

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON  
3<sup>rd</sup> JULY 2018 IN THE VILLAGE HALL.**

**Present Cllrs** Holmes, Horne, Mallalieu, Phillips, Smith and Mrs Turner.  
**In attendance;** Mrs C Churchill (Clerk). WC Cllr Mrs Green. No members of the public.  
**Apologies** Cllrs Dunn, Havard and Swift.

**Report from Wiltshire Councillor.**

Cllr Holmes opened the meeting at 7.21pm.

**0258. Apologies for absence** were received from Cllrs Dunn (conflicting social engagement), Havard (work) and Swift (personal reasons).

Fovant PC resolved to accept the apologies for the reason given.

*Local Government Act 1972 s85(1)*

**0259. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 5<sup>th</sup> June 2018.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

*Local Govt Act 1972*

**0260. Interests.**

(i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

None received.

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

(iii) None declared.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0261. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**PLANNING**

**0262. To note the following planning application.**

**18/04757. Land adjacent to Moor Cottage.** Proposed dwelling.

Clerk contacted WC Planning and was informed that the response was noted, no explanation was given as to why it was not referred to in the Officer's report.

Fovant PC noted the information.

**0263. To respond to Wiltshire Council on the following planning application.**

**18/05360. Down Cottage, Brook St.** Demolition and replacement of the existing orangery and hard and soft landscaping to the rear garden.

Fovant PV resolved to make no objection to the application.

**0264. To consider how to respond to any planning applications** made after the publication of this agenda. There were none.

**0265. To consider any requests for tree work** in the parish made after the publication of this agenda. None.

**Finance**

**0266. Year ending 31<sup>st</sup> March 2019.**

- (i) To note the balance of the accounts
- |                 |            |
|-----------------|------------|
| Opening balance | £13,687.85 |
| Total receipts  | £ 9,850.40 |
| Total payments  | £ 3,322.99 |
| Closing balance | £20,215.26 |
- As at 25<sup>th</sup> June 2018  
Earmarked reserves total £2061.32 leaving an available balance of £18,153.34  
Fovant PC noted the financial information.  
Fovant PC noted that the Clerk had made an internal transfer of £1500, from the treasurers account to the business instant account.
- (ii) To authorise payments due.  
Fovant PC authorised payments totalling £1166.31
- (iii) To consider quotes for CSW signs. Nothing to report, to remain on the agenda.
- (iv) To consider whether to open a reserve account.  
Cllr Holmes read out a section of the Finance guide for Councils (P13) which states ‘The council may also have a separate interest bearing bank accounts to hold funds either for general reserves or ear marked reserves for specific projects ‘  
Clerk has received a response from WALC and SLCC. Whilst there is no legal reason that a Council can’t put funds in building societies it must assess the risk involved.  
CCLA will be attending the next SLCC meeting to talk about reserves.  
All Cllrs to research available accounts and send information to the Clerk by 20<sup>th</sup> August.  
All Cllrs

*Local Government Act 1972 s150(5). Account and Audit Regulations 2011*

**0267. Date for meeting in August.**

To consider setting a date or dates for meeting in August if required for planning matters.  
Fovant PC resolved to meeting on Tuesday 14<sup>th</sup> August should a meeting be required for planning purposes.

**0268. Request for information from 2011 Census.** Cllr Holmes requested this. Item not discussed, no further action.

**0269. Request to add two additional names to the war memorial.** Cllr Holmes to provide information confirming why the additional names should be added.

Clerk checked with WALC and was advised that the Council should consider details of the two men including the reason they were originally omitted.

Fovant PC can add the names (War Memorials (Local Authorities Powers) Act 1923 s1).

Cllr Holmes reported the men were two brothers;

Christopher Usher who died during the 1<sup>st</sup> World War and William G Usher who died during the 2<sup>nd</sup> World War. Their father was the parish vicar at the time.

Fovant PC resolved to add the names to the memorial.

