

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON  
1<sup>ST</sup> OCTOBER 2019 IN THE VILLAGE HALL.**

**Present** Cllrs Dennis, Havard, Harris, Horne, Mrs Mallalieu, Phillips and Mrs Turner.  
**In attendance;** Mrs C Churchill (Clerk). 1 member of the public.  
**Apologies** Wilts Cllr Mrs Green

**Cllr Philips raised an issue that had been raised by a parishioner who was unable to attend the meeting;**

Flooding issue at a property on the A30 due to drainage issue opposite the garage.

Cllr Dennis has visited the property and felt that whilst there is an issue with the drain on the A30 this was not the cause of the flooding as the water was coming from the car park and the roof of the property. He has left 5 flood sacs with the householder.

Fovant PC wished to thank Cllr Dennis for responding to the parishioner so quickly on two occasions.

Cllr Philips has taken a photo of the flood on the A30, it was confirmed that this flood did disappear within a few hours.

Cllr Dennis will report this on the MyWiltshire app.

It was also stated that the role of the floodwarden is not to personally position sandbags at properties but the householder should be prepared if living in a property liable to flood.

**Report from Wiltshire Cllr Mrs Green.** Apologies had been received, a report will be sent to the Three Towers.

Cllr Mallalieu opened the meeting at 7..02pm

**0536. There were no apologies for absence.**

Cllr Dunn was not present.

*Local Government Act 1972 s85(1)*

**0537. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 3<sup>RD</sup> September 2019.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

**0538. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

None declared

- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0539. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0540. Trees to commemorate the centenary of 1918.** This has not been given highway approval.

Highways state that;

- The land up to 4.8 on the south side and 7.8m on the north side of the carriageway is covered by highway rights
- The proposed trees should be planted further back from the highway than the proposed 3.5m
- There will be an issue with light, fallen leaves and maintenance.

To confirm that this scheme will not proceed.

Fovant PC resolved that due to the issue with Highways the planting would not be completed this year but the project will remain on hold to see if a solution can be found.

Cllr Havard and the Clerk apologised for not asking Highways earlier, both had felt the asking was a courtesy as permission had been given by the landowner, it was not known that highway rights were so extensive at that location.

**0541. Highways. To receive updates on the following**

(i) **A30 Speed Limit.** This has been referred to Highways and should be discussed at the next CATG meeting on 6<sup>th</sup> November.

(ii) **Request for a 20mph limit on all roads currently covered by 30mph except the A30.**

This has been confirmed.

To receive a report on the review of signage – this is planned for 3<sup>rd</sup> October. Cllr Phillips and Cllr Horne will meet with the Highways engineer.

(iii) **Overgrown vegetation.**

- on the A30 opposite the garage. This has now been attended to.  
Fovant PC wished to thank Highways for cutting the hedge and clearing the debris off the road.
- Westwood, Dinton Rd. narrowing of the carriageway due an overgrown hedge.  
Fovant PC resolved that the Clerk should write to the resident requesting the hedge is cut back so that it does not overhang the highway. Clerk
- To note any further issues with overgrown vegetation and send a letter to the landowner.  
Clerk to write to the owners of Truckles as the hedge along the High Street requires cutting back. Clerk  
Clerk to put full A4 page notice in the Three Towers as hedges can now be cut back without affecting nesting birds. Clerk

(iv) **Brook Street signage.** To request additional / review of signage in Brook St to warn drivers that there is no exit opposite the Triangle.

Fovant PC resolved that this issue should be looked at when Cllrs Phillips and Horne meet with Highways.

Fovant PC resolved that this issue should be raised at CATG.

Cllr Phillips

(v) **Fovant PC Top Ten list.** Cllr Mallalieu will circulate this list

Cllr Mallalieu

(vi) **Parish Steward List.** To agree items to be added to the Parish Steward list.

Drains by the metal bridge are blocked.

Parish Steward has been cutting the verge of a private property, Clerk to contact Highways and ask it is removed from the PS list as the householder also does it. Clerk

Clerk to put information on how issues can be reported in the Three Towers, if residents do not have access to the internet they should contact a parish councillor. Once issues are reported then they are logged on the system. Clerk

**0542. Rights of Way within the parish.** To note the reports from the recent audit of all the rights of way within the parish. No reports have been received. Cllr Mallalieu will circulate the spreadsheet.

Cllr Mallalieu

Cllr Mallalieu reported that there are lots of signs missing, some paths have disappeared and many are in poor repair.

The best way forward was discussed and it was felt that contact with the Ramblers Association would be a positive move.

Fovant PC resolved that Cllrs Dennis, Mallalieu and Turner should form a working group to look at the paths.

The working group will place a notice in the November Three Towers to ask parishioners to report any issues with the paths.

**0543. Potential projects for Seeds for Success.** To consider any projects that S4S could be asked to undertake.

Note there is a financial implication on such a project as materials may need to be purchased and a contribution towards the scheme.

To remain on the agenda.

**0544. Co-option of Councillor.** There is currently one vacancy on Fovant PC, which may be filled by co-option.

Mr Jeremy Hinks from Tisbury Rd wished to stand for co-option.

