

**DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON
5th JUNE 2018 IN THE VILLAGE HALL.**

Present Cllrs Dunn, Havard, Holmes, Horne, Phillips, Smith and Mrs Turner.
In attendance; Mrs C Churchill (Clerk). 1 member of the public.
Apologies Cllr Swift. WC Cllr Mrs Green.

Questions or statements from members of the public on any matter concerning the village.

Cllr Holmes informed those present that Andrew Murrison will be visiting Fovant on Saturday 16th June, he is going to the pub for lunch and Cllr Holmes has been invited as a Governor of SDH. If anyone has any questions please let him know.

Cllr Holmes reported that he now has the two names, William and Christopher Usher, that were omitted from the names on the war memorial. Their father was the vicar at the time.

Clerk to check power and whether they can be added.

Report from Wiltshire Councillor. The following report had been received and was read out by Cllr Holmes.

I was pleased to support Fovant's PC concerns about NO further signage on the A30 indicating Light Vehicles accessing the High Street. I am acutely aware of the congestion and conflict between pedestrians and further traffic. This was thoroughly aired at the Area Board last week.

There will be more information about future opportunities to enhance the doorstep recycling service starting on July 30th. Please watch out for, and read, all the details when you come across the leaflets and publications in Parish Magazines etc

Recently, at Full Council, a proposal was discussed about looking into using waste plastic for pothole repairs, resurfacing and construction. Two Local Authorities have trialled it and hopefully WC will look into this subject through a Task Group to see what evidence there is in support of an alternative option to conventional methods. There is an opportunity for school / college / and university students (16yrs and over) to go to The Nadder Centre, Tisbury, Five Rivers, Salisbury or any other WC owned leisure centres/ campuses from June 1st -August 31st and use the facilities available. This includes... swimming, gym, group exercise classes, health suite use, court hire for racquet sports etc. Evidence showing proof of enrolment at places of education. NO ' pay as you go' or contract to sign to get this special offer price of £49:99p.

A PUBLIC MEETING is being held at Bowerchalke Village Hall on Friday, June 15th at 6:30pm for 7pm to hear an update on the MOBILE PHONE coverage in the Chalke Valley called CH4LKE Mobile. John Glen MP is attending. Dr Andrew Murrison MP is coming to Fovant on Saturday morning, 16th June so look out for him.

Finally, as you may know, SALISBURY is being promoted through many organisations to highlight they are ' open for business' and events. There are so many different things happening...from Exhibitions, Talks and many types of Entertainment so please pick up a leaflet for further details.

Cllr Holmes opened the meeting at 7.12pm.

0239. Apologies for absence were received from Cllr Swift (personal reasons).

Fovant PC resolved to accept the apology for the reason given.

Local Government Act 1972 s85(1)

0240. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 8th May 2018.

Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

0241. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. Clerk distributed instructions including user name and password to all Cllrs and asked them to check their register was completed.

0242. Exclusion of the press and public. Not required

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0243 Co-option of Cllr. Following the vacancy advertised following the resignation of Mrs N Jones, no election has been requested so the vacancy may now be filled by co-option.

Mrs Mallalieu stood for co-option.

Fovant PC resolved to co-opt Mrs Anne Mallalieu from The Elms.

Cllr Mallalieu signed the Declaration of Acceptance of Office and joined the Council.

Clerk to inform Wiltshire Council.

Clerk

Clerk to add Cllr Mallalieu to the circulation list.

Clerk

PLANNING

0244. To note the following planning application.

18/03781. Two Hoots, Brook St.

Erection of a Single Storey Side / Rear Extension to Kitchen Including, infill of the open veranda area that is covered by the First Floor accommodation above

Fovant PC resolved to make no comment.

0245. To consider how to respond to any planning applications made after the publication of this agenda.

18/04757. Land adjacent to Moor Cottage. Proposed dwelling

Fovant PC felt that no additional meeting was necessary and this application would be noted at the next meeting.

It was noted that despite the Clerk sending Fovant PCs response to planning application 18/02743, the response has not been uploaded and when she rang to check she was assured the response had been received and would be uploaded this hadn't happened and the Officer report states no comment received.

Clerk to contact Planning and ask why this response was not considered.

Clerk to bcc all Cllrs into planning responses.

Clerk

0246. To note the following application for tree work.

18/0531. Orchard House, Tisbury Rd. Walnut tree, crown reduce by 30%

The Tree Warden has looked at the tree and application and raised no concerns.

Fovant PC resolved to note the application.

0247. To consider any requests for tree work in the parish made after the publication of this agenda
There were none.

Finance

0248. Year ending 31st March 2019.

(i) To note the balance of the accounts

Opening balance £13,687.85

Total receipts £ 9,850.26

Total payments £ 2,730.42

Closing balance £20,807.69

As at 29th May 2018

Fovant PC noted the financial information.

(ii) To authorise payments due.

Fovant PC authorised payments totalling £392.57

(iii) To consider the following grant application.

Grant application for assistance towards the costs of grass cutting at St George's Church.

Amount requested £200.00

Fovant PC resolved to grant the full amount requested (£200). This payment was added to the cheque run for this meeting.

