

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON
12th NOVEMBER 2019 IN THE VILLAGE HALL.**

Present Cllrs Dennis, Hinks, Horne, Mrs Mallalieu, Phillips and Mrs Turner.
In attendance; Mrs C Churchill (Clerk). No members of the public.
Apologies Cllr Havard. Wilts Cllr Mrs Green

There were no questions or statements from members of the public.

Apologies had been received from Wiltshire Councillor Mrs Jose Green.

- Flood working group meeting on 13th November
- SWWAB meeting on 20th November
- Health and Wellbeing meeting on 4th December.

Cllr Mallalieu opened the meeting at 7.03pm

0561. Apologies for absence were received from Cllr Havard (work).

Fovant PC resolved to accept the apology for the reason given.

Cllr Harris has resigned from Fovant PC. Clerk to notify WC.

Local Government Act 1972 s85(1)

0562. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 1st October 2019.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

Clerk to change Mr to Dr in 0544

0563. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0564. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0565. Declaration of Vacancy. Mr Russell Dunn last attended a meeting of Fovant Parish Council on 5th March 2019, he submitted apologies for the meeting on 7th May 2019 which were accepted. No apologies have been received since 7th May and therefore the 6 mth attendance was reached on 7th November 2019.

To declare the seat vacant

Fovant PC resolved to declare the seat vacant due to non attendance in accordance with the Local Government Act 1972 sch s85 (1). Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

0566. Highways. To receive updates on the following

- (i) **A30 Speed Limit.** This work has been authorised and the results should be available in March 2020.

(ii) Request for a 20mph limit on all roads currently covered by 30mph except the A30.

This has been confirmed.

To receive a report on the review of signage – this has been circulated by Cllr Phillips.

To confirm that Fovant PC agrees with the recommendations in the report.

Fovant PC resolved to accept the report.

Brook St signage – it is not possible to have a no exit sign but the Highways Officer agreed the signs leaving Brook St are not in the best place, WC will contact a landowner about a new location.

Will have a sign stating no exit for A30

Fovant PC resolved to agree to the signage recommendations.

(iii) Overgrown vegetation.

- Dinton Rd. narrowing of the carriageway due an overgrown hedge.
The offending hedge has been cut back again but it is still overhanging the highway.
The debris and rubbish must also be removed.
Clerk to write to householder again and request contact details to pass to Cllr Horne who will then contact the landowner to discuss the matter if required. Clerk
- To note any further issues with overgrown vegetation and send a letter to the landowner.
None reported.

(iv) Brook Street signage. To request additional / review of signage in Brook St to warn drivers that there is no exit opposite the Triangle.

This was addressed in the report on signage in (ii).

To confirm that Fovant PC agrees with the recommendation put forward by WC Highways.

(v) Fovant PC Top Ten list.

1. Tisbury Rd – this has been completed.
- 2, 3, and 4 are not a highways responsibility
5. To be reported on the app
6. To be reported on the app

Cllr Mallalieu
Cllr Mallalieu

Item to be removed from the agenda.

(vi) Parish Steward List. To agree items to be added to the Parish Steward list.

Leaves on the road throughout the village

Flooding on Fifield Bavant Rd, Cllr Dennis will speak to the farmer.

Cllr Phillips
Cllr Dennis

0567. Rights of Way within the parish. To receive a report from the Rights of Way working group.

Cllrs Mallalieu and Turner had met.

Clerk to contact Rights of Way and enquire about replacing the stile with a pedestrian gate on path

FOVA015 / FOVA005

Clerk

0568. Potential projects for Seeds for Success. To consider any projects that S4S could be asked to undertake.

Note there is a financial implication on such a project as materials may need to be purchased and a contribution towards the scheme.

Cllr Phillips will enquire with S4S whether they would be able to undertake an audit of the footpaths.

Cllr Phillips

To remain on agenda.

PLANNING

0569. To consider the following planning application and respond to WC Planning.

(i) 19/08980/FUL. Longs Farmhouse, Sutton Mandeville. Removal of Existing Conservatory, Internal Alterations to the Ground and First Floor, Replacement Windows and Erection of a Single Storey Rear Extension

Fovant PC resolved to note the application. It was noted that Fovant PC were notified as the property is close to the parish boundary but it is in Sutton Mandeville.

(ii) 19/09340/LBC. Longs Farmhouse, Sutton Mandeville. Internal Alterations to the Ground and First Floor, Replacement Windows and Erection of a Single Storey Rear Extension
Fovant PC resolved to note the application.

(iii) 19/07881/VAR. Dutch Barns at West Barn Lodge, A30. Variation of Condition 3 of 14/00330/FUL (Conversion and extension of existing farm buildings to create a Shooting Lodge and Holiday Accommodation, including creation of new access).

Fovant PC resolved to support subject to the following condition;

Highways to confirm if modifications are required to access onto the A30.

Clerk

(iv) 19/09403/LBC. Cross Keys Cottage. Internal alterations to existing first floor layout.

Fovant PC resolved to note the application.

0570. To consider how to respond to any planning applications made after the publication of this agenda. One application received, details of which had been circulated.

19.10041. Gerrards Cottage, Sutton Road. Erect office / meeting room.

Clerk

Fovant PC resolved to object for the following reasons;

Lack of information regarding the application

Application is too large for a home office

Accessibility to the proposed office is not marked

This is commercial use which is more than a home office.