Fovant PC resolved to co-opt Mr Hinks.

Mr Hinks signed the paperwork and joined the Council.

Clerk to inform WC.

Clerk

Clerk to circulate contact details.

Clerk

## **PLANNING**

**0545. To consider the following planning application and respond to WC Planning.**

**19/07752. Brookdale, Tisbury Rd.** Replace existing gravel driveway with permeable block paving.

Erection of new timber post and rail fence with pedestrian gate and vehicular access gate. Please note this is a revised application.

A Call in request was made for the original application but has since been withdrawn.

Fovant PC resolved to support the amended plans and resolved that the new design is in keeping with the village.

**0546. To consider how to respond to any planning applications** made after the publication of this agenda

**19/0890. Longs Farm, Sutton Mandeville.**

This property is in the parish of Sutton Mandeville but close to the parish boundary so Fovant PC has been consulted.

Cllrs had viewed the plans and felt an additional meeting was not required, to be placed on the next agenda for no comment.

Clerk

**0547. To note the following request for tree work** in the parish. Please note all details are available online.

19/08408. Fovant House Church Lane. T1 & T2 - Alder trees - fell T3 - Ash tree - fell T4, T5 & T6 - Lime trees - pollard to 4.5m T7 - Yew tree - crown raise to 1.8m T8 - Yew tree - fell T9 - Ash tree - fell T10 - Sycamore tree - fell T11 - Yew tree - reduce by 5m

Wiltshire Council has decided to raise no objection.

**0548. To consider any requests for tree work** in the parish made after the publication of this agenda. There were none.

**0549. To note decisions made by Wiltshire Council Planning.**

19/05943. Fovant Down Poultry Farm. APPC.

19/06491. The Cottage, Brook Street. APPC.

19/06673. Gerrards Cottage Sutton Road. APPC.

19/07244. The Emblems, Shaftesbury Rd, Compton Chamberlayne. APPC.

Full details of the approval can be found online.

Fovant PC resolved to note the planning decisions listed.

**0550. Community Defibrillator.** To receive a report from the working group including details of location and cost. As yet the working group has been unable to meet and costs are still unknown.

The WG will send a proposal for the November agenda before the deadline stated below. Working Group

**0551. Councillor training.** To agree a date to have in house Cllr training. To confirm what subjects should be covered.

Clerk to circulate password for WALC members area.

Clerk to look into a training day in the Spring.

Clerk

**0552. To receive an update on the Recreation Ground and to consider the following;**

(i) To note the annual inspection report.

Fovant PC resolved to note the annual inspection report.

(ii) To consider all actions listed in the report and agree an action

Fovant PC resolved to note the actions listed in the report, most of the issues are already in hand to be resolved.

(iii) Update on installing the bird spikes.

This action is still outstanding and will not be done until the swing frame has been painted.

(iv) Update on the fencing. No progress, Clerk to chase contractor.

Clerk

(v) Update on quotes for the upgrade of the play area.

Two quotes have been received;

Quote 1 £7450 plus VAT (£8940)

Quote 2 £4622.32 plus VAT (£5546.84)

It was pointed out that the second quote is to refurbish some of the equipment rather than replace.

The second quote was broken down into individual prices, the first quote was just 1 figure.

Fovant PC resolved to go with Quote 2.

Fovant PC resolved to apply for a SWWAB grant of £2311 (50% of the total ex VAT).

Clerk

(vi) To note any other matters of concern. There were none.

**0553. Update of actions from the Minutes dated 3<sup>rd</sup> September 2019.**

1. (0511.ii) Cllr Mallalieu spoke to the owners of Westfields and asked them to ensure deliveries arrive via Dinton and not through Fovant.

2. (0511.iv) CSW training – Cllr Harris is currently unable to attend training but will contact once he has time.

3. (0512.vi) Clerk thanked Highways for painting the railings.

4. (0513) Due to the delay on the tree project this has not been actioned.

5. (0516) Planning responses were sent and a call in requested. The call in was submitted but has since been withdrawn.

6. (0523) Clerk has asked Ms Linaker for a written brief describing her role.

7. (0524) Cllrs Mallalieu and Turner attended the meeting at Broadchalke.

8. (0525) Clerk has sent the request to reduce the number of cllrs from 9 to 7.

9. (0526) Clerk circulated the Good Cllr Guide and Toolkit.

10. (0528.3) Cllr Dennis still to collect the lights.

11. (0532) Cllr contact details were sent to the Three Towers for publication.

All other actions appear as agenda items.

**Finance**

**0554. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts

Opening balance £13,058.52

Total receipts £15,678.54

Total payments £ 3,960.09

Closing balance £24,776.97

This includes the following ring fenced monies (totalling £13,070.12);

Transparency £1561.32

20 mph £4,500.00

Centenary trees £3000.00

Playground fence £ 385.00

CIL funds £3,623.80

Leaving an available balance of £11,706.85  
Fovant PC resolved to note the financial information listed above.

