



Bowerchalke Parish Council
Minutes of the Meeting held at 7:00 p.m. on Thursday 5th^h March 2020
in the Village Hall Main Hall

*If you wish to receive a copy of these minutes by email please contact the clerk on:
bowerchalke.parish.council@gmail.com*

Present: Councillors David Floyd (DF) (Chair for items 1 to 6) James Body (JB) (Chair for items 7 onwards), John Ibbotson (JI), Anna Watson (AW), James Gosling (JG), Peter Guy (PG), Jonathan Sheppard (JS); Jose Green (Wiltshire Council)

Parish Clerk John Nicholas (JN)

In attendance: PC Matt Holland Wiltshire Police (ref item 3)

Parishioners: John and Stephanie Lace, David and Pauline Denny-Morley, Jo Pettitt (ref items 1 to 6), Paul and Sue Lee (ref item 7)

1. Apologies: None received but noted that JB held up in traffic and would be late. It was agreed that DF would chair until JB arrival.

2. Declaration of interest: None.

3. Policing and Safety Matters: PC Matt Holland tabled a brief report (attached) on Local Policing in Bowerchalke. Matt Holland and PCSO Matt Smith are the local Neighbourhood contacts. No recent burglary incidents had been reported. However catapult incidents had been reported in a number of nearby places and appeared to be on the rise again.

Emails are encouraged to report community related matters or to invite the police to local events or schools etc and to report on possible poor service to:

SalisburyAreaCPT@wiltshire.pnn.police.uk

In response to a question from JI regarding fly tipping Matt Holland advised that Wiltshire Council was the enforcement agency and reports should be made via the myWiltshire app. However if an incident is spotted/ongoing call the police to intervene.

Matt Holland was thanked for attending.

4. Minutes of meeting held on 9th January 2020: Approved.

5. Outstanding Actions:

1. Bus shelter and tree felling: JN reported that the agreement between the Parish Council and Charlotte Steel had been signed, the trees removed and the invoice paid.
2. Kerbside erosion - item deferred (see 7 below)
3. Real Madrid Football training - JN reported that following discussion with neighbouring Parish Councils and after checking the legal position it was deemed inappropriate to fund an individual as Parish Council funds had to benefit a community. Jose Green informed that the Area Board were now examining full funding of places and approaching groups including schools directly. No further action was agreed.

6. Planning Matters:

1. Land at rear of Bell View - extension of menage (19/08484/FUL) no objections raised, now approved with conditions (20th February 2020)
2. Shepherds Croft - new garage and car parking spaces (19/12101/FUL) no objections raised (consultation ended 11th February, decision expected 6th March)
3. Hillview - small extension and off road parking (20/00619 FUL) no objections raised (consultation ends 16th March, decision expected 26th March). Parish Council to support). **Action JN**
4. Licensing application - Bowerchalke Barn Ltd (deadline for comments 10.03.20): JN tabled a summary of the application, comments received from Parish Councillors and residents and some additional information provided by Tim Mann (who was unable to attend). AW stated that her main concerns as a nearby resident related to the noise especially the bass from the music. The Chair opened up the debate and invited villagers present to comment. A number of issues were raised including: the need for an effective sound limiter to be in place; suitable usher presence to control activities outside the barn; music to be contained within the barn ie barn to be kept shut when playing; delays to the new car parking facilities; the need to meet all the conditions laid down in the previously approved planning applications.
The Chair proposed and the Parish Council unanimously agreed:
i) regarding the existing planning applications: The Parish Council to write to Wiltshire Council stating the need for compliance in relation to completion of works regarding car parking. **Action JN**

ii) regarding the new license application: the Parish council support the application subject to: 1) an effective noise limiter being in place and used which limits noise to the agreed levels of the original planning application;
2) alcohol consumption and music playing in the evenings being limited to the barn, ie the barn doors to remain closed while music is playing. **Action JN**

7. Kerbside Erosion: The Chair invited Paul and Sue Lee to outline their concerns following a brief discussion at the previous meeting. Paul explained that due to weather and the increased traffic outside their house the bank had been eroded such that the drain was now some distance from the actual kerb and therefore ineffective. In addition their manhole cover was now exposed to the traffic. Some discussion followed regarding where improved kerbs would prove beneficial. CATG was the appropriate forum to pursue this request and to seek possible funding. Jose Green suggested writing to David Button at Wiltshire Council.
Action JN

8. Chairman's Report:

1. Lloyds Bank Playground Account. A revised form had now been signed by a previous signatory in accordance with LLOYds Bank requirements. It was hoped this would now allow access on line. **Action JN**
2. Chalke Valley mobile. The Chair was pleased to advise that Government funding had now been approved circa £2.5m. The Chalke Valley would be a major beneficiary and a village meeting had been organised for 20th March. The project would focus on technical and commercial viability and assisting the Government to set up grant funding opportunities to further develop the scheme.