**0270. To note the results from the 2018 Best Kept Village completion.** Fovant came 2<sup>nd</sup>, the full report will be put in the Three Towers.

Item for the September agenda – plans for entering in 2019.

Cllr Holmes recorded thanks to the Clerk for completing the entry and writing the report.

**0271. Highway matters.**

- (i) **Parking on Tisbury Road near the Elms.** The first residents meeting had taken place with another one planned.
- (ii) **Proposal to erect a No Parking sign at The Elms.** No update available.

Fovant PC requested that this request is reconsidered at the November meeting. The proposal will be sent to the Clerk before the deadline (22<sup>nd</sup> October).

- (iii) **20mph limit.** Next steps to encourage compliance with the new 20mph limit. No update.
- (iv) **Community Speed Watch.** To receive an update. The Speed Indicator Device has arrived, Cllr Phillips will liaise with the other parish councils as to when it is in Fovant.
- (v) **High Street / A30 junction.** To receive an update. This is on the CATG agenda, the next meeting is on the 25<sup>th</sup> July. Cllr Phillips will send some photos to Steve Harris for the meeting.  
Cllr Phillips
- (vi) **Parish Steward List.** To agree items to be added to the Parish Steward list.
  - Bridge on Brook St, A30 link road is damaged. This has been reported on MyWiltshire.
  - Overgrown hedges on bridge on Fifield Bavant Rd
  - Yellow grit bin at Middle Ground has been damaged, request WC replace this. Clerk
  - Litter bin outside the shop is filled up very quickly. Clerk to speak to WC re emptying.  
Clerk

**0272. Update of actions from the Minutes dated 5<sup>th</sup> June 2018.**

1. (0223.1) Clerk has written the article re trees
2. (0227) Recreation Ground following the annual inspection. No update from available.
3. (0232) Transferring the ownership of the Old Playground Sutton Road, no update available.

**8.41pm Cllr Mrs Turner left the meeting.**

**0273. Trees to commemorate 1918.** To receive an update on the location for these trees. No update available, to remain on the agenda.

**0274. General Data Protection Regulation.**

(vi) To confirm whether Fovant PC wishes to appoint a DPO. Council is requested to note that the requirement has changed from must to may appoint. NB this is still at report stage.  
*(11<sup>th</sup> May). The House of Commons, during the Report Stage, accepted a Government amendment to the Data Protection Bill, the effect of which will be to remove all parish, town and community councils, parish meetings and Charter Trustees in England and Wales from the initial requirement that they must appoint a Data Protection Officer.*  
Fovant PC resolved not to appoint a DPO.

**0275. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.  
Tractor speeds through the village – Cllr Holmes will speak to all the farmers in the parish.  
CSW caught 5 cars travelling over 25mph but under 30mph. 79 cars were checked.

**0276. Website.** To receive an update on the existing website. Item not discussed.

**0277. Clerk's Report.**

Notice of possible ward boundary changes, consultation due in Sept 2018  
Changes to waste collection particularly plastic commencing 30<sup>th</sup> July 2018 – no change to collection day just more plastics can be collected from this date.  
Planning briefings likely to be held in summer – details tbc. Clerk to book 2 cllrs on and confirm details afterwards.  
Attended networking day at Trowbridge as did Cllrs Holmes and Mrs Mallalieu.  
SWWAB on 18<sup>th</sup> July – all welcome  
SWW CSG on 5<sup>th</sup> September

**0278. To note items for the agenda of the next meeting.** The next PC meeting will be held on Tuesday 4<sup>th</sup> September 2018 at 7.00pm.

**Any items for the agenda should be sent to the Clerk before 20<sup>th</sup> August 2018.**

Ward boundary changes

Cllr Holmes closed the meeting at 8.50pm

*Fovant Parish Council will meet on the following dates;  
Tuesday 4<sup>th</sup> September 2018 (agenda deadline 20<sup>th</sup> August)*