- (ii) To note the budget spreadsheet  
Fovant PC resolved to note the budget spreadsheet.
- (iii) To authorise payments due.  
Fovant PC resolved to authorise payments totalling £1583.12. This includes the £1000 contribution for the 20mph which is listed above as ring fenced.
- (iv) The VAT refund of £2,199.93 has been received and is inc in receipts above.  
Fovant PC resolved to note the receipt of the VAT claim.

*Local Government Act 1972 s150(5). Account and Audit Regulations 2011*

**0555. Budget / Precept preparation for 2020/2021.** The budget will be agreed at the November meeting, to consider any potential projects that require research in preparation for the budget setting. This information was noted.

**0556. To receive brief reports from Cllrs.**

Cllr Mallalieu – The Elms.

Three of the Tenants are in discussion with new Housing Officer, Felicity, about improving the car parking. They may require a grant from the Area Board and require our approval at some stage.

Cllr Mallalieu SWWAB

This presentation by Cranborne Chase and Chalk Valley Landscape Partnership Scheme, [www.cccvlps.org.uk](http://www.cccvlps.org.uk). talked about various plans for projects to raise awareness of our lovely and historical area could be a really uplifting and engaging project over the next four years. Fovant is in the middle of the AONB. It could help us improve the footpaths, increase trade for the Pub and Shop, encourage projects within the village maybe for the Elderly and Children. Local societies could join in .e.g. The Badges

Cllrs Mallalieu and Turner Health & Wellbeing / Dementia Friends meeting

We attended this meeting with another parishioner, organised by Karen Linaker to discuss and discover what was organised in this Area Board for older people. We discovered the huge amount on offer formally and informally by way of groups, coffee mornings and lunches. The identified problem was how to reach isolated and often lonely people. Karen was looking to send out cards to invite older people to make contact if they would like to join in. Lots of comments were made. Karen is to come up with a list for the way forward.

Cllr Mallalieu WC Local Plan update

On arrival we were invited to discuss, on tables of about 10, with a planning officer, the main challenges facing villages in Wiltshire. A sustainable population was vital i.e. keeping and encouraging young people to live in the countryside. Problems associated with this were discussed. A presentation followed outlining the latest proposals for the Local Plan and the Rural Housing Policy. This is very much under review. Another workshop discussion followed about the factors to be considered when looking at local rural needs. Many ideas were looked at. A table of the present requirements for housing in each Large Village and Local Service Centre was presented. This shows numbers in 2006, builds between 2006 and 2016 and the number required in the next 20 years to 2036. Some of this number may have already been built since 2016. This is based on one of three possible plan scenarios under consideration. The table shows the most likely outcome. Fovant is down to have 25 between 2016 and 2036 Fovant cannot have rural exception sites i.e. outside the village border because it is all in the AONB. Social and affordable housing was very much under review and the possibility of building sites of 10-20 was under consideration because of economies of scale. Another workshop followed looking at our villages and discussing the numbers proposed. A lively discussion followed. It seemed that for most villages the numbers were lower than they had expected. It was generally thought that, if a local landowner was altruistic enough, small sites could be used for social/affordable housing perhaps remaining in his ownership at affordable rent.

CLT'S were also mentioned. Roads, employment, transport, school capacity, good design, the usual stuff, were considered. That new housing should fit into the existing village style was also important. The meeting closed with a resume of some of the points raised. The planning officers went away with lots of notes and post-it's with questions.

**0557. Clerk's Report.**

Info for the LP update meeting – f/w to Cllrs Havard and Mallalieu

Information from WC Highways re the tree project.

Flood Warden training – details f/w to Cllr Dennis but he is unable to attend.

SWW Community Safety Group meeting – 2<sup>nd</sup> October this has been postponed, Clerk will circulate the new date once received.

CATG – 6<sup>th</sup> November

Final recommendation from the Boundary Commission, Fovant will remain in Fovant and Chalke as will Compton Chamberlayne and Sutton Mandeville. Barford st Martin and Burcombe parishes will also move into the ward.

**0558. Clerk's Appraisal'**, Contract of employment and Job description. An opportunity for the clerk to discuss with chairman how we could all work together more efficiently. and set up a few systems for checking that our working together does not get bogged down because we do not have clear checks that we all do our set tasks. Agree to a training/ working meeting to implement this.

Chair and Vice Chair will bring a proposal to the next meeting – this must be sent to the Clerk in time for the agenda.

**0559. To note items for the agenda of the next meeting.**

Any items for the agenda should be sent to the Clerk **before** Wednesday 23<sup>rd</sup> October 2019.

Cllrs are reminded that agenda items should include a title, brief background and a proposal.

The next meeting is the budget setting meeting.

There is no meeting in December

**0560. To confirm the date of the next meeting as Tuesday 12<sup>th</sup> November 2019.** Please note that this is the second Tuesday of the month to ensure the financial information is received regarding the Precept.

If a meeting is required to consider a planning application, details will be displayed on the parish council notice board.

Cllr Mallalieu closed the meeting at 9.19pm

Future meeting dates for Fovant Parish Council  
Tuesday 12<sup>th</sup> November (please note this is the second Tuesday)  
Tuesday 7<sup>th</sup> January 2020