

**DRAFT MINUTES OF THE ANNUAL MEETING OF FOVANT PARISH COUNCIL HELD ON
16th MAY 2017 IN THE VILLAGE HALL.**

Present Cllrs Holmes, Horne, Mrs Jones, Swift, and Mrs Turner
In attendance; Mrs C Churchill (Clerk). 1 member of the public.
Apologies Cllrs. Dunn, Havard and Phillips. Wiltshire Cllr Mrs Green.

There were no questions or statements from members of the public on any matter concerning the village.

Apologies received from the Community Police Team, the latest police report had been circulated.

Apologies received from Wilts Cllr Mrs Green.

Cllr Holmes opened the meeting at 6.pm

0001. Election of a Chairman. To elect a Chairman for the municipal year ending May 2018.
Fovant PC resolved to elect Cllr Havard as Chairman for the coming year.

0002. Signing of the Declaration of Acceptance of Office. The newly elected Chairman to sign the declaration of acceptance of office.
Due to the absence of Cllr Havard the form will be signed before the next meeting. Ongoing

0003. Election of a Vice Chairman To elect a Vice Chairman for the municipal year ending May 2018.
Fovant PC resolved to elect Cllr Swift as Vice Chairman.

0004. Signing of the Declaration of Acceptance of Office. The newly elected Vice Chairman to sign the declaration of acceptance of office.
Cllr Swift signed the Declaration and due to the absence of Cllr Havard took the Chair.

0005. Apologies for absence were received from Cllrs Dunn (unwell), Havard (work) and Phillips (family commitments).
Fovant PC resolved to accept the apologies for the reason given.
Local Government Act 1972 s85(1)

0006. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 4th April 2017.
Fovant PC resolved to approve the previously circulated Minutes which were taken as read and signed by the Chairman.

0007. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date, Clerk has circulated the new user name and password to access the register on the WC website. All Cllrs

0008. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under.
Not required
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

PLANNING

0009. To respond to Wiltshire Council on the following planning applications.

(i) **17/02413. High Spinney, Sutton Rd.** Single storey extension.
Fovant PC resolved to make support the application.

(ii) **17/02810. Old Fovant House, High St.** Remove conservatory and erect single storey rear extension. Excavate portion of rear. Convert existing garage to kitchen. Erect 3 bay timber frame garage with wood store outside.
Fovant PC resolved to support the application.

0010. To consider how to respond to any planning applications made after the publication of this agenda. There were none.

0011. To consider any requests for tree work in the parish made after the publication of this agenda. The following applications had been made and details forwarded to the Tree Warden.
17/04295 West Farm. Fell 3 x poplar trees.
17/04516. West Farm. Fell 1 Poplar and pollard 2 smaller Poplar trees.

Finance

0012. Year ending 31st March 2017. This complete item was deferred until the June meeting.

- (i) To note the report from the Internal Auditor.
- (ii) To approve the Annual Governance Statement.
- (iii) To approve the Annual return.

Local Government Act 1972 s150(5)

0013. Year ending 31st March 2018.

- (i) To note the balance of the accounts
 - Opening balance £ 5411.95
 - Receipts £ 9850.25
 - Payments £ 272.24
 - Closing balance £ 14,990.96£1561.32 of the closing balance is currently ringfenced for transparency funding.
Fovant PC noted the balance of the accounts.

- (ii) To authorise payments due.
Fovant PC resolved to authorise payments totalling £1172.11

- (iii) To confirm the insurance schedule. The insurance schedule was confirmed.

- (iv) To confirm bank signatories.

- (v) Current signatories are Cllrs Dunn, Havard, Holmes and Mrs Turner.
Fovant PC resolved to add Cllrs Horne and Swift as bank signatories. Clerk to prepare form for signing. Clerk

Local Government Act 1972 s150(5). Account and Audit Regulations 2011

0014. Highway matters.

- (i) **Parking on Tisbury Road near the Elms.**
Cllr Holmes reported he had received complaints regarding cars parking in the road by The Elms due to insufficient off road parking. The old recreation ground could be cleared and used as an overspill car park.
Clerk to write to Housing and advise of the possible solution highlighting that the current situation is a danger for pedestrians and causes the bus difficulty. Clerk
- (ii) **20mph limit.** Next steps to encourage compliance with the new 20mph limit. Clerk to request the metrocount is done in September, preferred location by the youth club.
- (iii) **Community Speed Watch.** Nothing to report.

