

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON
3RD SEPTEMBER 2019 IN THE VILLAGE HALL.**

Present Cllrs Dennis, Havard, Harris, Horne, Mrs Mallalieu, Phillips and Mrs Turner.
In attendance; Mrs C Churchill (Clerk). 2 members of the public. Wilts Cllr Mrs Green
Apologies None

There were no questions or statements from members of the public.

Report from Wiltshire Cllr Mrs Green.

WC has recently been proactive in prosecuting flytippers.
Salisbury and Trowbridge have both been shortlisted for government funding for High streets.
Application for the Maltings on the planning website
Animal welfare regulations – all premises are being checked.
Policy update on hackney carriages and taxi hire
SWWAB meeting at Tisbury on 18th September – focus on the project within the AONB
Ansty won the Best Kept village competition
Meeting on 23rd September – older person focus

Cllr Mallalieu opened the meeting at 7.06pm

0506. There were no apologies for absence

Local Government Act 1972 s85(1)

0507. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 2nd July 2019.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

0508. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0509. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0510. Trees to commemorate the centenary of 1918. The information received from the Tree Council was circulated. To consider the next steps in this project.

Cllr Havard that the revised application for funding was successful.

Location – the verges are wide enough to take the trees 3m from the edge of the highway.

Total length will be 88m containing 12 trees on both sides of the road. This fits between the Fifield Bavant road and the entrance to the new shooting lodge without affecting driver visibility.

Both landowners have agreed to the project.

Proposal to plant the trees in time for Remembrance Sunday and to have a short commemoration service following the church service and wreath laying at the war memorial.

Plans so far inc;

Flypast by a Tiger Moth airplane

1st World War tank from Bovington
Film by an amateur film maker
Shaftesbury silver band
Invitation to the Lord Lieutenant of Wiltshire to attend.
Would like to involve Dinton school in some way.
Ask Seeds for Success if they could help dig the holes for the trees.
Ask Fovant families to adopt a tree
Involve Fovant History Interest Group

Clerk to confirm plan with WC Highways Clerk
Clerk to write to the owner of the shooting lodge to ask if it could be available on the day for facilities and refreshments Clerk
Clerk to ask land owner if they could agree to access for the tank. Clerk

The project cost is £2811.
A grant for £750.96 has been awarded.
The cost to Fovant PC would be £2060.04.

Fovant PC agreed to all the above and to proceed with the project.
Cllr Havard will arrange a date in the village hall to inform residents and encourage residents to adopt a tree.

Clerk to write to Lord Lieutenant and invite her to the event. Clerk
Next agenda – donation to S4S and 3 yr maintenance schedule.

0511. Traffic Issues.

- (i) Speed of traffic on village roads. This is covered in 0512(ii).
- (ii) HGVs using village roads. It has been reported that more large vehicles are using High St / Tisbury Rd.
Cllr Mallalieu will speak to Westfields tomorrow to ask them to ensure drivers use the access off the B3094 not drive through Fovant.
- (iii) Speeding – prosecution by Wiltshire Police. It was reported that the Police have recently increased speed checks.
 - (iii) Need to have the CSW operational to gather the data and then the police will undertake speed checks (current focus is on areas where volunteers operate CSW).
 - (iv) Cllr Harris reported he is waiting to do the CSW training. Ongoing

0512. Highways. To receive updates on the following

(i) A30 Speed Limit.

Wiltshire Council has responded to the letter, the response has been circulated by email.

1. To note the response.
Fovant PC resolved to note the letter.
2. To confirm that the matter is raised with CATG for further investigation.
Fovant PC resolved to raise the matter with CATG for further investigation. Clerk
Cllr Philips will attend CATG Cllr Philips

(ii) Request for a 20mph limit on all roads currently covered by 30mph except the A30.

The metrocounts have been completed and the 20mph Speed Restriction assessment report received. The total cost of the scheme is quoted at £4,500.00. This is an initial estimate and if agreed it should be noted that the cost could change once a detailed assessment is completed.

1. To confirm that Fovant PC wishes to proceed with the scheme.
Fovant PC resolved to proceed with the scheme. Clerk
2. To confirm that Fovant PC will contribute £3500.00 to WC for completion of the scheme. WC will cover the cost of the TRO which is usually £1000.
Fovant PC resolved to contribute £3500 which is in addition to the £1000 previously agreed for the assessment.
3. To confirm whether a review of signage is required. This may incur additional costs.

Fovant PC resolved to a review of the signage. Cllrs Horne and Phillips will meet with the Highways Officer. Cllr Horne & Phillips

(iii) Overgrown vegetation on the A30 opposite the garage. This is the responsibility of Wiltshire Council but following initial requests the trees were only lightly trimmed. Further reports about the overgrown vegetation have been sent to Highways.

The Clerk reported to highways that a lorry had its wheels over the double white lines due to the overgrown vegetation.

To confirm what Fovant PC can do.

