

Ratified Minutes of a meeting of Dinton Parish Council held on 18th October 2011 at Dinton village hall.

Present; Cllrs Fry, Gillott (Chairman), Moore, O Keefe, Rowitt, Smith and Taylor.
In attendance; Mrs C Churchill (Clerk), and 2 members of the public.

Apologies were received from Wiltshire Cllr Mrs Wayman, PC Jung and PCSO Spacey.
Cllr Gillott opened the meeting at 7.30pm and welcomed Cllr Moore to Dinton PC.

There were no public questions or statements.

11/187	The Minutes of the Meeting dated 20 th September 2011 were taken as read and approved without amendment and signed by the Chairman. Cllrs Moore and Smith abstained.	
11/188	To receive Declarations of Interest. Cllr Taylor 11/198 (S/2011/1520) personal and prejudicial. Cllr Moore 11/198 (S/2011/1441) personal and prejudicial Cllr Fry 11/194 and 11/200 personal and prejudicial	
11/189	Report from the Neighbourhood Police Team. Not present, no report received. There is a breakdown of crimes on the SWWAB website.	
11/190	Report from Wiltshire Councillor – Bridget Wayman. Not present, no report received. Clerk to contact Cllr Wayman re inspection of the bus shelter at Four Corners.	Clerk
11/191	Urgent matters – none.	
11/192	Pedestrian refuge by the Wyndham Arms. WC is proposing to remove this refuge and replace it with an alternative which is not yet known. Cllr Smith has asked WC not to remove the refuge until an alternative has been agreed and has requested that Mr Tom Gardner from WC attends a meeting of DPC. Mr Gardner has confirmed that nothing will be done before December 2012 and once WC have a plan they will come and speak to DPC. Cllr Smith will keep DPC updated on this issue.	Cllr Smith
11/193	Action update from Minutes of the Parish Council Meeting dated 20 th September 2011. 1. (11/168) Local television channel was a matter for individual Cllrs to respond to if they wished. 2. (11/174) Vexatious complaints policy is now in the file with DPC Standing Orders. 3. (11/175) Inspection report for play area was circulated and is on the agenda. 4. (11/176) Planning Committee did not meet as SWWAB were sending a response on behalf of all parishes in the area board. 5. (11/180) No article received from Cllr Taylor on allotments, Cllr Taylor will submit by 9am on 19 th Oct for Clerk and Vice Chair to approve. 6. (11/183) Clerk has written to Mr Abbott All other actions are agenda items.	Cllr Taylor
11/194	Dinton Parish Website. To formalise the arrangements for the administration of the web site and to authorise payment for its maintenance. <i>7.40pm Cllr Fry left the room</i> Cllr Gillott has spoken to Ms Bruce and wishes to propose that Ms Bruce is paid to maintain the parish website on a formal basis of £10 per hour, 1 ½ hours per month. All in favour. To review commitment and rate on an annual basis. <i>7.42pm Cllr Fry returned.</i>	
11/195	Accounts. Balance of accounts stands at £18,353.47 and payments totalling £470.06 were authorised for payment.	
11/196	Precept for 2012- 2013. Cllrs are reminded that any applications for grants must be sent to the Clerk by November 1 st 2011. The precept will be discussed and agreed at the November PC meeting. Clerk to send reminder to all usual groups who request money with the guidelines for awarding grants. Cllrs felt there was no need to have a pre budget meeting. Discussion on lack of a noticeboard at Baverstock. Clerk to contact Mr Hextall and ask if it would be possible to use the Church notice board.	Clerk Clerk
11/197	Baverstock – provision of a grit box and gritting of Baverstock lane. DPC has been approached re the lack of a grit box in the Baverstock area and highlighting that Baverstock Lane is not treated during extreme weather. WC will not provide any more grit boxes, however the parish council may purchase one as long as WC approve the site. Resolved that DPC purchase a bin to a maximum of £200 + VAT. Clerk to contact highways and parishioner re location. Parishioner also asked for the grass to be maintained. This is a Parish Steward responsibility and has been sent to Mr Kerley to place on the list. A mirror is also requested. Clerk to contact Highways re location.	Clerk Clerk Clerk

