

Ratified minutes of a meeting of Dinton Parish Council held on 15th February 2011 at Dinton village hall.

Present; Cllrs Gillott, Kerley, O Keefe, Rowitt and Smith. Clerk, Wilts Cllr Mrs Wayman, PCSO Spacey and 3 members of the public.

Apologies were received and accepted from Cllrs Fry and Taylor.

Public questions.

Please could a grit bin be placed at the top of Steep Hollow.

Clerk will request this from Wiltshire Council

Cllr Kerley opened the meeting at 7.32pm

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| 11/025 | The minutes of the Meeting dated 18 th January 2011 were taken as read and accepted as a true record and signed by the Chairman. Cllr Gillott proposed, Cllr O Keefe 2 nd , 4 in favour, 1 abstention (Cllr Rowitt). | |
| 11/026 | There were no Declarations of Interest. | |
| 11/027 | Report from the Neighbourhood Police Team. PCSO Spacey – has been fairly quiet, 3 incidents. There was a short discussion on the newly installed pedestrian refuge by the Wyndham Arms. Report of dogs loose on B3089 near Dinton salvage, PCSO Spacey will look into this. Cllr Rowitt asked about the metrocount on Catherine Ford rd. | |
| 11/028 | Report from Wiltshire Councillor – Bridget Wayman. The street trading policy will be redrafted with a new consultation. Rural forum on 8 th March at City Hall, Cllrs Gillott and Kerley will attend. Core strategy is going to cabinet next week, WC have looked at housing and employment numbers again, once approved by cabinet they will go to Planning Inspector. Budget should be approved on 22 nd Feb 2011, proposal is zero increase (this is only on WC element of council tax). 28% cuts but plan to increase spending in adult social care, child social care, energy, superfast broadband and economy. Aim is 85% with superfast broadband in Wiltshire. Highways funding has increased year on year. Proposal for Tisbury campus has received approval, will be a pilot scheme. | |
| 11/029 | There were no urgent matters raised in public questions or items of information from councillors that have arisen since the publication of this agenda. | |
| 11/030 | Action update from minutes of the Parish Council Meeting dated 18 th January 2011. 1. (11/005) Clerk has informed Richard Munro that Dinton do not wish to change the current street lighting. 2. (11/006.1) Lorries parking overnight at Dinton business park. This is ongoing. 3. (11/006.2) Clerk has circulated an email re the calling in of the scrapyards application. 4. (11/006.4) No response yet from DRGT re memorandum of understanding. This item is to be removed from the agenda and reinstated if a response is received from DRGT. 5. (11/006.6) Work has been completed on the pedestrian refuge. There will be a metro count to see if situation has improved with new refuge, if no change, refuge may be removed. 6. (11/006.8) Clerk has yet to draft a notice to place in the grit bins. 7. (11/007) Clerk has spoken to WALC and Mazars re proposed changes to accounting. This is acceptable (as is the current way), WALC advise Clerk attends accounts and audit training in February. Clerk will attend. 8. (11/009) Freedom of Information policy correct date and names inserted, circ with draft minutes. Clerk will ask if item could be placed on the parish website. | Closed Ongoing Ongoing Closed Closed Clerk Clerk Clerk |

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| | <p>9. (11/010) Cllr Fry has written an article for Valley News. Clerk has submitted.</p> <p>10. (11/011) Police questionnaire has been posted to WPA at Devizes.</p> <p>11. (11/012) Clerk has informed Richard Munro that DPC have no comment to make re dog control orders.</p> <p>12. (11/013) Planning responses were sent and copied to all DPC Cllrs.</p> <p>13. (11/021) Clerk has gone through box of paperwork from Westbury and passed to Cllr Kerley.</p> <p>Clerk has yet to contact records office and bank re documents. Clerk has sent off Chairman's training form.</p> <p>14. (11/024) Clerk emailed parish council toolkit to all Cllrs. WALC have sent statement on Clerks and that they should be an employee. SLCC are aware that HMRC will be issuing a statement shortly clarifying this. If Clerk is self employed there are insurance issues and the parish council not the Clerk is liable for any tax.</p> <p>All other items appear on the agenda.</p> | <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Cllr Kerley</p> <p>Clerk</p> <p>Closed</p> <p>Ongoing</p> |
| 11/031 | <p>Street Trading Policy for Wiltshire Council. The draft consultation has been circulated, WC would like a written response to this. This was discussed at SWWAB, WC want a uniform policy to cover the whole county.</p> <p>All members of DPC felt this was a waste of money and agreed with the response sent by Mere PC. The proposal is against the spirit of the Big Society and is using a sledgehammer to crack a nut rather than existing trading laws.</p> <p>Cllr Gillott proposed Clerk writes to WC informing them of DPC's views, Cllr Rowitt 2nd, all in favour.</p> | Clerk |
| 11/032 | <p>Planning. To discuss the following planning application, S/2011/0112. The Bennies, Meadow Close, Dinton. Renewal of S/2008/1694 for the use of container within garden to provide permanent storage for large amount of garden furniture and equipment.</p> <p>Cllr Rowitt stated this is not a renewal as the original application was for temporary storage, the permission has since expired so a new application should be made.</p> <p>Cllr Rowitt proposed DPC object for the following reasons; Application is not a renewal, original objections still apply. Originally temporary storage, this is for permanent storage, not in keeping with AONB and residential area.</p> <p>Clerk to circ planning response and send to WC planning. application is called in if WC are minded to approve.</p> <p>Cllr Smith 2nd, all in favour.</p> <p>Clerk copied into email re number of for sale and to let boards currently erected at Pembroke Fields. Clerk asked to be kept informed but has heard no more. Cllrs reported number of signs has been reduced.</p> | <p>Clerk</p> <p>Closed</p> |
| 11/033 | <p>Accounts. Balance of accounts stands at £12078.07 with no unrepresented cheques and payments were authorised totalling £373.20. Clerk circulated copied of accounts to date, accounts are now on an excel spreadsheet so may be sorted by either date or cheque number.</p> | |
| 11/034 | <p>Village Hall. There will be a grand celebration on 14th May for the 10th anniversary of the hall. Cllr Rowitt asked if any Cllrs would be available to assist on the day.</p> <p>Cllr Kerley stated that those who can will help.</p> | All Cllrs |
| 11/035 | <p>Bus Shelter at Spracklands. To look into altering the door to reduce the rain ingress.</p> <p>Cllr Kerley will send drawing to Clerk to request quotes, reduce on western side. Need to find min requirements for disabled access.</p> <p>The potholes have been filled in by the Parish steward.</p> | Cllr Kerley Clerk |
| 11/036 | <p>Plans for HM the Queen's diamond jubilee in 2012.</p> <p>All Cllrs felt this would be a good topic for the annual parish meeting in April. The hall management committee have confirmed the hall would be made available for any celebrations.</p> | |