Fovant PC resolved to write to Highways ensuring the letter is copied to;

Tim Woolford, Parvis Khansari, Carlton Brand and Cllr Bridget Wayman.

Cllr Harris will take photos and email to the Clerk to accompany the letter.

Wiltshire Cllr Jose Green will raise this with Highways.

(iv) Repair of road surface – Tisbury Rd. This has been repaired and is now 95% complete. The pedestrian safety zone by Toads Pond (white line hatching) has not been reinstated.

The white lining at the Church Rd / Sutton Rd junction is only half done.

Clerk to inform Highways.

Clerk

(v) Fovant PC Top Ten list. This is ongoing.

(vi) Parish Steward List. To agree items to be added to the Parish Steward list.

Railings at Sling Orchard have been repainted. Clerk to thank Highways.

Issue with weeds in the Brook. It was stated that this is a riparian owners responsibility and if they are not able to do it themselves then they should use a contractor.

It was pointed out that under the Offenceive Ditches Provision 1825 the parish council has the power to recharge householders for this work.

0513. Rights of Way within the parish. To note the reports from the recent audit of all the rights of way within the parish.

Cllr Mallalieu sent through a spreadsheet but it required editing.

Cllr Mallalieu will resend the information in word so the Clerk can copy and paste into the spreadsheet and then circulate the spreadsheet to all Cllrs.

Ongoing

An issue with FOV07 was reported

Next meeting – establish a working group for footpaths.

To note work required.

To agree how to proceed with outstanding items.

0514. Potential projects for Seeds for Success. To consider any projects that S4S could be asked to undertake.

To dig 24 holes for the commemoration trees.

Clerk to give Cllr Havard the contact details for Jaki Farrell.

Clerk

Clerk to ask what sort of donation would be expected.

Clerk

Note there is a financial implication on such a project as materials may need to be purchased and a contribution towards the scheme.

0515. Co-option of Councillor. There is currently one vacancy on Fovant PC, which may be filled by co-option.

No one present to stand for co-option.

PLANNING

0516. To consider the following planning application and respond to WC Planning. Please note that hard copies of plans are not available and Cllrs must look at the planning application prior to attending the meeting.

Fovant PC resolved to make no comment.

19/06673. Gerrards Cottage Sutton Road. Extend existing conservatory.
Fovant PC resolved to make no comment.

19/07244. The Emblems, Shaftesbury Rd, Compton Chamberlayne. Replacement of conservatory and reconfiguration of internal stairs with new first floor extension above hall.
Fovant PC resolved to make no comment.

19/07752. Brookdale, Tisbury Rd. Replace existing gravel driveway with permeable block paving. Install new boundary wall. New sliding electric gate for vehicular access and pedestrian gate.

Fovant PC resolved to object for the following reasons; Clerk

Impact on the surroundings

Site lies within an AONB

Location is proximate to the conservation area and to a listed building.

It would be too close to the highway boundary.

Fovant PC resolved to request the application is called in should officers be minded to approve. Clerk

0517. To consider how to respond to any planning applications made after the publication of this agenda. None.

0518. To consider the following requests for tree work in the parish. Please note all details are available online.

- **19/08216. West Farm.** Poplar tree – pollard to 4m.
- **19/08219. The Rectory, Shaftesbury Rd.** Beech tree – reduce overhanging limbs to the boundary.

Fovant PC resolved to note the tree applications as listed.

0519. To consider any requests for tree work in the parish made after the publication of this agenda. There were none.

0520. To note decisions made by Wiltshire Council Planning.

19/01757. 4 Jay's Folly. APPC.

19/03059. Springmead, High St. APPC.

19/03714. The Cottage, Brook St. APPC.

19/03775. West Farm Barns. APPC.

19/03610. Maple House, Sutton Rd. APPC

19/04978. East Farm Fovant. APPC.

19/05053. Moor Cottage, Moor Hill. APPC.

Full details of the approval can be found online.

Fovant PC resolved to note the decisions as listed.

0521. Wiltshire Council Local Plan. An update will be held on 25th September at Tisbury, 2 Cllrs may attend.

Cllrs Havard and Mallalieu will attend this meeting.

0522. Community Defibrillator. To consider if Fovant PC wishes to purchase a community defibrillator. To establish a working group to look into options and costs.

Initial discussion was that the most appropriate location would be on the wall outside the doctors surgery.

Fovant PC resolved to establish a working group consisting of Cllrs Dennis and Mallalieu.

The working group will discuss and send a report to the Clerk to be circulated with the next agenda.

0523. To invite Ms Karen Linaker to Fovant. To issue an invitation to the Community Engagement Manager to explain her role with the South West Wilts AB.

Fovant PC resolved to ask Ms Linaker for a written brief describing her role.

Clerk

0524. To authorise Cllrs Mallalieu and Turner to attend a meeting in Broadchalke on 9th September about support for the elderly.

Fovant PC resolved that Cllrs Mallalieu and Turner should attend.