11/198	<p>Planning. To review the following planning applications and respond to WC. S/2011/1411. The Stables, Hindon Rd, Dinton. Convert garage / tack room / toilet to 2 bed house. Resolved to object for following reasons:Open countryside, build not worthy for conversion C22 to a dwelling and if no longer needed should be removed and land re-instated to restore natural beauty in accordance with C1. DPC agreed with Planning Officer's comments in letter dated 21/06/2011.</p> <p>S/2011/1441. Byworth, Meadow Close, Dinton. Demolition of existing garage and construction of new garage and home office. Resolved to make no comment.</p> <p>S/2011/1476. Wyndham Cottage, St. Mary's Road, Dinton. 1 x silver birch, crown reduce by 30%, 1 x beech, crown reduce by up to 50%. Resolved to make no comment.</p> <p>S/2011/1520. Fitz Farm and Fitz Farm Cottage, Hindon Rd, Dinton. Demolition of (UPVC) conservatory and construct garden room, demolition of garage and construct living, dining room extension, construction of replacement garage and internal alterations. <i>8.18pm Cllr Taylor left the meeting.</i> Resolved to support with condition that removed trees are replaced with native species and the garage must not be for human habitation. <i>8.23pm Cllr Taylor returned.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11/199	<p>Appointment of Internal Auditor for Dinton PC. Following the co-option of Cllr Moore, a new internal auditor is required for Dinton. Clerk recommends Dinton use another parish clerk as they already understand PC procedures as it should be noted that the internal audit is not just checking numbers but ensuring procedures are followed, policies are in place and the council is legally compliant. Clerk to enquire whether there is a suitable Parish Clerk and ascertain likely charges. Resolved that Cllr Moore will be Cllr responsible for checking accounts.</p>	Clerk
11/200	<p>Appointment of Deputy Clerk for Dinton Parish Council. <i>Cllr Fry offered to leave the room but Cllrs deemed this unnecessary.</i> Ms Bruce is happy to become the voluntary clerk as long as it is not more than once a year. Resolved to appoint Ms Bruce as Deputy Voluntary Clerk for situations when Parish Clerk is unavailable. Clerk to prepare some basic guidelines.</p>	Clerk
11/201	<p>To elect a Vice Chairman for the year 2011 – 2012 for Dinton Parish Council. Resolved that Cllr Smith is elected as Vice Chairman of DPC.</p>	
11/202	<p>Dick Lyons Play Area. The Annual Inspection Report has been circulated, no major concerns. Repairs previously authorised have been completed. Clerk to send details of company providing playground spares to Mr Newton.</p>	Clerk
11/203	<p>R2 monies. The R2 statement showing available funds has been circulated, Cllr Gillott read out funds available and asked Clerk to resend sheet. R2 Officers have confirmed that should all applicants meet R2 conditions then it is up to the parish council to decide how the money is shared out. Should the PC be unable to decide, then the Area Board would be asked to intervene. All existing potential bidders have been informed.</p>	Clerk
11/204	<p>Review of Standing Orders and Financial regulations. Resolved to approve the Draft Standings Orders which have been circulated subject to the following amendments; 20. b Change October to November 29. a and b remove Nadder and East Knoyle. 30. a. v. change £60,000 to £30,000 30. b change £60,000 to £30,000. 31. c insert closing bracket after Chairman. Clerk to arrange for printing (A5) and distribution to Councillors.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11/205	<p>Article for Valley News. Article for December edition. Resolved for Clerk to write an article on grit bins, where grit should be used, what to do if they are empty etc.</p>	Clerk
11/206	<p>Insurance values for Parish Council Silverware. Cllr Rowitt was unable to raise this at the last meeting so it will be discussed in January.</p>	Ongoing - Cllr Rowitt
11/207	<p>To receive an update on the Path Improvement Grant. Cllr Smith reported that area was marked out today, work scheduled by end of October 2011. Cllr Smith to chase WC for grant payment.</p>	Cllr Smith
11/208	<p>Brief reports from representatives for Dinton Parish Council. Cllr Smith was unable to attend WilCAP AGM. Mr Upton represented Dinton and reported that it was not well attended (6 members of the public inc 2 Unitary Cllrs). There is concern at value of CAPs, they need direction, WC are keen for CAPs to continue. Cllr Smith informed Cllrs there is a meeting about the Eco project at Wilton Council chamber on 19/10/2011.</p>	

	<p>SWWAB are purchasing a SID.</p> <p>The CSW co-ordinator has now been allocated a "soft duty" policeman to help with paperwork.</p> <p>Cllr Fry reported Steep Hollow is in a dangerous condition. Clerk to contact David Button.</p> <p>Cllr Rowitt reported that Hall trustees agreed to merger with DRGT, will go ahead if Charity Commission agree.</p> <p>Cllr O Keefe requested that archives are put back on the agenda. Cllr O Keefe will email Clerk the details of this agenda item.</p> <p>Clerk asked to circulate email list.</p> <p>Cllr O Keefe is now the Good Neighbour Co-ordinator for the area, details will be placed on the Parish Council website.</p> <p>Cllr O Keefe is doing some netball coaching in Tisbury next week.</p>	<p>Clerk</p> <p>Clerk Cllr O Keefe Clerk</p> <p>Cllr O Keefe</p>
11/209	Chairman's Communications. Nothing to report.	
11/210	<p>Clerk's Report</p> <p>Information on Jubilee Beacons</p> <p>Attended conference on 14/15th October, and has circulated a report.</p> <p>Meeting re Olympic Torch relay was postponed from 7th October, no new date yet.</p> <p>Will attend WALC AGM on 28th October, Cllrs are welcome but must confirm their attendance by 20th October.</p>	
11/211	<p>The date of the next meeting of Dinton Parish Council was confirmed 15th November 2011.</p> <p>Please note the main business of this meeting will be the Precept any whilst other agenda items for this meeting must be sent to the Clerk before Monday 7th November 2011 they may be rolled over until Dec.</p>	

Meeting closed at 9.10pm.