm the lights have been collected (flood equipment). Cllr Dennis was unable to confirm this. Ongoing

5. (0580) The Precept request has been sent to WC.

All other actions appear as agenda items.

Finance

0605. Year ending 31st March 2020.

(i) To note the balance of the accounts

Opening balance	£13,058.52
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Total receipts	£16,051.52
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Total payments	£ 6,646.84
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Closing balance	£22,463.20
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This includes ring fenced monies totalling £13,848.64

Leaving an available balance of £8,614.56

Fovant PC resolved to note the financial information.

(ii) To note the budget spreadsheet

Fovant PC resolved to note the budget / spreadsheet.

(iii) To note payments made since the last meeting. The annual fee for the Information Commissioner has been paid - £35, paid by Standing Order.

Fovant PC resolved to note this information.

(iv) To authorise payments due.

Fovant PC authorised payments totalling £903.72

(v) To support a SWWAB grant application from the village hall.

No details of this application were available, to remain on agenda.

Ongoing

- (vi) To note a request from SWWAB for parishes to assist with funding for a member of the child to attend the football sessions being run by Real Madrid in 2020. Fovant PC does not have the GPC so does not have the power to contribute to this project.
Fovant PC resolved to inform SWWAB that it will not partake in this scheme. Clerk

0606. To receive brief reports from Cllrs. There were none.

0607. Clerk's Report.

Election information – displayed.

Highways newsletter – circulated

Various emails from CEM inc Big Sleep, Real Madrid

Focussing on the future meetings – Salisbury at 5.30pm on 7/1/20

OFWG will meet on 15th January

CSG will meet on 15th January

Make a friend, be a friend invitation to the launch.

Cranborne Chase AONB open day 22nd January

SWWAB will meet on 29th January. All welcome, focus on young people's mental health

CATG – 26th February

0608. Clerk's Appraisal To confirm a date.

Clerk to send dates to Cllrs Mallalieu and Phillips, not a Wednesday.

0609. To note items for the agenda of the next meeting.

Any items for the agenda should be sent to the Clerk **before** Wednesday 22nd January 2020.

Cllrs are reminded that agenda items should include a title, brief background and a proposal.

0610. To confirm the date of the next meeting as Tuesday 4th February 2020.

If a meeting is required to consider a planning application, details will be displayed on the parish council notice board.

Fovant Parish Council
Tuesday 4th February 2020
Tuesday 3rd March 2020