0571. To note the following request for tree work in the parish. Please note all details are available online.

(i) 19/10235. The Firs, High Street. All trees in garden, crown raise to 2.5m. Trees adjacent to driveway, crown raise to 5.2m

Fovant PC resolved to note this application.

0571 To consider any requests for tree work in the parish made after the publication of this agenda. There were none.

0572. To note decisions made by Wiltshire Council Planning.

19/08980/FUL. Longs Farmhouse, Sutton Mandeville. APPC.

19/09340/LBC. Longs Farmhouse, Sutton Mandeville. APPC.

19/09403/LBC. Cross Keys Cottage. APPC.

Fovant PC resolved to note the decisions made by WC

0573. Community Defibrillator. To receive a report from the working group including details of location and cost.

A new community defibrillator officer is starting with SWAST on 1st December. It is hoped to have a full proposal for the next meeting.

Cllr Dennis

0574. Councillor training. To agree a date to have in house Cllr training. To confirm what subjects should be covered.

Clerk to circulate dates for February, not Mon or Wed evening.

Clerk

0575. To receive an update on the Recreation Ground and to consider the following;

(i) Update on installing the bird spikes. These have not been put in, FPC to contact Mr Harris to request the cable ties are returned.

(ii) Update on the fencing. This has not been completed, Clerk to chase.

Clerk

(iii) Update on work for the upgrade of the play area – the SWWAB grant has been applied for and will be considered at the next SWWAB meeting, it is unlikely the full amount will be awarded.

Fovant PC resolved that the Clerk should authorise the work regardless of whether the grant is awarded.

Clerk

(iv) To note any other matters of concern. There were none.

0576. To consider if a map of the parish is required. Fovant PC resolved not to proceed at the present time.

0577. Update of actions from the Minutes dated 1st October 2019.

1. (0541.111) Clerk was contacted by a gentleman responsible for the hedge and he assured me that it would be done but probably not within the 14 days as requested in the letter. To be monitored.

No response following letter sent to Truckles.

Clerk put the notice in the Three Towers.

2. (050541.vi) Clerk asked Highways to remove the task from the PS list.

Clerk put information in the Three Towers about reporting issues.

Clerk

3. (0544) Clerk has informed WC of the co-option.

Clerk circulated updated contact details.

4. (0546) Clerk was sent a copy of the SMPC response – no comment.

5. (0551) Clerk has checked and Cllrs must register with WALC individually.

6. (0552) Clerk applied for a SWWAB grant.

7. (0553.2) Clerk has spoken to Mr Harris, he is not able to take on the role of CSW team leader at this time. Article in the January Three Towers asking for volunteers.

8. (0553.8) WC will be looking at all CG review requests, Fovant is not on the first list.

9. (0553.10) Cllr Dennis to confirm lights have been collected.

10. (0557) Clerk attended the Flood Warden training, attendees were asked to look at “whatthreewords” which is a location programme. Clerk collected a useful guide which will be passed to the FW.

All other actions appear as agenda items.

Finance

0578. Year ending 31st March 2020.

(i) To note the balance of the accounts

Opening balance	£13,058.52
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Total receipts	£15,679.49
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Total payments	£5,543.21
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Closing balance	£23,194.80
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This includes the following ring fenced monies (totalling £12,070.12);

Fovant PC resolved to note the financial information.

(ii) To note the budget spreadsheet

Fovant PC resolved to note the budget / spreadsheet.

(iii) To authorise payments due.

Fovant PC authorised payments totalling £1068.63

(iv) To authorise the Clerk to attend Practitioners Conference 2020.

Fovant PC resolved to authorise the Clerk to attend the conference.

(v) To support a SWWAB grant application from the village hall.

No details of this application were available, to remain on agenda.

Local Government Act 1972 s150(5).Account and Audit Regulations 2011

0579. Budget for 2020 – 2021. To set a budget for the council year 2020 – 2021.

Cllrs are requested to read the report circulated with the agenda.

Fovant PC went through the budget.

Fovant PC resolved to set a budget totalling £13,480

0580. To request a Precept from WC for the financial year 2020-2021.

Fovant PC resolved to request a Precept of £12,380 from WC.

The Band D will be £36.38

The Chairman and Clerk signed the Precept request form. Clerk to submit.

Clerk

Local Govt Finance Act 1992 s.41 (4)

0581. To receive brief reports from Cllrs. There were none.

0582. Clerk's Report.

Police report – circulated

Dark Sky Reserve confirmed – circulated

Confirmation on final decision of LGBCE, Fovant will remain in the Fovant and Chalke ward

Postponement of southern area planning to 19th Dec (was 12th Dec)

CATG – 6th November

OFWG will meet on 13th November

SWWAB will meet on 20th November

Fovant PC noted the report.

0583. Clerk's Appraisal. Clerk to send dates to Chairman.

Clerk

0584. To note items for the agenda of the next meeting.

Any items for the agenda should be sent to the Clerk **before** Wednesday 18th December 2019.

Cllrs are reminded that agenda items should include a title, brief background and a proposal.

There is no meeting in December

0585. To confirm the date of the next meeting as Tuesday 7th January 2020.

If a meeting is required to consider a planning application, details will be displayed on the parish council notice board.

Fovant PC confirmed the date of the meeting.

Cllr Mallalieu closed the meeting at 9.15pm

Fovant Parish Council
Tuesday 7th January 2020
Tuesday 4th February 2020
Tuesday 3rd March 2020