0525. Community Governance review. Wiltshire Council is asking parishes to respond if any changes to the existing governance is required. Eg;

- Alter the number of elected members
- Alter the parish boundary
- Amend the name of the parish.

To consider any changes required.

Fovant PC resolved to request that the number of Cllrs is reduced from 9 to 7.

Fovant PC resolved to not request any change to the parish boundary

Fovant PC resolved to not request any change to the parish name.

Cllr Mallalieu signed the request form, Clerk to send it off.

Clerk

0526. Councillor training. To agree a date to have in house Cllr training. To confirm what subjects should be covered.

Clerk to circulate the Good Cllr Guide and also the Toolkit.

Clerk

Clerk reminded Cllrs that hard copies of the Good Cllr guide were available to purchase from WALC.

0527. To receive an update on the Recreation Ground and to consider the following;

(i) Hedgecutting – this will be done in October.

(ii) Update on the painting of the equipment. A quote has been received and a breakdown is required as it includes more than just painting.

Clerk to request comparative quotes.

Clerk

(iii) Update on installing the bird spikes.

This is outstanding and will be done shortly.

Cllr Harris

(iv) Rubber mulch for the slide – to consider quotes.

This was included in the quote under 0527 (ii).

(v) Signage – to review the current signage

Cllr Harris will take a photo and send to the Clerk

Cllr Harris

(vi) Benches – work required to make them nicer to use.

The overgrown hedge is causing the issue, once this is cut back the benches should be fine to use.

(vii) Repair of fence

Ongoing

(viii) The annual play inspection will be undertaken in September. This was noted.

(ix) To note any other matters of concern. All listed above.

0528. Update of actions from the Minutes dated 2nd July 2019.

1. (0485) Planning responses were sent to Wiltshire Council. Clerk noticed one had not been uploaded so resent this.

2. (0489) Clerk informed WC of the co-option.

3. (0491) Cllr Dennis to confirm he has collected nearly all the flood equipment from Mr Holmes yet to collect the lights.

4. (0496) The Judges report from the Best Kept village competition was published in the Three Towers.

5. (0497.4) WC have looked at the broken warning sign, currently waiting for the parts required to replace it. This is being dealt with by WC.

6. (0499) Fingerpost grant was applied for and awarded. Clerk to contact Ms Linaker re the payment.

7. (0503) No Cllrs informed the Clerk they could attend the planning training on 3/9/19.

Finance

0529. Year ending 31st March 2020.

- (i) To note the balance of the accounts
- | | |
|-----------------|------------|
| Opening balance | £13,058.52 |
| Total receipts | £13,477.67 |

Total payments	£ 3,289.06
Closing balance	£23,247.13

This includes the following ring fenced monies;

Transparency	£1561.32
20 mph	£1000.00
Centenary trees	£3000.00
Playground fence	£ 385.00
CIL funds	£3623.80

Leaving an available balance of £13,677.01

- (ii) To note the budget spreadsheet
Fovant PC noted the budget spreadsheet.
- (iii) To authorise payments due.
Payments totalling £671.03 were authorised for payment.
- (iv) Update on VAT claim. Clerk has made enquiries and is waiting to hear back. Clerk to continue pursuing this claim. Clerk
- (v) To authorise the Clerk to attend the SLCC Regional Seminar on 27th November
Fovant PC resolved to authorise the Clerk to attend.

Local Government Act 1972 s150(5). Account and Audit Regulations 2011

0530. Budget / Precept preparation for 2020/2021. The budget will be agreed at the November meeting, to consider any potential projects that require research in preparation for the budget setting. Fovant PC noted this information.

0531. To receive brief reports from Cllrs. Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda, to include;

- Parking at The Elms. The Residents Association no longer exists due to conflicting opinions. The money that was donated has been returned. A gate has been erected at the Old Playground.

0532. Cllr contact details. To consider what details are published in the Three Towers, currently a list of Cllrs and their home address plus the full contact details for the Clerk and Wiltshire Cllr Mrs Green. Cllrs confirmed what additional information may be published.

0533. Clerk's Report.

Local Govt Boundary Commission – revised proposals for Fovant and Chalke ward. Circulated.
 OFWG – 11th September, Cllr Dennis will attend.
 SWWAB – 18th September, all welcome.
 WC – update on Local Plan – 25th September
 SWW Community Safety Group meeting – 2nd October
 CATG – 6th November

0534. To note items for the agenda of the next meeting.

Any items for the agenda should be sent to the Clerk **before** Thursday 19th September 2019. Cllrs are reminded that agenda items should include a title, brief background and a proposal.

0535. To confirm the date of the next meeting as Tuesday 1st October 2019.

If a meeting is required to consider a planning application, details will be displayed on the parish council notice board.

Cllr Mallalieu closed the meeting at 9.27pm

Fovant Parish Council
 Tuesday 1st October
 Tuesday 12th November (please note this is the second Tuesday)