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| | Cllr Rowitt asked Clerk to find out numbers of children under 16 in the parish in June 2012 (contact Mr Jacks at WC). | Clerk |
| 11/037 | List of possible schemes for R2 monies. Clerk has received one response from the Valley News article for adult swings. Cllr Smith proposed a letter is written to DRGT asking for their agreement before getting quotes, Cllr Rowitt 2 nd , all in favour. Cllr Gillott will draft letter and send to Clerk. Cllr O Keefe will ask cricket club to put request in writing. | Clerk Cllr Gillott Cllr O Keefe |
| 11/038 | Article for Valley News. Cllr Kerley will write an article on Best Kept Village for the April edition. Also advertise plans for annual parish meeting re Jubilee celebrations. | Cllr Kerley |
| 11/039 | Update on allotments. No update available | |
| 11/040 | Update on the Community Flood Plan. Cllr Rowitt had nothing to report. | |
| 11/041 | Report on SWWAB meeting held 9 th February 2011. Cllr Smith attended. Nathan Bates from emergency planning was present, Cllr Smith will speak to Mr Glover who drew up the Dinton emergency plan. Wilton library hours will be reduced to 14 from 29 but it is hoped to increase opening hours using volunteers, Clerk to ask for article in Valley News on library volunteers. WC have sent a survey to some households but public feeling is it is too intrusive. The survey is to ascertain future housing needs. | |
| 11/042 | Brief reports from representatives for Dinton Parish Council. Cllr O Keefe attending launch of at CCWWD at Cranbourne on 16 th February 2011. Cllr O Keefe – continuing to do things for the youth but not actually in Dinton, doing a youth event in Mere and Tisbury. | |
| 11/043 | Chairman's Communications. Chairman booked on Chairman's training on 21 st May 2011. | |
| 11/044 | Clerk's report WALC newsletter – request for nominations to Buckingham Palace garden party. Cllr Rowitt proposed Cllr Kerley, Cllr Smith 2 nd , all in favour. Clerk asked Cllr Kerley to send details of his guest so she can submit form. Email re train services – emailed to all Cllrs Email from WC –localism bill, emailed to all Cllrs Email re Dinton Open Gardens – emailed to all Cllrs and then f/w to Mr Cruddas CCWWD AONB invite – emailed to all Cllrs. Cllr O Keefe attending. Emails re dogs at Dinton salvage yard – original email copied to all Cllrs Information on Clerk's employment – emailed to Cllrs Street trading consultation – emailed to all Cllrs Request from SWWAB CAM for grant applications – emailed to all Cllrs Email re for sale /let boards at Pembroke Fields (see planning report) Registration forms for data protection Email re basketball hoop at DRG, this has been installed but no invoice received yet. Email re planning application S/2011/0112 – copied to all Cllrs WC newsletter – emailed to all Cllrs | Cllr Kerley Clerk |
| 11/045 | To confirm the date of the next meeting of Dinton Parish Council as 15 th March 2011. Please note any agenda items for this meeting must be sent to the Clerk before Monday 7 th March 2011. | |
| 11/046 | <i>Public Bodies (admission to meetings) Act 1960.</i> <i>A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i> Cllr Kerley asked the members of the public to leave the meeting. Clerk's contract and Job description. Email received from SLCC's legal advisor confirming the Clerk must be an employee of the parish council. Email from WALC, this was emailed to Cllr Kerley. | |

Cllr Smith had asked if Clerk could be employed by one council and then “let out” to other parish councils. Clerk checked if this was acceptable, it isn’t because the Clerk must be an employee of that parish council, if Clerk works for more than one PC, the Clerk must be employed by each individual PC. HMRC are informed of pay for each PC and work out tax code for each employer.

Cllr Kerley had gone through LGA 1972 but was unable to find any reference to the Clerk had to be an employee. Cllr Smith proposed Clerk writes to WC legal dept requesting confirmation in writing that the Clerk must be an employee (actual legislation), letter to be copied to DCLG minister, Cllr O Keefe 2nd, all in favour.

Clerk

Meeting closed at 9.25pm.