9. Update from Wiltshire Unitary Authority Councillor: Jose Green reported on the following: Rural bus services, Council and Police rates for 2020/21, skills and employment event at the Nadder Centre in Tisbury (18th March), the Great British Spring Clean event, the new bin collection service, VE Day, free parking in Salisbury on Sundays and the Council's commitment to improvement of roads including repairs to potholes. She also referenced the announcement from the Public Health team ref Coronavirus indicating there were 3 confirmed cases in Wiltshire.

10. Village Fun Saturday 11/7/2020: PG reported progress on booking the climbing wall and the possibility of a self funding fish and chip van. No budget had yet been set for the event. JN suggested deferring discussion on this until the Parish Council budget item. PG expressed concern at the lack of volunteers to support the planning and organisation of the event. The Chair suggested a more proactive approach with a possible focus on newcomers to the village.

11. General Village items

1. **Village Hall update:**JI reported on proposed talks from PG and Hugh Pelly on beekeeping and one regarding a recent trip to the Ukon. Problems with the projector were discussed. Charlotte Steel had organised an engineer to assess the repairs needed and cost implications.JN had advised Charlotte that the Parish Council was currently predicting an overspend on its precept/budget. The Chair expressed concern in his personal capacity that the projector repairs/reconfiguration could have been supported by himself and offered his help in any future discussions. JI to advise the Village Hall committee. **Action JI**
2. **Speed Indicator Device:** Due to difficulties in finding an appropriate location for the device it was agreed to terminate the agreement with Bishopstone and Broad Chalke Parish Councils **Action: JN.**

10. Green areas

1. **Footpaths:** Footpath clearance and bus shelters clean up; JN had rearranged the date with Seeds4success for the 14th March, weather permitting. JG unlikely to now be available for the day: appropriate tools to be left with JN. **Action JG/JN**
2. **Olivia Harding bench:** JS had received and paid for the bench and had been reimbursed. It was agreed that as soon as the bench had been put in place the anonymous donor would be contacted. **Action:JS/JN**
3. **Grass Cutting:** JN advised that all invoices had now been paid for 2019. He had sought possible tenders from Rated People to compare with the current contractor but had not received any proposals. It was agreed that Tom Dyer should be approached to provide a quote if interested. **Action JN**
4. **Wiltshire Council Green Infrastructure and Open Space Study:** to consider how to complete by 31/03/2020 (not discussed - post meeting note JN and AW to take forward)

11. Statutory Returns

1. **AGAR 2018/19:** JN reported on the final external audit report received from PKF Littlejohn. Actions for 2018/19 have now been completed. The Chair thanked JN for his work.
2. **New Internal Auditor:** JN had approached Tom Stevens who has accepted the invitation to provide internal audit for the Parish Council. DF had approved the appointment which was unanimously supported by the Parish council.

12. Administrative and Financial Matters

1. **2019/20 Payments and Receipts and 2020/21 Budget:** JN had circulated with the agenda a payments and receipts summary for 2019/20 to date alongside a proposed budget for 2020/21. He advised that currently the Parish council was heading for an overspend of around £2000 for 2019/20. DF questioned the major reason which was the contribution to the Bowerfest event. It had previously been agreed that a significant proportion of these costs would be funded from the Playground account. It was agreed that JB would assist JN by providing the appropriate breakdown of costs and funding sources. The budget for 2020/21 was approved. **Action JN/JB.**
2. **Outstanding Bills and Grants for approval:** none received.
3. **HMRC-** JN advised on a sum reclaimed for VAT of £674.13 which had now been received. VAT on the shared SID was expected shortly via Bishopstone Parish Council.
4. **Web site:** JN advised that he had set up a new web site which would have links to the current Village Hall web site. The address is:
<http://www.southwilts.com/site/Bowerchalke-Parish-Council>
5. **Risk Register:** deferred to next meeting.

13. **Exceptional Items:** none

14. Date of next meeting

The next meeting is the AGM to be held on **7th May 2020 at 7.00pm** in the Village Hall Main Hall.

15. The Meeting closed at 9.02 pm.