Clerk to request a metrocount on the A30 on the village side of West Farm 9within the 30mph).

Clerk

Clerk to request a metrocount on the Dinton Rd at the top of Mill Lane.

Clerk

- (iv) **Dropped Kerbs.** Clerk attended CATG and it was agreed to go ahead with the three dropped kerbs with a contribution from Fovant PC of £300. The final dropped kerb by the High St junction will be looked at in the next financial year as a parish contribution of ££1125 would be required for this one. The project will be agreed at the SWWAB meeting on 31st May. Fovant PC noted the information.

0015. To co-opt a Councillor. Following the Election there is one vacancy which may be filled by co-option.

There was no one to co-opt.

0016. General Power of Competence. As at least two thirds of the Council stood for election, Fovant PC is now eligible to adopt for the General Power of Competence.

To resolve that Fovant PC meets the criteria set out in the Localism Act and to adopt the GPoC.

Fovant PC confirmed that it meets the criteria of eligibility for the General Power of Competence and resolved to adopt this power.

0017. Meeting dates for Fovant PC. To confirm the following meeting dates;

6th June 2017

4th July 2017

5th September 2017

3rd October 2017

7th November 2017

9th January 2018. Please note this is the second Tuesday.

6th February 2018

6th March 2018

10th April 2018. Please note this is the second Tuesday.

1st May 2018

Fovant PC resolved to meet on the dates listed.

0018. To appoint the following representatives for Fovant;

Highways / Parish Steward	Cllr Phillips
Play Area	Cllr Swift
Rights of Way	Cllr Mrs Turner
Community Safety Partnership	Vacant
Website	To be confirmed at the next meeting.
Village Hall liaison	Cllr Mrs Jones
Neighbourhood watch	Vacant
Flood Warden	Cllr Holmes
Dementia Champion	Cllr Mrs Turner
Civil Emergency Volunteer	Vacant
Tree Warden	Mrs Bickerton

0019. Parish Steward List. To agree items to be added to the Parish Steward list.

- Removal of school signs in Tisbury Rd
- Bridleway sign Tisbury Rd near Mill Lane (by No 8 Weeping Ash)

0020. Dementia Champion. Further to the appointment of a Dementia Champion for Fovant

To confirm that Fovant PC will arrange for a Dementia Friends training session to be held in the village.

Fovant PC resolved to hold a Dementia Friends session in the village hall.

Clerk to check hall availability.

Clerk

Clerk to check Steve Harris availability

Clerk

Clerk to email possible dates to Cllr Mrs Turner.

Clerk

Clerk to send Cllr Mrs Turner details of the Dementia session to be held in Tisbury on 26th June. Clerk

0021. To receive brief reports from Cllrs. There were no reports.

0022 Website.

(i) To receive an update on the existing website. Update not available.

(ii) To include a parish map on the website.

Clerk to contact Bishopstone PC and ask how they got their map.

Clerk

Clerk to get quotes.

Clerk

Clerk to contact Parish Online and enquire about displaying a map.

Clerk

0023. Best Kept Village competition. The entry has been sent, judging will take place in May / June. A notice has been received and displayed on the noticeboard and on the website.

0024. Clerk's Report.

Election result – Cllr Mrs Green was re-elected for Fovant and Chalke Valley ward.

SWWAB will meet on 31st May at Broadchalke

SWWAB CSP will meet on 19th June Cllr Mrs Turner will attend.

0025. To note items for the agenda of the next meeting. The next PC meeting will be held on Tuesday 6th June 2017 at 7.00pm. Any items for the agenda should be sent to the Clerk before Wednesday 24th May 2017.

Cllr Swift closed the meeting at 7.15pm.