- (iv) To consider quotes for CSW signs. Cllr Holmes reported that these may be available from the police, to remain on the agenda.
- (v) To consider whether to open a reserve account. Cllr Holmes noted that the interest received on the account was minimal and better interest rates were available elsewhere.
Clerk has emailed WALC asking for the latest advice as previous advice was that a parish / town council invested money outside of the recognized "big four" at their own risk as they were not covered by the FSCS compensation scheme.
To remain on the agenda. Ongoing

Local Government Act 1972 s150(5). Account and Audit Regulations 2011

0249. Highway matters.

- (i) **Parking on Tisbury Road near the Elms.** Cllr Mallalieu met with Ms Turley from WC Housing who confirmed there is no money available but keen to help and form a residents association, particularly interested in the possible use of the Old Playground.
A complaint has been made about parking the two bungalows which WC will look into.
Cllr Mallalieu was authorised to start plans to form a residents association .
Fovant PC will cover the cost of hall hire for the residents association meeting.
- (ii) **Proposal to erect a No Parking sign at The Elms.** The request has been submitted. Several No Parking signs have been erected near the Old School site.
- (iii) **20mph limit.** This is on the CATG issues list. Ongoing
- (iv) **Community Speed Watch.** Cllr Holmes reported new volunteers still require training.
- (v) **High Street / A30 junction.** This remains on the issue list for CATG but has not yet reached the Top 5 which is when an Officer will look at the issue and draft possible solutions.
- (vi) **Parish Steward List.** To agree items to be added to the Parish Steward list.
 - Sign on link road between Brook St and A30 has been moved, ask PS to reinstate.

0250. Update of actions from the Minutes dated 8th May 2018.

1. (0223.1) Clerk yet to write article on trees, waiting for legal reference from WC, this has now been sourced and the article will be in the July edition.
2. (0227) Recreation Ground following the annual inspection. The bin has been removed and safely stored, the area is being monitored for litter. The fence posts need replacing, Cllr Havard was authorised to purchase new posts up to a maximum of £100 (invoice to state Fovant PC).
3. (0230.ii) Cllr Holmes gave the Clerk a written quote for the highway signs painting. These have now been done and Fovant PC noted that the signs look great.
4. (0232) Transferring the ownership of the Old Playground Sutton Road. Clerk has started this process.

0251. Trees to commemorate 1918. To receive an update on the location for these trees.
Clerk has been unable to ascertain the owner of the land but will continue to make enquiries.
Clerk has a tree price list and Fovant PC agreed to purchase 24
Clerk to contact the Fovant Tree Warden to discuss the proposal. Clerk

0252. Fovant PC Standing Orders.

- (i) A new model Standing Orders has been published by NALC, to consider adopting the latest model version. This was deferred to the next meeting.

0253. General Data Protection Regulation.

(i) To adopt the Information and Data Protection Policy
Fovant PC resolved to adopt the Information and Data Protection Policy

(ii) To adopt the Retention and Disposal policy
Fovant PC resolved to adopt the Retention and Disposal policy

(iii) To adopt the Social Media and Electronic Communication policy
Fovant PC resolved to adopt the Social Media and Electronic Communication policy

(iv) To adopt the Management of Transferable Date Policy
Fovant PC resolved to adopt the Management of Transferable Date Policy

(v) To adopt the GDPR consent notice
Fovant PC resolved to adopt the GDPR consent notice

(vi) To adopt the Privacy Notice
Fovant PC resolved to adopt the Privacy Notice

(vi) To confirm whether Fovant PC wishes to appoint a DPO. Council is requested to note that the requirement has changed from must to may appoint. NB this is still at report stage.
(11th May). The House of Commons, during the Report Stage, accepted a Government amendment to the Data Protection Bill, the effect of which will be to remove all parish, town and community councils, parish meetings and Charter Trustees in England and Wales from the initial requirement that they must appoint a Data Protection Officer.
Fovant PC resolved to defer this decision until the outcome of the amendment is known.

0254. To receive brief reports from Cllrs.

Flood Warden – there are now 4 fallen trees in the Brook near Church Lane, he has asked the EA to sort this out.

The bin outside the shop gets very full – Clerk reminded Cllrs that this can be reported on the Wiltshire Council issue system and would then be emptied.

0255. Website. This is all up to date.

Cllr Havard will check that the Three Towers have the appropriate GDPR consent for the TT as it is now on the website.

0256. Clerk's Report.

The vacancy created was advertised and may now be filled by co-option.

Email from Wilton Estate informing FPC that work would commence at the Old School site at the end of May – email circulated.

Email from Parishioner and Cllr Holmes re proposal to site a BT b/b pole near Moor Hill, further information requested from BT.

Email from WC requesting a copy of the Code of Conduct and also confirmation that Cllrs are reminded about updating their registers online. Requested information sent.

Various briefing notes from WC – circulated applicable ones.

Attended CATG on 9th May as did Cllr Holmes

Attended CSG meeting on 23rd May. Main priorities will be beauty spot thefts. Police will also be supporting CSW schemes, concentrating on the schemes that have the highest speeders but will visit all schemes eventually.

SWWAB on 30th May, WC networking day on 15th June

Cllr Mallalieu will attend the networking day.

0257. To note items for the agenda of the next meeting. The next PC meeting will be held on Tuesday 3rd July 2018 at 7.00pm.

Any items for the agenda should be sent to the Clerk before Wednesday 20th June 2018.

Cllr Holmes closed the meeting at 8.31pm

Fovant Parish Council will meet on the following dates;
Tuesday 3rd July 2018 (agenda deadline 20th June)
Tuesday 4th September 2018 (agenda deadline 20th August)